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NEW FRANKLEY IN BIRMINGHAM PARISH COUNCIL  
REPORT OF THE CLERK TO THE COUNCIL

20<sup>th</sup> March 2017

REPORT OF ACTIONS TAKEN BETWEEN MEETINGS

Set out below are the details of the Actions taken by the Clerk/RFO in consultation with the Chair under the authority granted Minute No. 4657).

Payee	Description	Reason for approval
Ms D Seymour	Staff Wages (4 Payments)	Staff wages paid on a weekly basis
Frankley Street Champions	Payment of Grant agreed by the Council	Purchase of metal storage shed for equipment
Frankley Neighbourhood Forum	Payment of Grant agreed by the Council	Distribution and Printing of Frankley Community News
R A S Griffiths	Salary	Paid in accordance with the provisions of the Contract of Employment
D J Phipps	Salary	Paid in accordance with the provisions of the Contract of Employment
Chairperson	Chairperson's Allowance	Chair's Allowance paid at same time as officer's monthly salaries
Birmingham City Council	Planning Application Fee	To expedite advertisement application
On-Line Marketing and Sales	Broadband connection	Payee requires payment within 7 days of receipt of invoice

Recommended: That the actions taken by the Clerk/RFO in consultation with the Chair under the authorisation granted by Minute No.4657, be noted.

Clerk to the Council & RFO

12<sup>th</sup> March 2017

New Frankley in Birmingham Parish Council

20th March 2017

Vouchers 30/17 to 41/17

Voucher No	Cheque Number	BACs Number	Payee	Description	£.p
30/17	* 300568		Ms Seymour	Staff Wages	21.60
31/17	* 300569		Ms Seymour	Staff Wages	21.60
32/17	* 300570		Birmingham City Council	Planning Application Fee	55.00
33/17	*	BACs 084	On-Line Marketing and Sales	Broadband	81.00
34/17	* 300571		Cllr Ian Bruckshaw	Chairperson's Allowance	64.00
35/17	* 300572		R A S Griffiths	Salary	1,211.48
36/17	* 300573		D J Phipps	Salary	386.10
37/17	300574		Frankley Street Champions	Parish Council Grant	149.00
38/17	300575		Frankley Neighbourhood Forum	Printing & Distribution of the Frankley Community News	475.00
39/17	* 300576		Ms Seymour	Staff Wages	21.60
40/17	DD		British Telecommunications	Telephone Bill	182.66
41/17	DD		Opus Energy	Gas Bill	62.69
42/17	* 300577		Ms Seymour	Staff Wages	21.60
43/17	300578		R A S Griffiths	Petty Cah Reimbursement	22.89
				Total	<u>£2,776.22</u>

R A S Griffiths  
Responsible Finance Officer

12th March 2017

\* These payments were authorised between meetings by the Chairperson, Vice-Chairperson or the Responsible Finance Officer



NEW FRANKLEY IN BIRMINGHAM  
PARISH COUNCIL

GRANT APPLICATION

Please answer all questions – failure to do so may result in a delay in the determination of your application

Q1 Contact Details

Name of organisation making application:

FRANKLEY STREET CHAMPIONS

Name of your project (if this is different):

TIPPER TRUCK FUNDING FOR 12 MONTHS

Name of contact for this application

Title : MR First Name: IAN Surname: BRUCKSHAW

Position held in the organisation:

TREASURER

Contact Address, including full postcode:

11 LYSANDER RD

FRANKLEY

BIRMINGHAM

Postcode: B45 0EN

Contact Telephone Number: 0121-453-8127 07786641981

Email address: lan.bruckshaw@hotmail.com

**About your organisation**

**Q2 What type of organisation are you?**

Tick (✓) relevant category:

Registered Charity: ( ) Charity Registration Number .....

Voluntary Organisation: (✓)

Company Limited by Guarantee: ( )

Other – Please specify: ..... 2011 .....

**Q3 When was your organisation established?**

.....

**Q4 Briefly describe the purpose of your organisation.**

Describe the usual activities/services you provide.

If you are a new organisation, describe the services/activities you plan to provide.

..... TO PROVIDE A RANGE OF SERVICES  
..... ACROSS THE NEW FRANKLEY IN  
..... BIRMINGHAM PARISH  
.....  
.....  
.....

**Q5 If you are a subsidiary of a larger organisation, please state which one.**

..... No .....

**Q6 Does your organisation have an agreed constitution or Memorandum of Association?**

Please state which and attach a copy:

..... CONSTITUTION .....

**Q7 Previous Applications**

If you have applied for and received funding from the Parish Council in the past please provide details of the amount, the year and briefly what the funding was used for.

11-3-2016 TIPPER TRUCK £15000  
9-11-2016 TIPPER TRUCK RUNNING COST £1460  
28-11-2016 TOOLS £2000  
9-2-2017 STORAGE UNIT £149

**Details of the project or activities you are planning**

**Q8 Describe the projects/activities you plan to use this grant for.**

Try to be specific about what you will do and how you will do it.

RUNNING THE TIPPER TRUCK  
FOR MONTHS (APRIL 2017 TO END OF MARCH  
2018)

Please state how you have identified this need and how the project will benefit the people of Frankley together with the estimated time span.

THE FIRST YEAR OF USE IN THE  
NEW FRANKLEY IN BIRMINGHAM PARISH THE TRUCK  
COLLECTED OVER 90 TONS OF FLU TIPPER  
RUBBISH + WILL NEED TO CONTINUE TO BE  
COLLECTED

**Q9 What criteria will you use to measure the success of the project and how many people from the parish do you expect to benefit for the project/activity?**

ALL THE RESIDENTS WILL BENEFIT FROM  
A CLEAN + TIDY PARISH

.....  
.....

**Q10 What, if any, special safety issues are related to your project/activity?**

Please provide the following information –

i) What kind of insurance does your organisation have?

..... PUBLIC LIABILITY .....

ii) Do the leaders have the relevant qualifications and/or experience?

..... YES .....

iii) What policies does your organisation have in place (i.e. Health and Safety, Childguard etc.)?

..... CODE OF CONDUCT FOR VOLUNTIERS .....

..... GUIDELINES FOR VOLUNTIERS WORKING .....

..... WITH YOUNG CHILDREN .....

**Q11 Please provide details of the amount of funding you need for your project and give us a breakdown of what the money is for (please enclose any relevant estimates or details).**

Tell us the amount of grant requested £ 4206 and provide a detailed breakdown as to how you have reached this figure.

.....

TIPPED TRUCK INSURANCE	£ 3976
(No UPPER AGE LIMIT + ANY DRIVER OVER 25)	
VEHICLE TAX	£ 230
	<hr/>
	4206

.....

Tell us how much money the project will cost in total: £..... 4206 .....

How much money has been raised towards this sum: £..... ZERO .....

Please list the amounts and sources of funds that you expect to receive for other funding sources.

.....  
..... NONE .....

Q12 Any other information which you consider to be relevant to your application.

.....  
.....  
.....  
.....  
.....

Q 13 Please give us your bank or building society account details

You can only apply for grant if you have a bank/building society account in the name of your organisation. We will only pay grants into an account which requires at least two people to sign each cheque or withdrawal. These people should not be related.

Account name: BARCLAYS BANK. FRANKLEY STREET CHAMPIONS.

Bank/building society name: .....

Bank/building society address.....

Who are the signatories and what position do they hold in your organisation?

- |   |      |              |          |             |
|---|------|--------------|----------|-------------|
| 1 | Name | L. COAKS     | Position | CHAIRPERSON |
| 2 | Name | B. PITT      | Position | SECRETARY   |
| 3 | Name | I. BRUCKSHAW | Position | TREASURER   |

**Q14** Please provide a copy of your most recent annual audited accounts or, in the case of newly established organisations, the projected income and expenditure for the next twelve months.

Please attach your most recent audited accounts or financial projections for a new organisation. You need to include these documents with this application.

**Q15 Declaration**

Please give details of a senior member of your organisation. For example, this may be your Chairperson, Treasurer or Secretary. They must read the application and sign below. (This must not be the main contact name in Q1).

I confirm, on behalf of FRANKLEY STREET CHAMPIONS (insert name of organisation):

That I am authorised to sign this declaration on its behalf, and that, to the best of my knowledge and belief, all replies are true and accurate.

I confirm that I have read the Terms and Conditions set out in the Notes which accompanied this application and further confirm that this application is made on the basis that if successful, the organisation will be bound to use the grant only for the purpose specified in this application, and will have to comply with those Terms and Conditions and any others which the Council might attach to the Grant.

Post held in organisation:

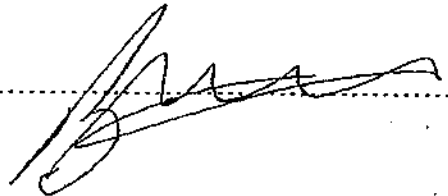
SECRETARY

Title ..... First Name: BRUCE Surname: PITT

Contact address:

7 KENT ROAD  
BIRMINGHAM  
B15 0NW

Postcode: B15 0NW  
Telephone: 0121 497 263


Signed:  Date: 7.3.17



**Q16 Signature of Person Completing the Application**

This must be the signature of the person named in Q1 as the main contact and not be the same person who has signed in Q15

*I confirm that, to the best of my knowledge and belief, all the information in this application form is true and correct. I understand that you may ask for additional information at any stage of the application process.*

Signed: .....  ..... Date: ..... 7/3/2017 .....  
The signature is a cursive-style name, likely 'A. M. Buller', written in black ink over a dotted line. The date '7/3/2017' is also handwritten in black ink over a dotted line.

Please return your completed application form to:

**Roger Griffiths  
Clerk to the Council  
12 Arden Road  
Frankley  
Birmingham B45 0JA**

**Tel: 0121 457 9410  
Email: [clerk@newfrankleypc.swiftserve.net](mailto:clerk@newfrankleypc.swiftserve.net)**

FORUM FINANCIAL STATEMENT  
FROM 1<sup>st</sup> APRIL 2016 -31<sup>st</sup> OCTOBER 2016


BANK OPENING BALANCE	£204
GRANT	£15000
GRANT	£790
	-----
	£ 15994
	-----
SET UP AND RUNNING FOR TIPPER TRUCK FOR FIRST 6 MONTHS	£13864.8
OTHER PURCHASES	£ 1703.05
	-----
	£15567.85
	-----
BALANCE	£ 426.15
BANK BALANCE	£ 419.0
CASH IN HAND	£ 7.15

(<https://www.wastecarriersregistration.service.gov.uk/user/5735e1b577637250e3d10900/registrations?locale=en>)

## Certificate of Registration under the Waste (England and Wales) Regulations 2011

Jax  
14/12/2016  
CAN CARRY GAS BOTT

### Regulation authority

Name	 Environment Agency
Address	National Customer Service Centre 99 Parkway Avenue Sheffield S9 4WF
Telephone number	03708 506506

The Environment Agency certify that the following information is entered in the register which they maintain under regulation 28 of the Waste (England and Wales) Regulations 2011.

### Carriers details

Name of registered carrier	frankley street champions
Registered as	a lower tier waste carrier, broker and dealer
Registration number	CBDL109680
Address of place of business	frankley street champions NEW FRANKLEY IN BIRMINGHAM PARISH COUNCIL ARDEN ROAD REDNAL BIRMINGHAM B45 0JA
Telephone number	07786641981
Date of registration	Friday 13th May 2016

### Making changes to your registration

Your registration will last indefinitely so does not need to be renewed but you must update your registration details if they change, within 28 days of the change.

# CERTIFICATE OF EMPLOYERS' LIABILITY INSURANCE

Policy: 1891376



## CERTIFICATE OF EMPLOYERS' LIABILITY INSURANCE (a)

(Where required by regulation 5 of the Employers' Liability (Compulsory Insurance) Regulations 1998 (the Regulations), one or more copies of this certificate must be displayed at each place of business at which the policy holder employs persons covered by the policy)

Policy number	9284890
1. Name of policyholder	Frankley Street Champions
2. Date of commencement of insurance policy	28th July 2016
3. Date of expiry of insurance policy	27th July 2017
	Both days inclusive

We hereby certify that subject to paragraph 2:

- 1 The policy to which this certificate relates satisfies the requirements of the relevant law applicable in Great Britain, Northern Ireland, the Isle of Man, the Island of Jersey, the Island of Guernsey, the Island of Alderney (b); and
- 2 the minimum amount of cover provided by this policy is no less than £5 million (c).

Signed on behalf of Hiscox Insurance Company Ltd

*Steve Langan*

### Notes:

(a) Where the employer is a company to which regulation 3(2) of the regulations applies, the certificate shall state in a prominent place, either that the policy covers the holding company and all its subsidiaries, or that the policy covers the holding company and all its subsidiaries except any specifically excluded by name, or that the policy covers the holding company and only the named subsidiaries.

(b) Specify applicable law as provided for in regulation 4(6) of the Regulations.

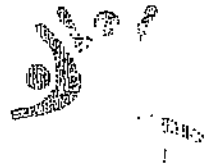
(c) See regulation 3(1) of the Regulations and delete whichever of paragraphs 2(a) or 2(b) does not apply. Where 2(b) is applicable, specify the amount of cover provided by the relevant policy.

### About the insurer

Insurer	Hiscox Insurance Company Limited
Registered address	1 Great St Helens, London, EC3A 6HX United Kingdom
Company registration	Registered in England number 00070234
Status	Hiscox Insurance Company Ltd is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and Prudential Regulation Authority



Making Streets Into Neighbourhoods



**Frankley**  
Neighbourhood Forum  
Residents working together to  
create a better place to live.

# Frankley Street Champions Constitution

## NAME

1. The name of the association is Frankley Street Champions.

## AIMS

1. To develop, organise and run an organisation dedicated to making Frankley a better place to live.
2. To equip groups or individuals with training and equipment.
3. To provide an opportunity for the local groups to fundraise and publicise their work.
4. To provide volunteering opportunities to all sectors of the community.

## OBJECTIVES

The association has been set up to:

1. Raise money to fund the activities of the group. Apply for, collect and receive money from grants, donations, subscriptions, legacies and any other means. Also receive gifts of any other description.
2. Work with other organisations and Co-ordinate the activities with the same purposes as the association.
3. Run environmental groups and arrange training sessions and publicity.
4. Recruit volunteers to assist in the delivery of the associations activities in accordance with its volunteering Policy and Procedures.
5. To operate on a non-profit making basis. Any surplus will be reinvested in the continuing development of the organization and the Frankley Community.

## FUNCTIONS

1. Recruitment of volunteers for activities relating to a broad range of environmental tasks.
2. Obtain and provide information, work with, co-ordinate the activities of any other group organisation, whether charitable or otherwise with the same purposes as the Frankley Street Champions.
3. Purchase, take on lease or in exchange, hire or otherwise acquire any equipment necessary to enable Frankley Street Champions to fulfil its functions.
4. Arrange or assist provision for publicity, meetings, lectures, seminars and training courses.
5. Promote, encourage or undertake research surveys and consultation work and publish results.
6. Arrange the production and distribution of publicity materials, in any form, which encourages the Frankley Street Champions to fulfil its functions.
7. Enter into contract with other organisations, statutory bodies and others which enables Frankley Street Champions to fulfil its functions including taking out insurance.
8. Do all such lawful things as are necessary to enable Frankley Street Champions' aims.

## MEMBERSHIP

Full membership and voting rights shall be open to:

1. Individuals who are resident in New Frankley in Birmingham.

### 1. Purpose of this code of conduct

- 1.1 To contribute towards a constructive and pleasant atmosphere in which to volunteer.
- 1.2 To ensure that all volunteers know what behaviour they have a right to expect from other volunteers.
- 1.3 To ensure that all volunteers know what behaviour is expected of them whilst volunteering for Frankley Street Champions (FSC). Volunteers should treat others as they would wish to be treated.

### 2. Introduction

2.1 Frankley Neighbourhood Forum wants FSC to be a constructive and pleasant organisation for both volunteers and residents.

2.2 The main expectation that the Forum has for volunteer conduct is that volunteers help FSC with its aims

3. **Be reliable and constructive** - Volunteers are expected to work constructively with other volunteers.

4. **Be honest** - Dishonesty of a serious nature will be considered gross misconduct.

5. **Allow other people to express themselves** No bullying, harassment, physical or threatened physical assault, ridicule and humiliation, abuse, offensive language, unfounded allegations, etc. by whatever means.

### 6. Challenge constructively

6.1 FSC welcomes different viewpoints but expects volunteers to challenge constructively, if they wish.

6.2 If a volunteer is in a minority view with regard to a decision, it is not acceptable to undermine the decision neither through obstructive behaviour or to attempt to overturn the decision through shouting or badgering.

7. **Treat other people fairly and equally** - All forms of deliberate or persistent discrimination will not be tolerated.

8. **Keep confidentiality must be kept at all times.**

9. **Do not misuse or abuse FSC property**

10. **Be safe** - Volunteers have a duty to protect themselves and others whilst acting as a FSC; be careful and be sensible at all times.

### 11. Gross misconduct

11.1 Gross misconduct is defined as an incidence of misconduct which destroys the relationship between FSC and the volunteer or behaviour which the management team considers to have brought the FSC into disrepute.

11.2 FSC considers discrimination on the grounds of age, gender, race, sexuality, religion or belief, disability, marital status, pregnancy and maternity, gender reassignment or sexual orientation to be gross misconduct.

### 12. Dealing with misconduct and failure to follow this code of conduct

12.1 Administrators are responsible for advising volunteers if their behaviour is in breach of the Volunteer Code of Conduct, and may ask for a volunteer to amend his/her behaviour.

12.2 All investigations into volunteer misconduct will be conducted by the administration team unless the volunteer is a member of the team. In this case the Forum will take on the investigation. The Forum's decision is final.

## EXTRACT

member.

- f. The individual / volunteer and committee member must compile a written report which details all the factual information.
- g. Any person dealing with a child / vulnerable person that has disclosed information can be referred for professional help to deal with their experience.

### **7. BEHAVIOUR GUIDELINES FOR EMPLOYEES AND VOLUNTEERS WORKING WITH YOUNG CHILDREN.**

The aims of these guidelines are to ensure the safety and well being of all children / young people / vulnerable persons and to support the members and volunteers in providing a safe, caring environment.

- Members and volunteers should set examples of appropriate behaviour as children, young people and vulnerable person learn by example. Avoid using sarcasm or discrimination, direct criticism, labelling and unnecessary competition and comparison. Good behaviour should be positively encouraged.
- Members and volunteers should not physically punish any person.
- Members and volunteers should not deprive anyone of, their right to consume food or drink.
- Members and volunteers should not humiliate or frighten any child / young person / vulnerable person.
- Members and volunteers should avoid situations in which they risk putting themselves or the child / young person / vulnerable person at risk. This includes being left alone with the same, unnecessarily.
- Members and volunteers should offer respect to the child / young person / vulnerable person at all times and strive to be sensitive to their feelings.

**OUR DESIGNATED COMMITTEE MEMBER FOR CHILD PROTECTION IS Bruce Pitt**

Signed: Bruce Pitt

Position: Secretary

Dated: 12<sup>th</sup> May 2012





**NEW FRANKLEY IN BIRMINGHAM  
PARISH COUNCIL**

**GRANT APPLICATION**

**Please answer all questions – failure to do so may result in a delay in the determination of your application**

**Q1 Contact Details**

Name of organisation making application:

LOWSBRIDGE NEIGHBOURHOOD WATER SCHEME

Name of your project (if this is different):

POLICE HARD TASKING

Name of contact for this application

Title: MR First Name: TREVOR Surname: J. MUDDYMAN

Position held in the organisation:

CO-ORDINATOR (HARD TASKING)

Contact Address, including full postcode:

15 PROSPERO CLOSE, RUBERY, REDNAL

BIRMINGHAM

Postcode: B15 0EW

Contact Telephone Number: 0121 453 0590 (07748204892)

Email address: trevormuddyman@gmail.com



## About your organisation

### Q2 What type of organisation are you?

Tick (✓) relevant category:

Registered Charity: ( ) Charity Registration Number .....

Voluntary Organisation: (✓)

Company Limited by Guarantee: ( )

Other – Please specify: .....

### Q3 When was your organisation established?

..... Approx 7 years ago (Date not known)

### Q4 Briefly describe the purpose of your organisation.

Describe the usual activities/services you provide.

If you are a new organisation, describe the services/activities you plan to provide.

To provide a feeling of neighbourliness  
within communities. About police,  
Court Dept into information regarding  
crime, Drink / Drug misuse, anti  
Social behaviour Etc.

### Q5 If you are a subsidiary of a larger organisation, please state which one.

..... None.

**Q6 Does your organisation have an agreed constitution or Memorandum of Association?**

Please state which and attach a copy:

None

**Q7 Previous Applications**

If you have applied for and received funding from the Parish Council in the past please provide details of the amount, the year and briefly what the funding was used for.

None applied for.

**Details of the project or activities you are planning**

**Q8 Describe the projects/activities you plan to use this grant for.**

Try to be specific about what you will do and how you will do it.

To purchase at or reduced cost security devices aimed at preventing burglary to properties either private, social or community welfare groups. To provide personal attack alarms to the elderly or vulnerable members of the Franchley Parish community.

Please state how you have identified this need and how the project will benefit the people of Frankley together with the estimated time span.

Previous experience with groups of elderly / vulnerable people i.e. dinner groups, age UK, country house groups.

**Q9** What criteria will you use to measure the success of the project and how many people from the parish do you expect to benefit for the project/activity?

Personal feedback. All Frankley residents irrespective of age, gender etc may benefit.

**Q10** What benefits do you consider will be brought about by the project to the Community with the requested funding.

To cut down crime and install a feeling of safety to local residents of the Parish.

**Q11** What, if any, special safety issues are related to your project/activity?

None.

8

Please provide the following information –

What kind of insurance does your organisation have?

None Required

Do the leaders have the relevant qualifications and/or experience?

Yes -

What policies does your organisation have in place (i.e. Health and Safety, Childguard etc.)?

None Required.

**Q12 Please provide details of the amount of funding you need for your project and give us a breakdown of what the money is for (please enclose any relevant estimates or details).**

Tell us the amount of grant requested £600-00 and provide a detailed breakdown as to how you have reached this figure.

Transparent figure to allow the purchase of items ie Smoke alarms Door/Window alarms Dummy CCTV Cameras. False TV Units. Personal attack alarms. Expenditure to cover a period of approx 6 to 8 months. (Possibly longer, depending on demand)

9

Tell us how much money the project will cost in total: £600.00

How much money has been raised towards this sum: £ None

Please list the amounts and sources of funds that you expect to receive for other funding sources.

Ongoing with other possible funding outlets. (None to raise approx £1000.00 to £2000.00)

Q13 Any other information which you consider to be relevant to your application.

£600.00 to be spent within Paint Benches. Any other funding to be spent throughout the area of Longbridge/Rolery and Frachley.

Q 14 Please give us your bank or building society account details

You can only apply for grant if you have a bank/building society account in the name of your organisation. We will only pay grants into an account which requires at least two people to sign each cheque or withdrawal. These people should not be related.

Account name: LONGBRIDGE NEIGHBOORHOOD WATER

Bank/building society name: BARCLAYS BANK

Bank/building society address: NORTHFIELD BRANCH.

Sort Code: 20 08 44  
Account No: 43701107

Who are the signatories and what position do they hold in your organisation?

- 1 Name Gemma Cartwright MBE Position CHAIR
- 2 Name Ian Bruckshaw Position TREASURER
- 3 Name Linda Coates Position DEPUTY TREASURER

**Q15 Please provide a copy of your most recent annual audited accounts or, in the case of newly established organisations, the projected income and expenditure for the next twelve months.**

Please attach your most recent audited accounts or financial projections for a new organisation. You need to include these documents with this application.

**Q16 Declaration**

Please give details of a senior member of your organisation. For example, this may be your Chairperson, Treasurer or Secretary. They must read the application and sign below. (This must not be the main contact name in Q1).

I confirm, on behalf of Longbridge NWW (insert name of organisation):

That I am authorised to sign this declaration on its behalf, and that, to the best of my knowledge and belief, all replies are true and accurate.

I confirm that I have read the Terms and Conditions set out in the Notes which accompanied this application and further confirm that this application is made on the basis that if successful, the organisation will be bound to use the grant only for the purpose specified in this application, and will have to comply with those Terms and Conditions and any others which the Council might attach to the Grant.

Post held in organisation:

CHAIR

Title MRS First Name: Gemma Surname: CARTWRIGHT MBE

Contact address:

9, THELBRIDGE ROAD, LONGBRIDGE, B31 4ND, 11

.....  
.....  
.....  
.....  
Postcode: ..... Telephone: .....  
Signed: Q. Elliot Date: 1/3/17

**Q17 Signature of Person Completing the Application**

This must be the signature of the person named in Q1 as the main contact and **not be the same person who has signed in Q16**

*I confirm that, to the best of my knowledge and belief, all the information in this application from is true and correct. I understand that you may ask for additional information at any stage of the application process.*

Signed: [Signature] Date: 2/3/17

Please return your completed application form to:

**Clerk to the Council  
12 Arden Road  
Frankley  
Birmingham B45 0JA**

**Tel: 0121 457 9410  
Email: [clerk@newfrankleypc.swiftserve.net](mailto:clerk@newfrankleypc.swiftserve.net)**



NEW FRANKLEY IN BIRMINGHAM  
PARISH COUNCIL

GRANT APPLICATION

Please answer all questions – failure to do so may result in a delay in the determination of your application

Q1 Contact Details

Name of organisation making application:

FRANKLEY FAMILY FORUM

Name of your project (if this is different):

Provision of community sewing classes

Name of contact for this application

Title: MISS First Name: TAMMY Surname: CLAYTON

Position held in the organisation:

CHAIR PERSON

Contact Address, including full postcode:

131 NEW STREET

RUBERY

REDNAL

BIRMINGHAM Postcode: B45 0EU

Contact Telephone Number: 07494338273

Email address: ~~frankleyforum~~ frankleyfamilyforum@outlook.com



## About your organisation

**Q2 What type of organisation are you?**

Tick (✓) relevant category:

Registered Charity: ( ) Charity Registration Number .....

Voluntary Organisation: (✓)

Company Limited by Guarantee: ( )

Other – Please specify: .....

**Q3 When was your organisation established?**

MARCH 2016 .

**Q4 Briefly describe the purpose of your organisation.**

Describe the usual activities/services you provide.

If you are a new organisation, describe the services/activities you plan to provide.

WE PROVIDE COMMUNITY EVENTS, COURSES,

ACTIVITIES, STAY AND PLAYS, FAMILY DAYS OUT,

EDUCATIONAL ACTIVITIES,

THE MAIN AIM IS TO BRING THE COMMUNITY

TOGETHER,

**Q5 If you are a subsidiary of a larger organisation, please state which one.**

.....

**Q6 Does your organisation have an agreed constitution or Memorandum of Association?**

Please state which and attach a copy:

CONSTITUTION

**Q7 Previous Applications**

If you have applied for and received funding from the Parish Council in the past please provide details of the amount, the year and briefly what the funding was used for.

.....  
.....  
.....  
.....

**Details of the project or activities you are planning**

**Q8 Describe the projects/activities you plan to use this grant for.**

Try to be specific about what you will do and how you will do it.

WE ARE AIMING TO PROVIDE CLASSES TO TEACH  
PEOPLE IN OUR LOCAL COMMUNITY TO SEW  
AND TO THEN BE ABLE TO MAKE COSTUMES  
FOR LOCAL EVENTS SUCH AS ST  
GEORGES DAY.

Please state how you have identified this need and how the project will benefit the people of Frankley together with the estimated time span.

WE HAVE SPOKEN TO PEOPLE IN OUR LOCAL  
COMMUNITY AND THE FEEDBACK WE HAVE  
GOTTEN IS THAT THEY WOULD LIKE TO  
LEARN NEW SKILLS SUCH AS SEWING, KNITTING  
AND EMBROIDERY

**Q9 What criteria will you use to measure the success of the project and how many people from the parish do you expect to benefit for the project/activity?**

A LOT OF PEOPLE WILL BENEFIT AS  
WITH NEW SKILLS WE WILL BE ABLE

TO MAKE THINGS FOR LOCAL COMMUNITY  
AND EVENTS,

Q10 What, if any, special safety issues are related to your project/activity?

Please provide the following information -

i) What kind of insurance does your organisation have?

NONE AT PRESENT, BUT IN PROCESS OF  
GETTING PUBLIC LIABILITY INSURANCE

ii) Do the leaders have the relevant qualifications and/or experience?

PEOPLE FROM PARISH COUNCIL TEACHING  
US HOW TO SEW ETC.

iii) What policies does your organisation have in place (i.e. Health and Safety, Childguard etc.)?

ALL POLICIES IN PLACE

Q11 Please provide details of the amount of funding you need for your project and give us a breakdown of what the money is for (please enclose any relevant estimates or details).

Tell us the amount of grant requested £500.00 and provide a detailed breakdown as to how you have reached this figure.

2 SEWING MACHINES £200.00  
2 SEWING MACHINE BAGS £28.00  
6 PAIRS DRESSMAKING SCISSORS £61.74  
STITCH RIPPERS x12 £21.60.  
SM SCISSORS 12 £21.60.  
6 BOXES PINS £15.00  
CONTAINERS x12 £4.00  
SELECTION MATERIAL £50.00.  
SELECTION WOOL £50.00.  
TAPE MEASURES x12 £9.62  
TAILORS CHALK 2 PKG £11.98  
MACHINE OIL x1 £4.20  
24 COTTONS x 2 £10.02.

Tell us how much money the project will cost in total: £ 500.00

How much money has been raised towards this sum: £ Nil

Please list the amounts and sources of funds that you expect to receive for other funding sources.

None

**Q12 Any other information which you consider to be relevant to your application.**

The Community and family forum are giving at least 2 hrs volunteering time each week by a minimum of 8 people.

**Q 13 Please give us your bank or building society account details**

You can only apply for grant if you have a bank/building society account in the name of your organisation. We will only pay grants into an account which requires at least two people to sign each cheque or withdrawal. These people should not be related.

Account name: FRANKLEY FAMILY FORUM

Bank/building society name: LLOYDS

Bank/building society address: OLDHAM

Who are the signatories and what position do they hold in your organisation?

1	Name JUSTEN MAN	Position TREASURER
2	Name NICOLA GARVEY	Position SECRETARY
3	Name	Position

**Q14 Please provide a copy of your most recent annual audited accounts or, in the case of newly established organisations, the projected income and expenditure for the next twelve months.**

Please attach your most recent audited accounts or financial projections for a new organisation. **You need to include these documents with this application.**

**Q15 Declaration**

Please give details of a senior member of your organisation. For example, this may be your Chairperson, Treasurer or Secretary. They must read the application and sign below. **(This must not be the main contact name in Q1).**

I confirm, on behalf of Frankley Family Forum (insert name of organisation):

*That I am authorised to sign this declaration on its behalf, and that, to the best of my knowledge and belief, all replies are true and accurate.*

*I confirm that I have read the Terms and Conditions set out in the Notes which accompanied this application and further confirm that this application is made on the basis that if successful, the organisation will be bound to use the grant only for the purpose specified in this application, and will have to comply with those Terms and Conditions and any others which the Council might attach to the Grant.*

Post held in organisation:

vice chair person

Title MISS First Name: Rosemary Surname: Brennan

Contact address:

131 new Street

Rubery

Rednal

Birmingham

Postcode: B45 0EU

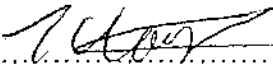
Telephone: 0756787244

Signed: [Signature] Date: .....

**Q16 Signature of Person Completing the Application**

This must be the signature of the person named in Q1 as the main contact and **not be the same person who has signed in Q15**

*I confirm that, to the best of my knowledge and belief, all the information in this application form is true and correct. I understand that you may ask for additional information at any stage of the application process.*

Signed:  Date: .....

Please return your completed application form to:

**Roger Griffiths  
Clerk to the Council  
12 Arden Road  
Frankley  
Birmingham B45 0JA**

**Tel: 0121 457 9410  
Email: [clerk@newfrankleypc.swiftserve.net](mailto:clerk@newfrankleypc.swiftserve.net)**

# 1. Name

The name of the group shall be **Frankley Family Forum**

# 2. Aims

The aims of Frankley Family Forum will be:

- To provide beneficial services to families living in the Frankley area.
- To work in partnership with organisations in the area that benefit the families within the Frankley area.
- To provide parents with personal development opportunities.

# 3. Membership

Membership is open to anyone who:

- Is a parent/ carer to a child aged under 16; and
- lives in the South Birmingham area; and
- supports the aims of Frankley Family Forum.

A list of all members will be kept by the secretary.

# Ceasing to be a member

Members may resign at any time in writing to the secretary.

Any offensive behaviour, including racist, sexist or inflammatory remarks, will not be permitted. Anyone behaving in an offensive way or breaking the equal opportunities policy may be asked not to attend further meetings or to resign from the group if an apology is not given or the behaviour is repeated.

# 4. Equal Opportunities

Frankley Family Forum will not discriminate on the grounds of gender, race, colour, ethnic or national origin, sexuality, disability, religious or political belief, marital status or age.

# 5. Officers and committee

The business of the group will be carried out by a Committee elected at the Annual General Meeting. The Committee will meet as necessary and not less than four times a year.

The Committee will consist of 4 officers and 5 committee members. Up to 15 additional members may be co-opted onto the committee at the discretion of the committee.

The officers' roles are as follows:

- Chair, who shall chair both general and committee meetings
- Vice Chair
- Secretary, who shall be responsible for the taking of minutes and the distribution of all papers and will be responsible for keeping records of members
- Treasurer who shall be responsible for maintaining accounts
- Children's Centre representative, to advise around statutory arrangements and regulations.

In the event of an officer standing down during the year a replacement will be elected by the next General Meeting of members.

Any committee member not attending a meeting without apology for three months will be contacted by the committee and asked if they wish to resign.

The Committee meetings will be open to anyone wishing to attend, who may speak but not vote.

## **6. Meetings**

### **6.1. Annual General Meetings**

An Annual General Meeting (AGM) will be held within fifteen months of the previous AGM.

All members will be notified in writing at least 3 weeks before the date of the meeting, giving the venue, date and time.

Nominations for the committee may be made to the Secretary before the meeting, or at the meeting.

The quorum for the AGM will be 7 members.

At the AGM:-

- The Committee will present a report of the work of Frankley Family Forum over the year.
- The Committee will present the accounts of Frankley Family Forum for the previous year.
- The officers and Committee for the next year will be elected.



- Any proposals given to the Secretary at least 7 days in advance of the meeting will be discussed.

## 6.2 General Meetings

General Meetings are open to all members and any other interested parties and will be held at least once every 3 months or more often if necessary.

All members will be given two weeks notice of such a meeting, giving the venue, date, time and agenda, and notice may be by telephone, email or post.

The quorum for a General Meeting shall be 6 members.

## 7. Rules of Procedure for meetings

All questions that arise at any meeting will be discussed openly and the meeting will seek to find general agreement that everyone present can agree to.

If a consensus cannot be reached a vote will be taken and a decision will be made by a simple majority of members present. If the number of votes cast on each side are equal, the chair of the meeting shall have an additional casting vote.

## 8. Finances

An account will be maintained on behalf of the Association at a bank agreed by the committee. Three cheque signatories will be nominated by the Committee (one to be the Treasurer). Any two of these must sign every cheque. The signatories must not be related nor members of the same household.

Records of income and expenditure will be maintained by the Treasurer and a financial statement given to each meeting.

All money raised by or on behalf of Frankley Family Forum is only to be used to further the aims of the group, as specified in item 2 of this constitution.

## 9. Amendments to the Constitution

Amendments to the constitution may only be made at the Annual General Meeting.

Any proposal to amend the constitution must be given to the Secretary in writing. The proposal must then be circulated with the notice of meeting.

Any proposal to amend the constitution will require a two thirds majority of those present and entitled to vote.

## 10. Dissolution

If a meeting, by simple majority, decides that it is necessary to close down the group it may call a Special General Meeting to do so. The sole business of this meeting will be to dissolve the group.

If it is agreed to dissolve the group all remaining money and other assets, once outstanding debts have been paid, will be donated to a local charitable organisation. The organisation to be agreed at the meeting which agrees the dissolution.

This constitution was agreed at the Inaugural General Meeting of the Wild about Brighton Youth Group on:-

Date ...../...../.....

Name and position in group .....

Signed .....

Name and position in group .....

Signed .....



Page: 1 of 1

FRANKLEY FAMILY FORUM  
131 NEW STREET  
RUBERY  
BIRMINGHAM  
WEST MIDLANDS  
B45 0EU



J3172200TNBMAA0000001429001001344000



**TREASURERS ACCOUNT**  
FRANKLEY FAMILY FORUM

Write to us at:  
**PO Box 1000**  
**Andover**  
**BX1 1LT**

Call us on: **0345 072 5555** (from UK)  
**+44 1733 347338** (from Overseas)

Visit us online: [www.lloydsbank.com](http://www.lloydsbank.com)

Your branch: **OLDHAM**  
Sort code: **30-96-26**  
Account number: **23594068**  
BIC: **LOYDGB21446**  
IBAN: **GB28 LOYD 3096 2623 5940 68**

## INTEREST RATES FOR THE PERIOD 10 DEC 16 TO 09 JAN 17

Debit Rates 10 DEC 16 - 09 JAN 17

Unauthorised Borrowing	26.40% pa
------------------------	-----------

Unauthorised borrowing fee: £15.00  
Unpaid item (direct debit): £35.00

Unpaid item (cheque): £35.00,  
Unpaid item (standing order): £35.00

If your account becomes overdrawn, or you exceed any agreed overdraft limit, we may allow an overdraft to be created or allow the agreed overdraft limit to be exceeded. In these circumstances the new or excess overdraft is an unauthorised overdraft and you will be charged at the rate for unauthorised borrowing which is shown on your statement and will incur other unauthorised borrowing charges shown above.

Interest is calculated on the cleared daily balance of the new or excess overdraft and is payable for the duration of the new or excess overdraft.

We may change any of our charges and interest at any time and will notify you in writing at least two months before we make any change. You will be deemed to have accepted any such change if you do not notify us to the contrary before the date any such change comes into effect. However, if you choose not to accept any change:

- You can close the account at any time before the change comes into effect provided that any outstanding amounts on the account are paid; or
- Our notice of the change shall be deemed to be notice of termination given under the terms of your account and your account Agreement will terminate the day before any change comes into effect. Should there be any outstanding balance on the account it will become immediately due and payable on termination.

When we tell you about a change we will do so by letter, e-mail, text, statement, statement inserts or messages or in any other way which is sent to you individually.

If the change is to your advantage we may change our interest rates at any time and without notice to you. We will tell you about the change by putting notices in our branches within three Business Days of making the change or by telling you personally within 30 days of making the change and we will update our website within three Business Days of an interest rate change taking effect.

Lloyds Bank plc, 25 Gresham Street, London, EC2V 7HN. Registered in England and Wales no. 2065.  
Authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority.  
Lloyds Bank International Limited, P O Box 160, 25 New Street, St. Helier, Jersey, JE4 8RG.

# Useful information

## Changing your contact details

Please write to us at: **Lloyds Bank, Box 1, BX1 1LT** or visit any Lloyds Bank branch.

If your account is held in the Channel Islands, Isle of Man or with WorldWide Service, please write to us at: **Lloyds Bank, Customer Service Centre, Peveril Buildings, Peveril Square, Douglas, Isle of Man IM99 1JJ.**

## Lost and stolen Cards or Chequebooks

If you think your cards or PINs have been stolen, please call us immediately on **0800 096 9779**. If you're outside the UK, call us on **+44 1702 278 270**.

If you think your chequebook has been lost or stolen, call us immediately on the telephone number on the front of your statement.

Internet and Telephone banking are designed to make your life easier

### Internet Banking

<b>Personal customers</b>	go to <a href="http://www.lloydsbank.com/registerquick">www.lloydsbank.com/registerquick</a>	call the number at the top of your statement - available 24/7
<b>Commercial customers</b>	go to <a href="http://www.lloydsbank.com/business">www.lloydsbank.com/business</a>	call the number at the top of your statement
<b>Corporate customers</b>	go to <a href="http://www.lloydsbankcommercial.com">www.lloydsbankcommercial.com</a>	call the number at the top of your statement
<b>International &amp; WorldWide Service customers</b>	go to <a href="http://www.lloydsbank.com/international">www.lloydsbank.com/international</a>	call the number at the top of your statement - available 24/7

### Telephone Banking

To help you keep up to date with your finances, there are a range of text alerts including Weekly Balance Alerts and Limit Alerts in order to help manage your money on the move. You must be registered for Internet Banking to benefit from this service.

## Personal Debit and Cashpoint® Card Charges

- When you use your card in currencies other than sterling (whether for cash withdrawals or purchases), the amount is converted to sterling on the day it is processed by Visa using the Visa payment scheme exchange rate on that day. You can find out this rate by calling 0345 300 0000 (+44 1733 347007 from abroad). If your account is held in the Channel Islands or Isle of Man, or is a WWS account, call 0345 744 9900 (+44 1539 736626 from abroad). We will charge a non-sterling transaction fee of 2.99% of the value of the transaction.
- If you use your debit card to withdraw cash abroad (at an ATM or over the counter) we will also charge a non-sterling cash fee of 1.5% of the amount withdrawn which will be a minimum of £2.00 and a maximum of £4.50.
- If you use your Cashpoint® card to withdraw cash abroad (at an ATM or over the counter) we will also charge a non-sterling cash fee of 1.5% of the amount withdrawn, which will be a minimum of £1.50. Please note there is no maximum charge.
- When you use your card to make a transaction (not cash withdrawal) in a currency other than sterling whether in person or by internet or phone, we will also charge a £1 non-sterling purchase fee. This fee does not apply to Platinum or Premier account holders. This fee also does not apply to Private Banking account holders, accounts held in the Channel Islands, the Isle of Man, or WWS Executive Gold accounts.
- We will not make a charge for the withdrawal of cash in the UK, however, the owner of a non Lloyds Bank cash machine may.
- We can end or vary the terms of our current accounts and overdrafts (including the interest rate and charges) at any time in the way set out in the Personal Banking Terms and Conditions. We recommend that you continually assess whether an overdraft is the most suitable form of borrowing for your current needs.
- Other charges apply, please see the banking charges guide for details.

## Overdraft Buffer

You will not pay any fees or interest on the first £10 of any Unplanned overdraft you may have as long as you stay within this buffer. If you exceed the Unplanned buffer, fees and interest will be levied on the full debit balance over any interest and fee free amount.

## Business Debit Card and Business Cashpoint® Card charges

Full information on our charges is set out in our charges brochures and on our website at [www.lloydsbank.com/business](http://www.lloydsbank.com/business) (refer to "Rates and Charges"). Alternatively please contact your relationship manager. For any non-sterling card transactions, the amount is converted into sterling on the day it is debited to your account, using the Payment Scheme Exchange Rate. We charge a non-sterling transaction fee of 2.75% of the value of the transaction. You can find out the Payment Scheme Exchange Rate by calling us on 0345 072 5555.

**Charges will be shown on your statement or current account charges invoice.**

## Interest rates

You can find the rates used to calculate the interest you have earned or been paid as follows:

**Personal Customers:** visit [www.lloydsbank.com](http://www.lloydsbank.com), any branch or call our interest rate line on **0345 300 0032** (8am-9pm Mon-Fri; 9am-5pm Sat-Sun).

**Commercial Customers:** visit [www.lloydsbank.com/business](http://www.lloydsbank.com/business).

**Corporate Customers:** visit [www.lloydsbankcommercial.com](http://www.lloydsbankcommercial.com)

**International and World Wide Service Customers:**

visit [www.lloydsbank.com/international](http://www.lloydsbank.com/international)

## Checking your statement

Please read through the entries on your statement. If you think something is incorrect, please contact us straight away on the telephone number on the front of your statement. The earlier you contact us, the more we may be able to do e.g. if you have a personal account, we may not be able to refund you if you tell us more than 13 months after the date of the payment. Take care when storing or disposing of information about your accounts.



## Important information about compensation arrangements

Deposits held with us are covered by the Financial Services Compensation Scheme (FSCS). We will provide you with an information sheet and exclusions list every year.

Protected

For further information about the compensation provided by the FSCS, refer to the FSCS website at [www.FSCS.org.uk](http://www.FSCS.org.uk)

**International customers: the Jersey branch of Lloyds Bank International Limited is a participant in the Jersey Bank Depositors Compensation Scheme. The Scheme offers protection for eligible deposits of up to £50,000. Eligible deposits are deposits held by private individuals and charities. Depositor protection does not extend to corporations, small to medium sized enterprises, partnerships and trusts. The maximum total amount of compensation is capped at £100,000,000 in any 5 year period. Full details of the Scheme and banking groups covered are available on the States of Jersey website [www.gov.je/dcs](http://www.gov.je/dcs) or on request. Customers of the Isle of Man and Guernsey branches should refer to the following websites for information on their compensation scheme arrangements: Guernsey: [www.dcs.gg](http://www.dcs.gg) and the Isle of Man: [www.gov.im](http://www.gov.im)**

## Marketing Information

We like to keep you informed of new products and services using mail, phone, email or text message. If you'd rather we didn't contact you in any of these ways please write, call us or visit any branch and let us know.

## Dispute resolution

If you have a problem with your agreement, please try to resolve it with us in the first instance. If you are not happy with the way in which we handled your complaint or the result, you may be able to complain to the Financial Ombudsman Service. If you do not take up your problem with us first you will not be entitled to complain to the Ombudsman. We can provide details of how to contact the Ombudsman. **International customers should request a copy of 'How to Complain' from their usual contact.**

## Stop receiving paper statements

Personal customers can choose to stop receiving paper statements. To do this you must be registered for internet Banking. To register please visit [www.lloydsbank.com/registerquick](http://www.lloydsbank.com/registerquick) or any Lloyds branch. International customers can register at [www.lloydsbank.com/international](http://www.lloydsbank.com/international)

Please contact us if you'd like this information in an alternative format such as Braille, large print or audio.

Telephone service for Hearing Impaired Customers is available on 0800 056 7611 (International and WorldWide Service customers should ring +44 1624 680719). Lloyds Bank also accepts telephone calls via Text Relay. We may monitor or record calls in case we need to check we have carried out your instructions correctly and to help us improve our quality of service. Cashpoint® and PhoneBank® are registered trademarks of Lloyds Bank plc. Lloyds Bank International PhoneBank is a registered business name of Lloyds Holdings (Jersey) Limited. Lloyds Bank plc. Registered Office: 25 Gresham Street, London EC2V 7HN, Registered in England and Wales No. 2065. Telephone 020 7626 1500. Authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority under registration number 119278. Lloyds Bank plc is covered by the Financial Services Compensation Scheme and the Financial Ombudsman Service. (Please note that due to the schemes' eligibility criteria not all Lloyds Bank Commercial Banking customers will be covered by these schemes). We subscribe to the Lending Code. Lloyds Bank International Limited Registered in Jersey, number 4029. Regulated by the Jersey Financial Services Commission. We abide by the Jersey Code of Practice for Consumer Lending. The Guernsey branch of Lloyds Bank International Limited is licensed to conduct banking, investment and insurance intermediary business by the Guernsey Financial Services Commission under the Banking Supervision (Bailiwick of Guernsey) Law 1994, the Protection of Investors (Bailiwick of Guernsey) Law 1987 and the Insurance Managers and Insurance Intermediaries (Bailiwick of Guernsey) Law 2002. The Isle of Man branch of Lloyds Bank International Limited is licensed by the Isle of Man Financial Services Authority to conduct deposit-taking and investment business and is also registered as an insurance intermediary in respect of general business.

**Advertisement - Acknowledgment**

Your Ref: Mr Roger Griffiths  
Date: Monday 6th March 2017

New Frankley in Birmingham Parish Council  
12 Arden Road  
Frankley  
Birmingham  
B45 0JA

**Application Number**  
2017/01942/PA (to be quoted in all communication)

**Case Officer**  
Catherine Golightly  
**Click** - catherine.golightly@birmingham.gov.uk  
**Call** - 0121 675 0504

**Application Dates**  
**Valid from:** 01 March 2017  
**Decision Due by:** 26 April 2017

Dear Sir / Madam

**Site:** 12 Arden Road, Frankley, Birmingham, B45 0JA

**Development Description:** Display of one "I" board to be positioned in front of office

Thank you for your recent application. It is important that you check the development description as it may have been amended by us to more accurately describe the development being applied for. If you disagree with the change, please let the case officer know.

Please note that some large, contentious or complex planning applications may have to be reported to the Council's Planning Committee. If this does happen for your application we will get in touch with you. Further guidance on planning committee is on the reverse of this letter.

If a decision is not received by the decision due date above and you have not agreed in writing to extend this period, then you can appeal to the Planning Inspectorate within 6 months of this date. Appeals can be submitted by visiting the Planning Inspectorate at [www.gov.uk/appeal-planning-decision](http://www.gov.uk/appeal-planning-decision).

If you wish to check the progress of your application we advise you to wait until at least 3 weeks after the Valid From date above due to a statutory consultation period. After this period you can check the progress by going to [www.birmingham.gov.uk/planningonline](http://www.birmingham.gov.uk/planningonline) or by contacting the case officer using the details shown above.

**IMPORTANT INFORMATION**

For any other planning related matters not relating to this current Planning Application:

Click - [www.birmingham.gov.uk/planning](http://www.birmingham.gov.uk/planning) or email [planning.registration@birmingham.gov.uk](mailto:planning.registration@birmingham.gov.uk)

Call – Planning and Regeneration advice line on 0121 303 1115

It would help us if you could complete our Equalities Monitoring form so we can check there is a fair planning process for all. Monitoring is essential if we are to address the needs of all sections of the community. It will help us fulfil the Government's aim to build sustainable and inclusive communities and to reduce social exclusion.

Yours faithfully



**Birmingham**  
City Council

**Planning and Regeneration**  
PO Box 28, Birmingham B1 1TU



Waheed Nazir, Director of Planning and Regeneration

Date	Receipt No.	Transaction	Drawer	Amount
01/03/2017	PL 047001	RECEIPT	New Frankley in Birmingham Parish Council	£55

OUTSTANDING MINUTES – 20<sup>th</sup> March 2017

Minute Number(s)	Item	Update
3883, 4066, 4113, 4218, 4247, 4656	Outdoor Exercise Equipment	<p data-bbox="1046 525 1442 668">No information received from the Education Department regarding the use of land to the rear of the MUGA for Outdoor Exercise Park</p> <p data-bbox="1046 709 1463 959">It was agreed that an informal approach be made to the Head Teacher of the school to ascertain his views on the possibility of the Parish Council using the land to the rear of the MUGA for an Outdoor Exercise Park.</p> <p data-bbox="1046 1001 1459 1216">(Subsequently the Chairperson suggested that Ward Councillor Ian Cruise, who was on the Board of Governors of the school, be requested to intercede on behalf of that Parish Council.</p>