

At a meeting of the New Frankley in Birmingham Parish Council held at the Parish Council Office, 12 Arden Road, Frankley, on Monday, 16th October 2017, at 1930 hours

- Present: Councillor Ian Bruckshaw (Chairperson)
- Councillors Eric Carter BEM, Tammy Clayton, Linda Coates, Sam Goodwin, Sid Grey MBE, Trevor Muddyman, Bruce Pitt and Joanna Walker.
- Also in Attendance There were no Ward Councillors present
- Members of the Public There were no members of the public present.

MINUTES

APOLOGIES FOR ABSENCE

- 4838 Apologies for absence for the reasons stated were submitted on behalf of Councillors Griffiths, Hollis and Keating (illness). The reasons for the absences were accepted.

DECLARATIONS OF INTERESTS (EXISTENCE AND NATURE) WITH REGARD TO ITEMS ON THE AGENDA

- 4839 There were no declarations of interest with regard to items on the agenda.

PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA

- 4840 There were no items raised by the Members of the Public with respect to items on the agenda.

MINUTES

It was proposed by Councillor Carter, seconded by Councillor Muddyman, and, with none dissenting, was –

- 4841 RESOLVED: That the Minutes of the meeting of the Parish Council held on 18th September 2017, having previously been circulated, were taken as read, confirmed and signed.

CHAIRPERSON'S ANNOUNCEMENTS

Clerk and Responsible Finance Officer

4842 The Chairperson advised that, with effect from 1st November, the Clerk and Responsible Finance Officer would be reducing his hours and would be working in the Parish Council Office only on Wednesdays and Thursdays. He would continue to carry out the Council's financial work, adding that he would be available by telephone and email in the event of any queries.

Frankley Street Champions

4843 The Chairperson stated that 100.48 tons of fly-tipped rubbish had been removed and deposited at Lifford Lane during the period April to September 2017.

Vacancies for Parish Councillors

4844 The Chairperson confirmed that there had been no applications to fill the vacancy received to date.

Additional Waste Bins

4845 The Chairperson stated that had endeavoured to contact Mark Airey regarding the provision of additional waste bins without success.

Octopus Energy

4846 The Chairperson referred to a circular received from Octopus Energy relating to their commitment to tree planting within the community citing Balaam's Wood as a possibility for tree planting or replacement.

QUESTIONS

4847 There were no questions to the Chairperson.

PROCEDURE FOR FILLING A CASUAL VACANCY

A lengthy discussion ensued regarding proposed alterations to the draft procedure and job description with following amendments to the documents agreed -

i. Draft Procedure

- *Extend an invitation to the applicant to attend a meeting of the Parish Council as an observer to familiarise as to how the meetings are conducted.*
- *Ascertain whether the candidate has any connection with a serving member of the Council (so as to ensure that there will be no clash of interests re the membership of the Interview Panel)*

- *Provide the applicant with the approved application form to complete.*

ii) Job Description Main Duties and Responsibilities

- *To participate constructively in the government of New Frankley in Birmingham Parish and the Parish Council.*
- *To represent the Parish Council on outside bodies to which a Councillor is appointed including the City Council's Standards Committee.*

It was agreed that the amended document be circulated to the Members for comment.

REPORT OF ACTION TAKEN UNDER AUTHORITY BY THE CHAIRPERSON AND OFFICERS

4849 The following list of actions was noted –

(Interleaved Document No.1)

ANALYSIS OF THE COUNCIL'S EXPENDITURE FOR THE SECOND QUARTER

4850 The analysis of the Council's expenditure was noted -

(Interleaved document No 2)

SCHEDULE OF PAYMENTS

The following Schedule of Payments was submitted –

(Interleaved Document No. 3)

It was proposed by Councillor Linda Coates, seconded by Councillor Goodwin, and, with none dissenting, was –

4851 **RESOLVED:** That the payments, as set out in the schedule now submitted, be approved.

PLANNING APPLICATIONS

A. Gannow Manor Crescent

The following Planning Applications were submitted –

(Interleaved Document No. 4)

Planning Application 2017/07862/PA

Location 33 Gannow Manor Crescent, Frankley, Birmingham
B45 0LJ

Proposal Provision of a ramped access to the front of the property.

4852 Following discussion as to the effect the development would have on the surrounding neighbourhood, the application was noted, and it was agreed that Councillor Linda Coates would contact the neighbours affected to ascertain whether there were any objections to the application.

B. 29 Thurloe Crescent

(Interleaved Document No. 5)

Planning Application	2017/08365/PA
Location	29 Thurloe Crescent, Frankley, Birmingham B45 9YN
Proposal	Erection of a projecting single storey rear extension.

4853 Following discussion as to the effect the development would have on the surrounding neighbourhood, the application was noted, and it was agreed that Councillor Linda Coates would contact the neighbours affected to ascertain whether there were any objections to the application.

DECISIONS MADE ON PLANNING APPLICATIONS

Forestdale Primary School

The following decision document was submitted –

(Interleaved Document No. 6)

Application Number	2017/06811/PA
Location	Forestdale Primary School, Wareham Road, Birmingham B45 0JS
Proposal	Installation of an external freestanding canopy extension.
Decision	Approved, subject to conditions

4854 It was noted that the above-mentioned Planning Application had been approved.

LONGBRIDGE CONSULTATIVE COMMITTEE

4855 Councillor Grey advised that the latest meeting of the Longbridge Consultative Committee had been cancelled.

PARISH CHRISTMAS TREE

A proposal to purchase the Parish Christmas Tree subject to an expenditure limit of £150 was submitted.

It was proposed by Councillor Carter, seconded by Councillor Linda Coates, and, with none dissenting, was –

4856 RESOLVED: That the Council authorise the purchase of the Parish Christmas Tree subject to an expenditure limit of £150.

4857 The Chairperson stated that Councillor Goodwin would arrange for the securing of the switch gear cover on the mound.

CARNIVAL COMMITTEE, HOUSING LIAISON BOARD, STREET CHAMPIONS, BALAAM'S WOOD MANAGEMENT COMMITTEE, FRANKLEY NEIGHBOURHOOD FORUM, AND THE COMMUNITY WATCH CO-ORDINATORS

4858 The report from Councillor Pitt was noted -
(Interleaved Document No. 7)

TRANSPORT MATTERS

4859 There were no matters to be brought to the attention of the Council.

ITEMS FOR INFORMATION ONLY

4860 There were no items raised by the Members.

OUTSTANDING MINUTES

The following schedule of Outstanding Minutes was laid on the table -
(Interleaved Document No.8)

Outdoor Exercise Equipment

Minutes Nos. 3183, 4066, 4113, 4218, 4247, 4656, 4676, 4747, 4767, 4796, 4836

4861 The Assistant Clerk advised that the situation has remained unchanged since the last meeting in that a meeting of the Liaison Committee would be arranged at a convenient date to discuss the project.

REPORTS OF WARD COUNCILLORS FOR THE LONGBRIDGE WARD

4862 There were no Ward Councillors present.

LOCAL ISSUES RAISED BY MEMBERS OF THE PUBLIC

4863 There were no members of the public present.

AUTHORITY TO CHAIRPERSON AND OFFICERS

It was proposed by Councillor Goodwin seconded by Councillor Grey, and, with none dissenting, it was -

4864 RESOLVED: That the Chairperson (or in his absence, the Vice Chairperson, if appropriate) is hereby authorised to act until the next meeting of the Parish Council, except in respect of the Council's functions in which case the appropriate officers are hereby authorised to act in pursuant of the powers delegated to them in consultation with the Chairperson or Vice-Chairperson; further, that a report of all action taken under this authority be submitted to the next meeting of the Council and that such a report shall explain why this authority was used.

EXCLUSION OF THE PRESS AND PUBLIC

It was proposed by Councillor Goodwin, seconded by Councillor Grey and with none dissenting it was –

4865 RESOLVED That, pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature of the business to be transacted, the public and press be excluded from the meeting during consideration of the following –

Review of the Hours and Salary of the Assistant Clerk

HEREON, THE ASSISTANT CLERK WITH DREW FROM THE MEETING DURING CONSIDERATION OF THE REVIEW

REVIEW OF THE HOURS AND SALARY OF THE ASSISTANT CLERK

The Chair advised that he had spoken to the Assistant Clerk previous to the meeting during which the Assistant Clerk had indicated that, due to personal reasons, he preferred not to increase his hours. Following some discussion, it was agreed that the assistant Clerk's salary and hours of work remain unchanged.

MEETING ENDED AT 2025 HOURS

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Chairperson

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Date