

NEW FRANKLEY IN BIRMINGHAM PARISH COUNCIL

At a meeting of the Audit Committee held at the Council Offices, 12 Arden Road, Frankley on Monday, 28th March 2011 at 1930 hours.

Present

Councillors Linda Banks, Des Rogers and Joanna Walker

MINUTES

APPOINTMENT OF CHAIRPERSON

- 19 In the absence of the Chairperson, it was proposed and agreed that Councillor Joanna Walker take the Chair pro-tempore.

COUNCILLOR JOANNA WALKER IN THE CHAIR

APOLOGIES FOR ABSENCE

An apology for absence for the reason give was submitted on behalf of Councillor Trefor-Jones (Church voluntary work in Uganda)

DECLARATIONS OF INTERESTS (EXISTENCE AND NATURE) WITH REGARD TO ITEMS ON THE AGENDA

There were no declarations.

PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA

No member of the public wished to speak on any Agenda item.

MINUTES

It was proposed by Councillor Joanna Walker, seconded by Councillor Rogers, and

- 20 RESOLVED: That the Minutes of the meeting of the Audit Committee held on 14th April 2010, having previous been circulated, were taken as read, confirmed and signed.

ACTION TAKEN FOLLOWING THE PREVIOUS MEETING

- 21 The Risk Review Log approved at the last meeting was submitted –

INTERNAL AUDIT TESTING

- 22 A briefing note outlining the requirements of the Council's Internal Audit Test was noted –

(Interleaved document no. 2)

REVIEW OF EFFECTIVENESS OF THE COUNCIL'S SYSTEM OF INTERNAL CONTROL

A risk review log for the year ending 31st March 2011 was submitted –

(Interleaved document no. 3)

Using the risk review log as a guide, Members undertook a review of the Council's procedures listed therein and where appropriate, made recommendations to be adopted.

- 23 **RESOLVED:** It was agreed that the amended Risk Review Log be submitted to the Council for its approval.

ITEM FOR INFORMATION ONLY

There were none

LOCAL ISSUES RAISED BY THE PUBLIC

There were none

Meeting ended at 2015 hours

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Chairperson

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Date