

## NEW FRANKLEY IN BIRMINGHAM PARISH COUNCIL

At a meeting of the New Frankley in Birmingham Parish Council held at the Parish Council Office, 12 Arden Road, Frankley on Monday 15<sup>th</sup> May 2017 at 1930 hours.

- Present: Councillor Ian Bruckshaw (Chairperson)
- Councillors Eric Carter, Linda Coates, Sam Goodwin, Sid Grey MBE, Bill Hollis, Malcolm Keating, Bruce Pitt and Joanna Walker.
- Also in Attendance There were no Ward Councillors or Members of the Public in attendance.

### MINUTES

#### ELECTION OF CHAIRPERSON

It was proposed by Councillor Carter, seconded by Councillor Linda Coates, that Councillor Bruckshaw be elected Chairperson of the Council for the period ending with the Annual Meeting of the Council in May 2018.

There being no other nominations, it was, with none dissenting -

- 4710 RESOLVED: That, for the period ending with the Annual Meeting of the Council in May 2018, Councillor Bruckshaw be elected Chairperson of the Council.

#### COUNCILLOR BRUCKSHAW IN THE CHAIR

#### DECLARATION OF ACCEPTANCE OF OFFICE

- 4711 Hereon, Councillor Bruckshaw made the Declaration of Acceptance of Office of Chairperson of the Parish Council.

#### ELECTION OF VICE-CHAIRPERSON

It was proposed by Councillor Keating, seconded by Councillor Hollis, that Councillor Joanna Walker be elected Vice-Chairperson of the Council.

There being no further nominations, it was, with none dissenting –

- 4712 RESOLVED: That, for the period ending with the Annual Meeting of the Council in

May 2018, Councillor Joanna Walker be elected Vice-Chairperson of Council.

### **APOLOGIES AND REASONS FOR ABSENCE**

4713 Apologies for absence were received from Councillors Griffiths (Illness) and Muddyman (Holidays). The apologies were accepted.

### **APPOINTMENT OF REPRESENTATIVES TO OUTSIDE BODIES**

#### **(i) City Council's Standards Committee**

Upon receipt of a nomination, it was –

4714 RESOLVED: That, for the period ending with the Annual Meeting of the Council in May 2018, Councillor Bruckshaw be nominated to serve as the Parish Council's representative on the City Council's Standards Committee.

#### **(ii) Northfield District Committee**

Upon receipt of a nomination, it was –

4715 RESOLVED: That, for the period ending with the Annual Meeting of the Council in May 2018, Councillor Pitt be nominated to serve as the Parish Council's representative on the Northfield District Committee.

#### **(iii) Longbridge Consultative Group**

Upon receipt of nominations, it was –

4716 RESOLVED: That, for the period ending with the Annual Meeting of the Council in May 2018, Councillors Grey and Keating be nominated to attend meetings of the Longbridge Consultative Group as representatives of the Parish Council.

#### **(iv) Longbridge Transportation Visioning Workshops**

Upon receipt of nominations, it was –

4717 RESOLVED: That, for the period ending with the Annual Meeting of the Council in May 2018, Councillor Grey be nominated as lead Member and Councillor Bruckshaw as substitute Member to attend meetings of the Longbridge Transportation Visioning Workshop as representatives of the Parish Council.

#### **(v) Balaam's Wood Management Committee**

Upon receipt of nominations, it was –

4718 RESOLVED: That, for the period ending with the Annual Meeting of the Council in May 2018, Councillors Linda Coates and Joanna Walker be nominated

as representatives to serve on the Balaam's Wood Management Committee.

**(vi) Northfield Constituency Flood and Emergency Planning Committee**

Upon receipt of nominations, it was –

4719 RESOLVED: That, for the period ending with the Annual Meeting of the Council in May 2018, Councillor Bruckshaw be nominated as the representative of the Parish Council to serve on the Northfield Constituency Flood and Emergency Planning Committee with Councillor Pitt as substitute Member.

**(vii) Frankley Carnival Committee**

Upon receipt of nomination, it was –

4720 RESOLVED: That, for the period ending with the Annual Meeting of the Council in May 2018, Councillor Linda Coates be nominated as the representative of the Parish Council to serve on the Frankley Carnival Committee.

**(viii) Balaam Wood School Liaison Group**

The Clerk reported that there had been no correspondence with the Head Teacher concerning the establishment of the liaison group. Councillor Pitt stated that he would contact the school accordingly.

Upon receipt of nominations, it was –

4721 RESOLVED: That for the period ending with the Annual Meeting of the Council in May 2018, Councillors Bruckshaw, Linda Coates, Keating, Muddyman and Pitt be nominated as representatives of the Parish Council to the Liaison Group and that the attendance of the above Members at meetings of the Group be at the discretion of the Chairperson.

**DATES OF MEETINGS OF THE COUNCIL FOR THE YEAR 2017/2018**

4722 RESOLVED: That meetings of the Parish Council for the forthcoming Municipal Year be held on the following Mondays commencing at 1930 hours at the Parish Office –

2017

19<sup>th</sup> June; 17<sup>th</sup> July; 21<sup>st</sup> August; 18<sup>th</sup> September;  
16<sup>th</sup> October; 20<sup>th</sup> November; 18<sup>th</sup> December

2018

15<sup>th</sup> January; 19<sup>th</sup> February; 19<sup>th</sup> March; 16<sup>th</sup> April

with the Annual Meeting of the Council and the Annual Parish Assembly on 21<sup>st</sup> May 2018.

**PLANNING, ENVIRONMENTAL, HIGHWAYS AND PUBLIC TRANSPORT COMMITTEE FOR THE 2017/18 MUNICIPAL YEAR**

Following receipt of nominations, it was -

- 4723 RESOLVED: That, for the period ending with the Annual Meeting of the Council in May 2018, Councillors Linda Coates, Goodwin, Hollis, Keating and Muddyman be appointed to serve on the Planning, Environmental, Highways and Public Transport Committee, together with the Chairperson and the Vice-Chairperson of the Council as ex officio members of the Committee and that Councillor Goodwin be appointed Chairperson of the Committee; further, that meetings of the Committee be convened at the call of the Chairperson subject to there being business to transact.

**STAFFING COMMITTEE FOR THE 2017/18 MUNICIPAL YEAR**

Following receipt of nominations, it was -

- 4724 RESOLVED: That, for the period ending with the Annual Meeting of the Council in May 2018, Councillors Carter, Linda Coates and Joanna Walker be appointed to serve on the Staffing Committee and that Councillor Joanna Walker be appointed Chairperson of the Committee; further, that meetings of the Committee be convened at the call of the Chairperson subject to there being business to transact.

**APPEALS COMMITTEE FOR THE 2017/18 MUNICIPAL YEAR**

Following receipt of nominations, it was -

- 4725 RESOLVED: That, for the period ending with the Annual Meeting of the Council in May 2018, Councillors Bruckshaw, Grey and Goodwin be appointed to serve on the Appeals Committee and that Councillor Grey be appointed Chairperson of the Committee; further, that meetings of the Committee be convened at the call of the Chairperson subject to there being business to transact.

## **AUDIT COMMITTEE**

Following receipt of nominations, it was –

- 4726 **RESOLVED:** That, for the period ending with the Annual Meeting of the Council in May 2018, Councillors Bruckshaw, Goodwin, Pitt and Joanna Walker be appointed to serve on the Audit Committee and that Councillor Goodwin be appointed Chairperson of the Committee; further, that meetings of the Committee be convened at the call of the Chairperson subject to there being business to transact and the proviso that the Committee must meet at least once in February/March 2018.

## **DECLARATIONS OF INTERESTS (EXISTENCE AND NATURE) WITH REGARD TO ITEMS ON THE AGENDA**

- 4727 No Declarations of Interest were made at this point in the meeting.

## **PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA**

- 4728 No member of the Public was present.

**Hereon, the Chairperson withdrew from the meeting during consideration of the following item.**

**In the absence of the Chairperson the Vice-Chairperson took the Chair.**

## **COUNCILLOR JOANNA WALKER IN THE CHAIR**

### **CHAIRPERSON'S ALLOWANCE**

It was proposed by Councillor Carter, seconded by Councillor Grey, and was, with none dissenting, was -

- 4729 **RESOLVED:** That the Chairperson's allowance be set at £800 p.a. for the forthcoming Municipal Year and that the payment thereof be in 10 equal monthly instalments commencing in May 2017.

**HEREON, COUNCILLOR BRUCKSHAW RETURNED TO THE MEETING AND RESUMED THE CHAIR.**

## **COUNCILLOR BRUCKSHAW IN THE CHAIR**

## **MINUTES**

It was proposed by Councillor Hollis, seconded by Councillor Linda Coates and was, with none dissenting -

- 4730 RESOLVED: That, the Minutes of the meeting of the Parish Council held on 10<sup>th</sup> April 2017, having previously been circulated, were taken as read, confirmed and signed.

(Interleaved Document No. 1)

## **MINUTES OF THE PLANNING, ENVIRONMENTAL, HIGHWAYS AND PUBLIC TRANSPORT COMMITTEE HELD ON 4<sup>TH</sup> APRIL 2017**

- 4731 The Minutes of the Planning, Environmental, Highways and Public Transport Committee held on the 4<sup>th</sup> April 2017 were noted.

(Interleaved Document No. 2)

## **CHAIRPERSON'S ANNOUNCEMENTS**

- 4732 There were no announcements made by the Chairperson.

## **QUESTIONS**

- 4733 There were no questions to the Chairperson.

## **INTERNAL AUDITORS REPORT**

The following report of the Internal Auditor was submitted –

(Interleaved Document No. 3)

- 4734 The Clerk, having referred to the content of the report, stressed the need for all Members to declare any interest, when appropriate, whether pecuniary or non-pecuniary in any future undertaking on behalf of the Parish Council. The Clerk added that failure to do so would breach the Council's Code of Conduct in the event of non-declaration.

Finally, the Clerk informed the meeting that he had written to the City's Monitoring Officer to obtain a definitive ruling regarding Declarations, and would finalise the procedure on receipt of the response.

## **ANNUAL RETURN FOR THE YEAR ENDING 31<sup>ST</sup> MARCH 2017**

- i) **Annual Governance Statement**

The Council's Annual Governance Statement was submitted-

(Interleaved Document No. 4)

It was proposed by Councillor Goodwin, and seconded by Councillor Bruckshaw, and, with none dissenting, was-

- 4735 RESOLVED: That the Annual Governance Statement, as now submitted, be approved and that the Chairperson and Clerk be authorised to sign it on behalf of the Council.

**ii) Statement of Accounts**

The Council's Annual Statement of Accounts was submitted-

(Interleaved Document No. 5)

It was proposed by Councillor Linda Coates, and seconded by Councillor Keating, and, with none dissenting, was -

- 4736 RESOLVED: That the Annual Statement of Accounts, as now submitted, be approved and that the Chair and Clerk be authorised to sign the Statement of Accounts on behalf of the Council

**PARISH COUNCIL ANNUAL ACCOUNTS**

The Parish Council's Annual Accounts was submitted-

(Interleaved Document No. 6)

It was proposed by Councillor Carter, and seconded by Councillor Linda Coates, and, with none dissenting, was -

- 4737 RESOLVED: That the Parish Council's Annual Accounts, as now submitted, be approved.

**REPORT OF ACTION TAKEN UNDER AUTHORITY BY THE CHAIRPERSON AND OFFICERS**

- 4738 The following list of actions as set out in the report now submitted was noted –

(Interleaved document No. 7)

**SCHEDULE OF PAYMENTS**

The following Schedule of Payments was submitted –

(Interleaved document No. 8)

It was proposed by Councillor Hollis, seconded by Councillor Joanna Walker, and was, with none dissenting, was –

- 4739 RESOLVED: That the payments, as set out in the Schedule now submitted, be approved.

#### **GRANT APPLICATIONS**

**Hereon, Councillors Bruckshaw, Linda Coates and Pitt declared Non-Pecuniary Interests in connection with the following item.**

##### **A. 12 month Running Costs for Tipper Truck**

An application for funding of £3,000 for 12-month running costs for the Tipper Truck was submitted by Frankley Street Champions.

(Interleaved Document No. 9)

It was proposed by Councillor Goodwin, seconded by Councillor Carter, and, with none dissenting, was –

- 4740 RESOLVED: That, in accordance with its powers under Sections 137 of the Local Government Act 1972, the Council agrees to incur the following expenditure which, in the opinion of the Council, is in the interests of the area and its inhabitants and will benefit the area in a manner commensurate with the expenditure.

A Grant of £3,000 for 12 month running costs for the Tipper Truck.

**Hereon, Councillors Keating and Pitt declared Non-Pecuniary Interests in connection with the following item.**

##### **B. Older Peoples Hub**

An application for funding of £500 toward the provision of an older person's hub to help reduce social isolation and offer increased support to vulnerable and isolated older people and carers living in South West Birmingham.

(Interleaved Document No. 10)

It was proposed by Councillor Joanna Walker, seconded by Councillor Grey, and, with none dissenting, was –

- 4741 RESOLVED: That, in accordance with its powers under Sections 137 of the Local Government Act 1972, the Council agrees to incur the following expenditure which, in the opinion of the Council, is in the interests of



the area and its inhabitants and will benefit the area in a manner commensurate with the expenditure.

A Grant of £500 toward the provision of an older people's hub.

## **PLANNING APPLICATIONS**

4742 There were no planning applications submitted.

## **DECISIONS MADE ON PLANNING APPLICATIONS**

### **Application for an "I" Board to be sited in front of the office**

4743 The Clerk advised that the City's Planning and Regeneration Department had now advised, following consideration of the Council's Planning Application, consent was not required for the "I" Board, and accordingly the application fee of £55 had been returned by the City Council into the Parish Council's bank account.

## **CARNIVAL COMMITTEE, HOUSING LIAISON BOARD, STREET CHAMPIONS, BALAAM'S WOOD MANAGEMENT COMMITTEE, THE FRANKLEY NEIGHBOURHOOD FORUM AND THE COMMUNITY WATCH CO-ORDINATORS**

4744 The report from Councillor Pitt was noted -

(Interleaved Document No 11)

## **TRANSPORT MATTERS**

4745 Councillor Hollis reported that he had received notification from National Express that the number 49 bus route would remain unaltered, and that there were complaints from the public regarding intermittent late service concerning the X61 route.

## **ITEMS FOR INFORMATION ONLY**

4746 There were no items raised.

## **OUTSTANDING MINUTES**

The following list of outstanding minutes was submitted -

(Interleaved Document No. 12)

### **Outdoor Exercise Equipment**

4747 The Assistant Clerk reported that no further progress had been made since the previous monthly meeting of the Parish Council.

**REPORTS OF DISTRICT COUNCILLORS FOR THE LONGBRIDGE WARD**

4748 There were no Ward Councillors present at the meeting.

**LOCAL ISSUES RAISED BY MEMBERS OF THE PUBLIC**

4749 There were no members of the public present.

**AUTHORITY TO CHAIRPERSON AND OFFICERS**

It was proposed by Councillor Goodwin, seconded by Councillor Hollis and was, with none dissenting -

4750 RESOLVED: That the Chairperson (or in his absence, the Vice Chairperson, if appropriate) is hereby authorised to act until the next meeting of the Parish Council, except in respect of the Council's functions in which case the appropriate officers are hereby authorised to act in pursuant of the powers delegated to them in consultation with the Chairperson or Vice-Chairperson; further, that a report of all action taken under this authority be submitted to the next meeting of the Council and that such a report shall explain why this authority was used.

Meeting ended at 1958 hours

.....  
Chairperson

.....  
Date

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