

NEW FRANKLEY IN BIRMINGHAM PARISH COUNCIL

Dear Councillor

You are hereby summoned to attend a meeting of the Parish Council which will be held on **Monday, 18th December 2017**, at the Parish Council Office, 12 Arden Road, Frankley, at 1930 hours to transact the business shown on the Agenda below.

Roger Griffiths

Clerk

11th December 2017

AGENDA

- 1 Apologies and Reasons for Absence (if any)**
- 2. Declarations of Interest (existence and nature) with regard to items on the Agenda**

Members are reminded that the Council's Code of Conduct requires that any member having a Pecuniary or Non-pecuniary interest in any of the business to be transacted, must declare all such interests either at the start of the meeting or immediately before the item is proposed to be discussed.

If a Member declares a non-pecuniary interest then that Member may remain in the meeting, take part in the discussion and vote on the matter.

If a Member declares a pecuniary interest, then he/she must not take part in any discussion of the matter at the meeting and must NOT vote on the matter. Members need not withdraw from the meeting but any participation by the Member at the meeting in respect of the matter in which they have a pecuniary interest is a criminal offence for which the Member may be prosecuted as well as referred to the City Council's Standards Committee.

- 3. Public participation session with respect to items on the agenda.**

[No decision on the matter before the Council shall be made at this point in the meeting]

Where a Member has a pecuniary interest in the business of the Council that Member must declare that interest but may speak at the meeting for the purpose of making representations, answering questions, or giving evidence relating to the business providing the public are also permitted to attend the meeting for the same purpose. Any representations relating to the business contained on the agenda in which a member has a pecuniary interest or members of the public wish to speak on, should be made at this point of the meeting.

Attached 4 Minutes

To approve and authorise the signing of the Minutes of the meeting of the Council held on 20th November 2017.

5 Chairpersons announcements

To receive the Chairperson's announcements and any such communications as the Chairperson may wish to place before the Council.

6 Questions

In accordance with Standing Order 9, Members of the Council may ask the Chairperson any question concerning the business of the Council.

Attached 7 (A) A report of the Corporate Resources and Governance Overview and Scrutiny Committee – Partnership Working: BCC and Parish/Town Councils

The Executive Commentary on the Report of the City's Overview and Scrutiny Committee is attached for Members' information.

(B) Partnership working: BCC and Parish/Town Councils – a report from the overview and Scrutiny Committee

The report of the City's Overview and Scrutiny Committee is submitted to the Parish Council for Members' information.

8 Parish Council Elections – May 2018

Members will be aware that due to the Review undertaken by the Boundary Commission of the City Council Wards, the Parish Elections, which should have taken place in 2016, were deferred to May 2018. The Boundary Commission's recommendation for the City's Ward have now been adopted and as a consequence, the full Parish Council elections will take place on the first Thursday of May 2018 and every four years thereafter.

Attached 9 Audit Arrangements for the Parish Council

Smaller Authorities Audit Appointments (SAAA)

SAAA is the sector led company appointed by the Department of Communities and Local Government as the 'specified person' to procure and appoint external auditors to smaller authorities, perform the functions set out in the relevant legislation, and to manage the ongoing audit contracts awarded for the 5 year period commencing 1 April 2017.

An explanatory letter has been received from the SAAA and is attached for Member's information.

10 Budget Capping or the Extension of Referendum Principles to Parish and Town Councils

The DCLG has recently published a consultation document on the local government finance settlement for 2018-19 a copy of which is available from the clerk.

In the document the Department asks, with specific reference to Parish and Town Councils, the following question –

Last year, the Government issued a challenge to town and parish councils to demonstrate restraint when setting precept increases that are not a direct result of taking on additional responsibilities, and to make precept decisions more transparent to local tax-payers. The continuation of this position in 2018-19 is contingent upon the Government receiving clear evidence of how the sector is responding to this challenge. The Government expects parishes, in setting their precepts, to consider all available options to mitigate the need for council tax increases, including the use of reserves where they are not already earmarked for particular purposes or for "invest to save" projects which will lower on-going revenue costs. Any revised proposals will be set out at the time of the provisional local government finance settlement later in the year.

Unfortunately, it is not clear how the Government will measure evidence of response to its challenge since local councils will not set their budget until January

Both NALC and WALC have written to DCLG expressing their concern at the proposal and WALC have requested that Clerks bring to their

Members attention when setting the budget for 2018/2019 the possibility of referenda being imposed on those Council deemed to have exceeded the limits set by the government.

Attached 11 Draft Budget – 2018/2019

Attached is a copy of the draft budget for 2018/2019 for Member's consideration. Bearing in mind the possibility of DCLG taking action, the draft allows for total expenditure of £91,420 funded by the Localising Council Tax Support Grant of £40,889, Reserves of £5,000 and a Precept of £45,521. With the figure for Band 'D' Equivalents the Council Tax for a Band D property is £34.36 compared to £34.73 last year.

Attached 12 Report of action taken under authority to Chairperson and Officers

To note the attached report detailing the actions taken by the Chairperson and Officers in accordance with Resolution No 4894.

Attached 13 Schedule of Payments

To approve the payments set out on the attached schedule.

Attached 14 Grant Application – Frankley Neighbourhood Forum

An application for funding of £435 has been received from the Frankley Neighbourhood Forum to fund the cost of the printing and distribution of the winter edition of the Frankley Community News.

[The expenditure, if approved, would be made under the provisions of Sections 137 and 139 of the Local Government Act 1972.]

Attached 15 Planning Applications

21 Quarry House Close

Change of use from single dwelling house (Class C3) to 2 maisonettes (Class C3)

Planning Application No.	2017/09704/PA
Location	21 Quarry House Close, Frankley, Birmingham B45 0HS
Proposal	Change from a single dwelling house to two maisonettes (Class C3)

Attached 16 Decisions made on Planning Applications

A. Application No. 2017/07862/PA

Location 33 Gannow Manor Crescent, Frankley,
Birmingham B45 0LJ
Proposal Erection of access ramp to the front.
Decision Application approved.

It is recommended that the foregoing decision be noted.

B. Application No. 2017/08365/PA

Location 29 Thurloe Crescent, Frankley,
Birmingham B45 9YN
Proposal Erection of a single storey rear extension.
Decision Application approved.

It is recommended that the foregoing decision be noted.

17 Longbridge Consultative Committee

To note a report of the proceedings of the last meeting of the Group.

Attached 18 Carnival Committee, Housing Liaison Board, Street Champions, Balaam's Wood Management Committee, Frankley Neighbourhood Forum and the Community Watch Co-ordinators.

To note the report of Councillor Pitt advising of the activities of the various voluntary bodies.

19 Transport issues

To receive a verbal report.

20 Items for Information Only

Members may raise items not on the agenda under this heading as long as they involve no more than an exchange of information.

21 Outstanding Minutes [To be laid on the table]

To receive a verbal report from the Clerk to update Members regarding the schedule of outstanding minutes which will be laid on the table at the meeting

22 Reports of District Councillors

The Councillors for the Longbridge Ward are invited to report of any matter pertaining to the activities of the Parish Council which are not included in the foregoing agenda.

(Note: No decisions can be made on matters raised under this item. If necessary, a report can be requested for a future Council meeting.)

23 Local Issues Raised by Members of the Public

To allow members of the public to raise matters of local concern

(Note: No decisions can be made on matters raised under this item. If necessary, a report can be requested for a future Council meeting.)

24 Authority to Chairperson and Officers

Chairperson to move: -

“That the Chairperson (or in his absence, the Vice Chairperson, if appropriate) is hereby authorised to act until the next meeting of the Parish Council except in respect of the Council’s functions in which case the appropriate officers are hereby authorised to act in pursuant of the powers delegated to them in consultation with the Chairperson or Vice-Chairperson; further, that a report of all action taken under this authority be submitted to the next meeting of the Council and that such a report shall explain why this authority was used.”

Roger Griffiths, Clerk

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