

.....
.....
Q10 What, if any, special safety issues are related to your project/activity?

Please provide the following information –

i) What kind of insurance does your organisation have?

FULL LIABILITY INSURANCE
.....
.....

ii) Do the leaders have the relevant qualifications and/or experience?

YES
.....
.....

iii) What policies does your organisation have in place (i.e. Health and Safety, Childguard etc.)?

CHILD PROTECTION / VULNERABLE PERSONS POLICY
EQUALITY + DIVERSITY POLICY
.....
.....

Q11 Please provide details of the amount of funding you need for your project and give us a breakdown of what the money is for (please enclose any relevant estimates or details).

Tell us the amount of grant requested £ 435:00 and provide a detailed breakdown as to how you have reached this figure.

1) 295:00 To PRINT 3500 COPIES OF A3
FOLDED - FRONT PAGE COLOUR
.....
.....

2) 140:00 DISTRIBUTION OF 3500 COPIES
.....
.....

Tell us how much money the project will cost in total: £ 435.00

How much money has been raised towards this sum: £ Zero

Please list the amounts and sources of funds that you expect to receive for other funding sources.

NONE

Q12 Any other information which you consider to be relevant to your application.

~~.....~~

Q 13 Please give us your bank or building society account details

You can only apply for grant if you have a bank/building society account in the name of your organisation. We will only pay grants into an account which requires at least two people to sign each cheque or withdrawal. These people should not be related.

Account name: FRANKLEY NEIGHBOURHOOD FORUM

Bank/building society name: BARCLAYS BANK

Bank/building society address: 156-158 NEW RD, RUBERY

Who are the signatories and what position do they hold in your organisation?

1	Name	<u>ROGER GRIFFITHS</u>	Position	<u>FINANCE OFFICER / CLERK</u>
2	Name	Position	<u>TO NEW FRANKLEY IN BIRMINGHAM PARISH COUNCIL</u>
3	Name	<u>JAN BRUSHAW</u>	Position	<u>TREASURER OF THE FORUM</u>

1 Name Position

2 Name PREVIOUS Position PAGER

3 Name Position

Q14 Please provide a copy of your most recent annual audited accounts or, in the case of newly established organisations, the projected income and expenditure for the next twelve months.

Please attach your most recent audited accounts or financial projections for a new organisation. You need to include these documents with this application. Q15

Declaration

Please give details of a senior member of your organisation. For example, this may be your Chairperson, Treasurer or Secretary. They must read the application and sign below. (This must not be the main contact name in Q1).

FORUM

I confirm, on behalf of FRANKLEY NEIGHBOURHOOD (insert name of organisation):

That I am authorised to sign this declaration on its behalf, and that, to the best of my knowledge and belief, all replies are true and accurate.

I confirm that I have read the Terms and Conditions set out in the Notes which accompanied this application and further confirm that this application is made on the basis that if successful, the organisation will be bound to use the grant only for the purpose specified in this application, and will have to comply with those Terms and Conditions and any others which the Council might attach to the Grant.

Post held in organisation:

SECRETARY

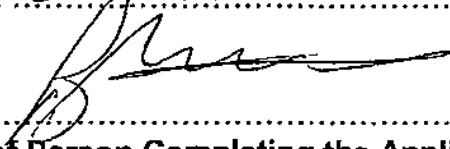
Title MR First Name: BRUCE Surname: PITT

Contact address:

7 KENT RD
FRANKLEY

Postcode: B45 0EN

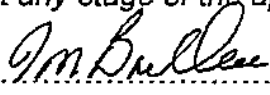
Telephone: 07779497263

Signed:  Date: 6/12/2017

Q16 Signature of Person Completing the Application

This must be the signature of the person named in Q1 as the main contact and not be the same person who has signed in Q15

I confirm that, to the best of my knowledge and belief, all the information in this application form is true and correct. I understand that you may ask for additional information at any stage of the application process.

Signed:  Date: 6/12/2017

Please return your completed application form to:

**Roger Griffiths
Clerk to the Council
12 Arden Road Frankley
Birmingham B45 0JA**

**Tel: 0121 457 9410
Email: clerk@newfrankleypc.swiftserve.net**

LONGBRIDGE CONSTITUENCY

FRANKLEY NEIGHBOURHOOD FORUM CONSTITUTION

1. Name and Area

The Neighbourhood Forum shall be known as **Frankley Neighbourhood Forum**. It shall cover the area outlined in the attached map.

2. Aims and Objectives

The main objective of the Neighbourhood Forum is to bring together people to discuss and influence issues affecting the local community; and to encourage people to show an interest in the area in which they live.

The Neighbourhood Forum shall:

- a) Ensure that all efforts are made to obtain and keep a representative membership;
- b) Work within the spirit of the City Council's Equal Opportunities Policy and not exclude residents from membership, (e.g.) On the grounds of religion, race, colour, disability, gender or sexual orientation;
- c) Ensure that issues of concern to its members are drawn to the attention of Ward Sub-Committees and hence to the City Council;
- d) In the event of the Ward Sub-Committee rejecting any proposal put forward by the Neighbourhood Forum, the said Neighbourhood Forum shall reserve the right to promote their ideas in other legitimate ways.**

3. Membership

Any resident who lives within the area covered by the Neighbourhood Forum will be entitled to become a member by registering in writing his/her name with the Secretary of the Neighbourhood Forum. There will be no co-opted members but Councillors from the local Ward(s) may attend as observers with right to speak. The Member of Parliament relating to the Ward should also be invited on the same basis.

Membership of the Neighbourhood Forum shall be open irrespective of political party, religious opinion, race, colour, disability, gender or sexual orientation, etc.

- a) all persons over 16 living in the neighbourhood shall be eligible for full membership.
- b) Persons under the age of 16 may be admitted into Junior Memberships.

FRANKLEY NEIGHBOURHOOD FORUM CONSTITUTION

Junior members shall not have voting rights.

- c) Other persons having an interest in the area, e.g. community, voluntary and statutory organizations; shop keepers; business owners; doctors; dentists; vets; religious leaders; etc, shall be invited to attend meetings at the discretion of the Officers of the Neighbourhood Forum, but without the right to vote.

4. Management of the Neighbourhood Forum.

A register of members will be kept.

The Neighbourhood Forum will be run solely by the members. Each Neighbourhood Forum will elect annually a Chair, Vice Chair, Secretary, Membership Secretary, Treasurer and such other officers as it deems necessary, from amongst the membership. The Neighbourhood Forum may also elect committees to carry out work on behalf of the Neighbourhood Forum in between formal meetings of the Neighbourhood Forum.

In order to ensure the greatest involvement possible all public meetings of the Neighbourhood Forum will, where possible, be notified in writing to all residents, whether members or not. The local Neighbourhood Office will be used as a post box and all City Council facilities within the area will carry publicity about meetings.

The Neighbourhood Forum shall ensure that its meeting places are adequate to meeting the needs of the community.

The Neighbourhood Forum will ensure that representatives attend and report upon their activities to each meeting of their Ward Sub- Committee.

The Neighbourhood Forum will be helped to carry out the activities referred to above by a grant given by the Ward Sub- Committee.

5. Annual General Meeting

The Neighbourhood Forum shall convene an Annual General Meeting between 11 and 13 months from the previous Annual General Meeting. At least 21 clear days notice shall be given, in writing by the Secretary to each member. The business conducted at Annual General Meetings shall include:

- a) Consideration of the Annual Report of work done by or under the auspices of the Neighbourhood Forum.
- b) The submission and adoption of an audited income expenditure account and balance sheet for the previous financial year.
- c) Election of Honorary Officers.
- d) Election of any Committee.

FRANKLEY NEIGHBOURHOOD FORUM CONSTITUTION

- e) Appointment of an auditor or auditors.
- f) Consideration of any other relevant business of which the due 14 days notice has been given.
- g) Whenever necessary consideration of any voting on proposals to alter this Constitution in accordance with Clause 11 hereof.

6. Forum Meetings

The meetings of the **Frankley Neighbourhood Forum** will be held on a monthly basis, in addition to the Annual General Meeting.

7. Special General Meetings

Special General Meetings are called to discuss business usually considered at the Annual General Meeting for issues seriously affecting the Neighbourhood Forum such as a change to the Constitution. The Chair of the Neighbourhood Forum may, when necessary, call a Special General Meeting of the Neighbourhood Forum by giving notification in writing to each member of the Neighbourhood Forum. A special meeting should be held within 21 days of receiving a written request signed by not less than 10 (ten) Neighbourhood Forum members giving reasons for the request.

8. Rules of Procedures

- a) **Voting** - All questions arising at any meeting shall be decided by a simple majority of those present and entitled to vote. No member shall have more than one vote, in the case of an equality of votes the Chair shall have a second or casting vote.
- b) **Speaking Rights** - If more than five members wish to speak on any subject, the Chair may impose a time limit for speakers of five minutes, at his/her discretion.
- c) **Quorum** - The quorum for Annual and Special Meetings of the Neighbourhood Forum shall be 8 members aged 16 years and over resident in the area or 35, whichever is the lesser.
- d) The quorum for ordinary meetings shall be 5 or more members, whichever is the least.
- e) **Minutes** - Minute books recording all proceedings and resolutions shall be kept by the Secretary of the Neighbourhood Forum for any committee and public meeting of the Neighbourhood Forum. The minute book shall be open to public inspection.

9. Subscriptions and Fund Raising

The Neighbourhood Forum may not levy any subscription on members.

FRANKLEY NEIGHBOURHOOD FORUM CONSTITUTION

The Neighbourhood Forum may undertake other fund raising to further the aims and objectives of the Neighbourhood Forum.

10. Finance

Each Neighbourhood Forum will be entitled to a grant from within the budget available to the Ward Sub- Committee for this purpose.

- a) All monies raised by or on behalf of the Neighbourhood Forum shall be used for the benefit of Frankley and for no other purpose.
- b) The Treasurer shall keep proper account of the finances of the Neighbourhood Forum and shall open a bank account in the name of the **Frankley Neighbourhood Forum**.
- c) The accounts shall be audited at least once a year by the auditors and submitted to the City Council.
- d) If the Neighbourhood Forum lapses by not holding a meeting for six months, the City Council shall be entitled to recover, from the bank account, the grant aid paid to the Neighbourhood Forum in that financial year, subject to such funds being available.

11. Alterations to the Constitution

The Constitution of the Neighbourhood Forum should normally only be changed at the Annual Meeting but can also be changed at a Special General Meeting. Changes should be in sympathy with the model Constitution supplied by the City Council.

12. Dissolution

If the Officers or managing committee (if there is one), by a simple majority, decide at any time that it is necessary or advisable to dissolve the Neighbourhood Forum, they shall call a Special General Meeting of all members of the Neighbourhood Forum who have the power to vote. Notice should be not less than 21 days and should state the terms of the resolution to be proposed. If such a decision shall be confirmed by a simple majority of those members present and voting at such a meeting, the Officers shall have power to satisfy any proper debts and liabilities, any assets held by or in the name of the **Frankley Neighbourhood Forum** shall be applied towards charitable purposes for the benefit of the residents of the area.

13. Standing Orders

The conduct of the Neighbourhood Forum, Officers, Committee and members shall be subject to simple Standing Orders. These will ensure that each meeting has a chairperson, only persons entitled to attend are present and rules of procedure (8 above) are conformed with. Standing Orders must not be seen to be in conflict with the terms of the spirit of the Constitution.

FRANKLEY NEIGHBOURHOOD FORUM CONSTITUTION

**The above Constitution was adopted in the name of the
Frankley Neighbourhood Forum, by the Public Meeting held at the
Frankley Community High School, on Thursday 26th June 1997**

Frankley Neighbourhood Forum : Equality and Diversity Policy

Frankley Neighbourhood Forum recognises that many people in our society experience discrimination or lack of opportunity for reasons which are not fair. These include: race, religion, creed, colour, national and ethnic origin, political beliefs, gender, sexual orientation, age, disability (including mental illness), HIV status, marital status, responsibility for dependants, geographical area, social class, income level or criminal record.

Frankley Neighbourhood Forum is committed to a Policy of Equality of Opportunity which respects the identity, rights and value of each individual

Frankley Neighbourhood Forum is positively committed to oppose all direct and indirect discrimination in the organisation.

Frankley Neighbourhood Forum will:

- challenge discrimination and lack of opportunity in its own policy and practice and will encourage other organisations and individuals to do the same.
- aim to create a culture that respects and values each others' differences and recognises that difference/diversity is a great asset to the organisation – to its work and the people it serves.
- ensure all Volunteers and Committee Members will be made aware of the objectives within this policy and encouraged to support its objectives.

To that end :-

- Diversity amongst members will be valued and individual skills will be promoted and utilised.
- The same opportunities for involvement will be provided for every member with regards to training, election of officers, the formation of sub-groups and the delegation of tasks.
- The differing needs of individual members will be taken into account when booking venues and arranging the dates and times for meetings. Meetings will be arranged so that as many people as possible have the opportunity to attend and to gain access to a venue.
- Members will actively seek to increase membership in order to represent an accurate cross-section of the community, including hard to reach groups and those who are under-represented.
- Members will attempt to increase involvement and representation by advertising meetings in a wide variety of locations including libraries, shops, schools, community centres, places of worship, health centres and colleges
- Publicity and advertising will be made available in a variety of different formats and languages to include the whole community
- Members will seek to assist minority and hard to reach groups by identifying their needs in the community and establishing links with other organisations eg. youth groups, pensioners groups etc.

The committee:

- Will not tolerate racist, sexist or discriminatory remarks during meetings or when conducting committee business
- Consider that members have a responsibility to report all incidents of harassment or discrimination to the committee (Any such Incidents of discrimination or harassment will be treated seriously by the committee and dealt with fairly)
- The committee will seek to put in place an adequate system or procedures in order to deal with any form of harassment, unfair discrimination, incidents or complaints.

Frankley Neighbourhood Forum members will strive to become an example of equal opportunities by adhering to all responsibilities as outlined in the Equality and Diversity Policy

- The implementation and effectiveness of the Equality and Diversity Policy will be monitored and reviewed on an annual basis.

This policy was adopted on 12th / May/ 2012

CHILD PROTECTION / VULNERABLE PERSONS POLICY

1. **CHILD / VULNERABLE PERSONS ABUSE:**

Frankley Neighbourhood Forum considers child and vulnerable persons protection to be very important and undertakes to ensure that all members and volunteers who work with children / vulnerable persons have been checked under the recognised procedures and received information that will enable them to recognise the signs of a child / vulnerable person in distress and follow the referral procedure.

2. **RESPONSIBILITIES OF VOLUNTEERS:**

- Volunteers have a responsibility to protect children / vulnerable persons from abuse.
 - Volunteers have a responsibility to report any disclosures of abuse.
 - Volunteers must be able to respond appropriately to a child's / vulnerable persons disclosure of abuse, ensuring information they receive is handled correctly.
- Volunteers are not responsible for judging whether an allegation is true or for sorting it out.

3. **FORMS OF ABUSE:** The main forms of abuse are:

PHYSICAL ABUSE:

Where adults physically hurt or injure children / vulnerable person hitting, shaking, squeezing, burning and biting are all forms of physical abuse. Giving children / vulnerable persons alcohol, inappropriate drugs and poison and attempted suffocation or drowning is also physical abuse.

SEXUAL ABUSE:

Girls and boys / vulnerable persons are abused by adults who use them to meet their own sexual needs. This might be full sexual intercourse or fondling. The showing of children pornographic materials or videos is also included.

EMOTIONAL ABUSE:

Persistent lack of love and affection damages children / vulnerable persons emotionally. Being constantly shouted at, threatened or taunted can make the child or vulnerable person very nervous and withdrawn.

NEGLECT:

An Adult may fail to meet a child's or vulnerable persons basic needs, like food or warm clothing. Children and Vulnerable persons might constantly be left alone unsupervised. Abuse in any form can affect people of any age.

4. **IDENTIFYING SIGNS OF POSSIBLE ABUSE:**

Members and Volunteers are important links in identifying a case where a child or vulnerable person needs further protection. Abuse may come to light in a number of ways.

- A child or vulnerable person may tell you what has happened.
- From a third party (e.g. another child or vulnerable person)
- Through the child's or vulnerable persons behaviour.
- A suspicious, unexplained injury to the child / vulnerable person.

Recognising abuse is not easy. Most children will receive cuts, grazes and bruises from time to time as indeed will vulnerable persons, but their behaviour may give reasons for concern. There may be other reasons for these factors aside from abuse but any concerns should be immediately discussed with the individuals outlined below.

Warning signs that may alert to possible abuse include:

- Unexplained bruising, cuts or burns, particularly if these parts of the body are normally injured in accidents.
- An injury which a parent / carer try to hide or for which they might give different explanations.
- Changes in behaviour such as a child or vulnerable person suddenly becoming very quiet, tearful, withdrawn, aggressive or displaying severe tantrums.
- Loss of weight without medical reason.
- Being inappropriately dressed or ill kept and perhaps being dirty.
- Sexually explicit behaviour, for example playing games and showing awareness inappropriate for the child's or vulnerable persons age.
- Continual masturbation, aggressive and inappropriate sex play.
- Running away from home, attempted suicides, self inflicted injuries.
- A lack of trust in adults particularly those who normally would be close to a child / vulnerable person.
- Disturbed sleep, nightmares and bed wetting particularly in a child or vulnerable person that has been previously dry.
- Eating problems, including over eating or loss of appetite.

5. PROCEDURES TO FOLLOW WITH A CHILD IF YOU SUSPECT ABUSE:

- a. Talk to the child / vulnerable person sensitively to find out if there is anything worrying them.
- b. Keep questions to a minimum but make sure you are absolutely clear about what has been said.
- c. Do not take sole responsibility. Discuss your concerns with a committee member designated for Child Protection.
- d. Contact with parents should be delayed until advice has been sought from Social Services. The designated committee member will seek this advice.

6. PROCEDURES TO FOLLOW WHEN A CHILD DISCLOSES ABUSE:

- a. Never promise to keep a secret. If you do so and the child or vulnerable person is being hurt you will not be able to help them. Tell them you may need to talk to someone about it. Emphasise that you will talk to someone who will help them..
- b. Allow them to decide if she / he would like to open up. Do not push them to do so.
- c. Avoid using 'leading' or 'directing' questions.
- d. Allow the child / vulnerable person to talk at their own pace, do not pressurise them to disclose anything they do not want to.
- e. Do not leave the child / vulnerable person until she / he is ready, and then talk to the designated committee member as soon as possible. Even if the child / vulnerable person has decided not to disclose anything, you should inform the committee

- member.
- f. The individual / volunteer and committee member must compile a written report which details all the factual information.
 - g. Any person dealing with a child / vulnerable person that has disclosed information can be referred for professional help to deal with their experience.

7. BEHAVIOUR GUIDELINES FOR EMPLOYEES AND VOLUNTEERS WORKING WITH YOUNG CHILDREN.

The aims of these guidelines are to ensure the safety and well being of all children / young people / vulnerable persons and to support the members and volunteers in providing a safe, caring environment.

- Members and volunteers should set examples of appropriate behaviour as children, young people and vulnerable person learn by example. Avoid using sarcasm or discrimination, direct criticism, labelling and unnecessary competition and comparison. Good behaviour should be positively encouraged.
- Members and volunteers should not physically punish any person.
- Members and volunteers should not deprive anyone of, their right to consume food or drink.
- Members and volunteers should not humiliate or frighten any child / young person / vulnerable person.
- Members and volunteers should avoid situations in which they risk putting themselves or the child / young person / vulnerable person at risk. This includes being left alone with the same, unnecessarily.
- Members and volunteers should offer respect to the child / young person / vulnerable person at all times and strive to be sensitive to their feelings.

OUR DESIGNATED COMMITTEE MEMBER FOR CHILD PROTECTION IS Bruce Pitt

Signed: Bruce Pitt

Position: Secretary

Dated: 12th May 2012



Frankley Neighbourhood Forum
Balance Sheet As 31st March 2017

£.p

Current Assets

Barclays Bank Account	15,084.65
Total Assets at 31st March 2017	<u>15,084.65</u>

Represented By:-

Cash Book as at 1st April 2016	15,084.65
Plus Receipts to Bank	5,490.00
Less Payments Made	18,638.98
Cash Book Balance as at 31st March 2017	<u>1935.67</u>
Less overspend on Petty Cash	<u>1935.67</u>

The above statement represents fairly the Financial position of the Forum as at 31st March 2016, and reflects the Receipts and Payments made during the period between 1st April 2016 and 31st March 2017

Treasurer..... 

Chairperson..... 

Auditor..... 

Frankley Neighbourhood Forum

Bank reconciliation for the period 1st April 2016 to 31st March 2017

Bank Reconciliation	£.p
Balance due from Bank as per Statement 31 st March 2017	1,935.67
Plus Petty Cash overspend	0
Balance as per Bank Agreement	1,935.67
Cash Book Agreement	
Cash Book as at 1st April 2016	15,084.65
Plus receipts paid to Bank	5,490.00
Less funds withdrawn	18,638.98
Balance Remaining	1,935.67

Frankley Neighbourhood Forum

Receipts and Payments for the Period 1st April 2016 to 31st March 2017

		Cr	Dr
	Opening Balance	15,084.65	
23/11/2015	Parish Council Grant	765.00	
23/11/2015	Parish Council Grant	1,450.00	
01/09/2016	Parish Council Grant	790.00	
06/01/2017	Parish Council Grant	2,000.00	
28/02/2017	Parish Council Grant	475.00	
Cheque Payments			
02/08/2016	100080 Heron Press Newsletter		295.00
04/08/2016	100081 Carre & Co Insurance		288.16
05/09/2016	100082 Heron Press Newsletter		485.00
27/10/2016	100083 RAC Membership		205.66
28/11/2016	100084 Heron Press Newsletter		485.00
13/01/2017	100085 Abbey Signs/Truck Signs		306.56
31/03/2017	100087 Heron Press Newsletter		295.00
			<u>2,361.78</u>
Other Withdrawals (Petty Cash)			
11/04/2016	Petty Cash APRLKTRB000		100.00
14/04/2016	Petty Cash APRLKTRB000		100.00
19/04/2016	Petty Cash APRLKTRB000		100.00
05/05/2016	Petty Cash MAYUKTRB		200.00
18/05/2016	Petty Cash MAYUKTRB		240.00
24/06/2016	Petty Cash 41 Rubery		350.00
25/07/2016	Petty Cash ULLKTRB000		100.00
03/08/2016	Petty Cash AUGLKTRB000		200.00
03/08/2016	Petty Cash AUGLKTRB000		180.00
23/08/2017	Petty Cash AUGLKTRB000		150.00
07/09/2016	Petty Cash SEPLKTRB000		10.00
24/10/2016	Petty Cash OCTLKICB000		60.00
21/11/2016	Petty Cash NOVLUKTRB000		110.00
24/11/2016	Petty Cash NOVLUKTRB000		250.00
25/11/2016	Petty Cash NOVLUKTRB000		250.00
12/12/2017	PettyCash DECKNWB000		100.00
09/01/2017	Petty Cash JANLKTRB000		100.00
22/02/2017	PettyCash FEBLKTRB000		100.00
02/03/2017	PettyCash MARLKTRB000		150.00
15/03/2017	PettyCash MARLKTRB000		50.00
20/03/2017	PettyCash MARLKTR5185		101.85
27/03/2017	PettyCash 41 Rubery		180.00
30/03/2017	Petty Cash		20.00
			<u>3,181.85</u>
Credit Card Payments			
06/04/2016	DVLA Vehicle Tax		230.00
06/04/2016	Swinton (Insurance)		3,445.79
11/04/2016	Greenhouse Commercial		6,800.00
11/04/2016	Sai Baba Car Seat		77.49
12/04/2016	Morrisons Diesel		65.03
18/04/2017	Kennedy's MICA HAR		46.50
29/04/2017	Aldi		12.99
24/05/2106	Swinton (Insurance)		25.00
31/05/2016	WM Morrison Petrol		61.47
20/06/2016	WM Morrison Petrol		67.51
04/07/2016	Selco Trade Centre		126.72
13/07/2016	Swinton (Insurance)		1,114.98
14/07/2016	WM Morrison Petrol		74.28
10/08/2016	Morrisons Petrol		76.73
12/08/2016	WM Morrison Petrol		13.89
12/08/2016	WM Morrison Petrol		53.79
15/09/2016	WM Morrison Petrol		71.05
19/09/2016	Aldi		6.98
27/09/2016	ATS Euromaster Ltd		44.99
07/10/2016	WM Morrison Petrol		81.47
01/11/2016	WM Morrison Petrol		79.84
21/11/2016	WM Morrison Petrol		79.52
24/11/2016	Kennedy's MICA HAR		40.00
08/12/2016	WM Morrison Petrol		76.55
13/01/2017	WM Morrison Petrol		81.91
07/02/2017	WM Morrison Petrol		34.64
03/03/2017	WM Morrison Petrol		83.41
14/03/2017	WM Morrison Petrol		72.87
Sub Totals			
	Total	20,574.65	18,698.98
		1,933.67	12,496.61

Frankley Neighbourhood Forum

Petty Cash For the Period 1st April 2016 to 31st March 2017

Receipts	Cr	Dr
11/04/2016	100.00	
14/04/2016	100.00	
19/04/2016	100.00	
05/05/2016	200.00	
18/05/2016	240.00	
24/06/2016	350.00	
25/07/2016	100.00	
03/08/2016	200.00	
03/08/2016	180.00	
23/08/2016	150.00	
07/09/2016	10.00	
24/10/2016	60.00	
21/11/2016	110.00	
24/11/2016	250.00	
25/11/2016	250.00	
12/12/2016	100.00	
09/01/2017	100.00	
22/02/2017	100.00	
02/03/2017	150.00	
15/03/2017	50.00	
20/03/2017	101.85	
27/03/2017	160.00	
30/03/2017	20.00	
	3181.85	

Cr Dr

			Dr		Cr		
			£p		£p		
01/04/2016	Opening Balance						
16/04/2016	All Day Office Supplies	2		2 set HP364 Ink Cartridges		45.00	
20/05/2016	Post Office			Postage costs Street Champlons		7.68	
12/05/2016	Tooltime Ltd	1		Air Compressor Tyre Inflator		5.97	
12/05/2016	Kennedy's MICA Hardware	1		Key Cutting		3.50	
10/05/2016	K S Motors			Tipper Truck Repairs		205.12	
23/06/2016	K S Motors			Tipper Truck Repairs		252.00	
13/06/2016	K Waugh	1		New Tyre		35.00	
16/06/2016	Kennedy's MICA Hardware	3		Key Cutting, Nut Brown Spray, Flat Black		12.98	
10/06/2016	Aldi Stores	2		Cable Reel and Hedge Trimmer		62.98	
07/06/2016	Screw fix	1		Self Tapper Roundhead Pack		8.59	
25/06/2016	Screw fix	1		Drain Rod Set		22.99	
19/06/2016	Screw fix	1		Easydrive Self Tapper Roundhead set		9.99	
06/06/2016	Datron Ltd	4		Set of 4 HP364 Ink Cartridges		45.00	
16/06/2016	Fabshop247	1		HVlz Sweatshirt Full zip hooded work Jacket		17.98	
22/06/2016	GMH Vehicle Recyclers	1		2005 Maxus Wheel		50.00	
03/07/2016	Aldi Stores	2		Gazebo		29.98	
11/07/2016	All Day Office Supplies	1		HP364 Ink Cartridges Combo Pack		22.50	
01/07/2017	Aldi Stores	2		Gazebo C. Ties		18.98	
01/07/2017	B&Q	1		Screws		4.48	
22/07/2016	Mrs K Purchase			Deliver 1500 New Frankley Community News		60.00	
01/08/2016	K S Motors			Tipper Truck Repairs		272.00	
09/08/2016	Kennedy's MICA Hardware			Batteries and Araldite Adhesive		21.95	
20/06/2106	Herble's Mobile Tyres	1		Tyre and Valve wheel balance and disposal		93.72	
04/08/2016	Martin Veltsman			LDV Maxus Seat Belt STALK driver seat		24.62	
17/08/2016	Inkdoctor	4		HP364 Ink Cartridges Colour Set		19.99	
30/08/2016	Mrs K Purchase			Deliver 1500 New Frankley Community News		130.00	
09/08/2016	Bargain Booze	2		Duracell Batteries		8.49	
22/04/2016	Kennedy's MICA Hardware	1		Key Cutting (Inc in August figures)		4.00	
30/08/2016	ACP Discount Store			Plastic Tiles		2.58	
01/08/2016	ACP Discount Store			Plastic Tiles		2.99	
04/08/2016	ACP Discount Store			Plastic Tiles		2.98	
08/08/2016	ACP Discount Store			Plastic Tiles		2.49	
15/09/2016	Garden & Hire Spares Ltd	1		Fuel Hose		3.76	
16/09/2016	Aldi Stores			Combination car mats		3.50	

Date	Supplier	Description	Amount
11/09/2016	Rope Source Ltd	Elastic Bungee Rope Shock Cord Tie Down	13.97
11/09/2016	Falcon Workshop Supplies	Steel Wire Hooks	1.95
06/10/2016	MRH Retail Kings Norton	Diesel for Tipper Truck	10.00
13/10/2016	RAC Motoring Services	Rescue Home Recovery -	206.66
11/11/2016	K S Motors	Tipper Truck Repairs	297.00
31/10/2016	ACP Discount Store	Tape	1.29
14/11/2016	ACP Discount Store	Batteries	5.98
09/11/2016	ACP Discount Store	Batteries	2.00
30/09/2016	ACP Discount Store	Halogen Floodlights Weedkiller etc	10.96
23/11/2016	Kennedy's MICA Hardware	Key Cutting	40.00
17/11/2016	John Grainger Window Cleaning	Parish Council Office	3.50
09/11/2016	T P Services	Chain Saw Oil	5.95
01/11/2016	Selco	Concrete & Stone Slabs	11.96
08/11/2016	Euro Car Parts	Antifreeze	7.99
05/11/2016	Inkspot	Ink Cartridge	10.00
13/11/2016	Welsky Technologies	Key Fob Garage Door	12.67
27/11/2016	Bestport (Europe) Ltd	Sandbags	6.40
17/12/2016	M & J Mahoney & Sons Ltc	Dust Sheets	16.56
21/12/2016	ACP Discount Store	Containers & Knives	3.87
23/12/2016	Aldi Stores	Snow Shovel	23.96
14/12/2016	Kennedy's MICA Hardware	Keys for Electrical Cupboard	8.00
16/12/2016	Asda	Groceries	21.52
21/12/2016	ACP Discount Store	Containers	4.27
13/12/2016	ACP Discount Store	Paper Clips	1.00
20/12/2016	ACP Discount Store	Plastic Cutlery	3.00
20/12/2016	NISA	Plastic Cutlery	9.57
21/12/2016	Battan Discounts Ltd	Refreshments	10.60
01/12/2016	Abbey Signs (Midlands) Ltd	Signage Nos 20 to 25	36.00
01/01/2017	Crazy Kangaroo	HP Inkjet Pack	22.45
05/01/2017	ACP Discount Store	Hammer	4.99
05/01/2017	ACP Discount Store	Gloves	2.49
04/01/2017	ACP Discount Store	Pliers	1.49
13/01/2017	B&Q	Electrical goods	16.00
05/01/2017	NISA	De-Icer	4.00
09/01/2017	ACP Discount Store	Drill Bits	4.99
14/01/2017	B&Q	Radiator Kit and fittings	21.75
28/01/2017	Selco	Goods	49.85

24/02/2017	ACP Discount Store	Plugs	15.98
20/02/2017	Kennedy's MICA Hardware	Key Cutting	4.00
31/01/2017	Kennedy's MICA Hardware	Key Cutting	4.00
25/01/2017	Kennedy's MICA Hardware	Key Cutting	4.00
30/01/2017	Kennedy's MICA Hardware	Key Cutting	10.11
15/02/2017	Kennedy's MICA Hardware	Wireless Door Chime	16.67
27/02/2017	Martins	Kitchen Roll	1.59
13/02/2017	ACP Discount Store	Tape	1.49
16/02/2017	ACP Discount Store	Plugs	2.58
17/02/2017	ACP Discount Store	Plastic Container	7.99
20/02/2017	ACP Discount Store	Toilet & Screen Wash	4.27
20/02/2017	Car Spares Distribution	Oil	14.47
13/03/2017	NISA	Bleach, Air Freshener	3.45
03/03/2017	Aldi Stores	Various	15.63
28/02/2017	M & J Mahoney & Sons Ltc	Nails	1.99
07/03/2017	ACP Discount Store	Spoons, Storage Box	6.28
08/03/2017	Argos	Metal Garden	138.94
05/03/2017	Argos	Shopping Trolley	53.94
25/02/2017	K S Motors	Van Accessories	223.71
24/02/2017	K S Motors	MOT Class 4	58.60

3189.80 3005.14

Total 7.95



Date: Monday 27th November 2017	<p>2017/09704/PA – Application Reference</p> <p>6268864 – Your Unique Identification Number Reference. Please use this reference when making comments on Planning Online</p>
<p>R A S Griffiths, Clerk New Frankley In Birmingham Parish Council 40 Meadow Vale Road Lickey End Bromsgrove Worcestershire B60 1JY</p>	

PLANNING CONSULTATION

Site: 21 Quarry House Close, Frankley, Birmingham, B45 0HS

Proposal: Change of use from single dwellinghouse (Class C3) to 2 maisonettes (Class C3)

The above application was accepted by the Council on 23/11/2017. We are interested in your comments on the application, preferably before **20 December 2017**.

What has changed if we have contacted you before on this application (blank if 1st consultation with you):

For MPs, Councillors or members of Resident Associations or Neighbourhood Forums

Click - www.birmingham.gov.uk/planningonline, this is the fastest and simplest way to view and scale plans as well as making comments on the application.

Visit - Our offices at Lancaster Circus or any Birmingham City Council library where you can view the plans electronically and make comments using their internet facilities - **IMPORTANT NOTE** - You will need to be a member of the Council Library service to use their internet facilities. Joining the Council Library Service is open to anyone. Libraries require you to make an appointment to use their internet facilities so please check before you visit.

Write - Send a letter using the address above ensuring you quote the application reference number.

Note for Telecommunications Applications - When processing an application for either Planning Permission or Prior Approval, please note that the Local Authority cannot take into consideration the following grounds for objection - Devaluation of property and the effects on health. It is the Governments view that if a proposal meets the ICNIRP guidelines, it should not be necessary for a Local authority to consider further the health aspects and concerns about them. For further information on this please see Central Government Guidance PPG8 on Telecommunications at www.gov.uk

For internal Birmingham City Council Consultees

Click - Please use the link you have been provided with for making comments through the internal online consultations system.

For external Birmingham City Council Consultees

Click - <http://eplanning.birmingham.gov.uk/Northgate/PlanningExplorer/DisplayAppDetails.aspx?AppNo=2017/09704/PA>
This is the fastest and simplest way to view, scale plans and make comments.

The Case Officer for this application is **Caroline Featherston**, you can email directly on: caroline.featherston@birmingham.gov.uk.



Yours faithfully

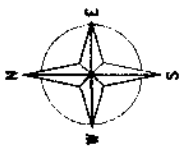
Waheed Nazir, Corporate Director, Economy

Notes:
1 ALL DIMENSIONS ARE IN MM UNLESS NOTED OTHERWISE

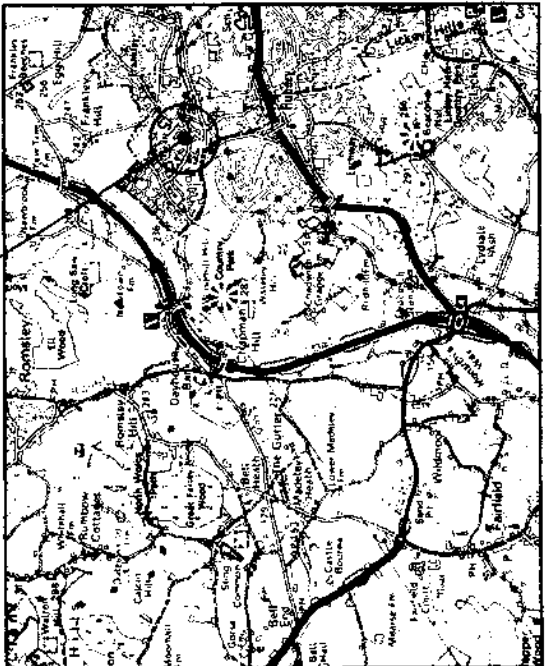
REV	NO	DESCRIPTION	BY	CH	DATE
A	1	ISSUED FOR APPROVAL	C.J.	M.B.	08.11.2017

KINSFORD PROPERTY LTD	
TEL 01527 559158 / 0800 079665 047278	
Client Name	Mr CARL JENKINS
Site Address / Contact Details	21 QUARRY HOUSE CLOSE FRANKLEY BIRMINGHAM
Site Name	PROPOSED EXTENSION
Opt.	A

Drawing Title:	LOCATION PLANS
Purpose of issue:	PLANNING
Drawing Number:	100
Scale:	As Shown
Drawn:	C.J.
Checked:	M.B.
Date:	08.11.2017
Approved:	M.B.
Date:	09.11.2017
Issue:	A

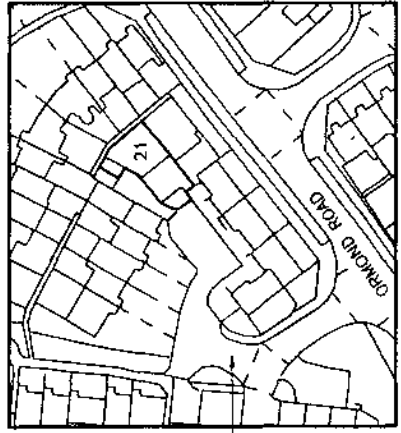


SITE LOCATION



SITE LOCATION

(Scale 1:50000)
Ordnance Survey map extract based upon Landranger map series with the permission of the controller of Her Majesty's Stationary Office



BLOCK PLAN

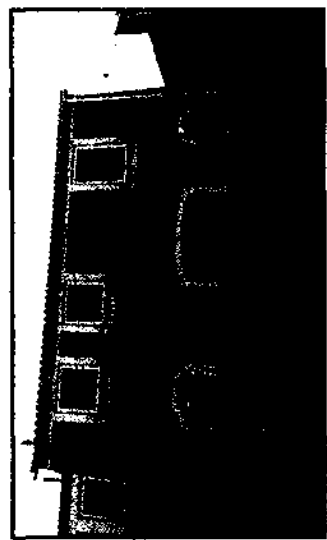
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Based upon Ordnance Survey map extract with the permission of the Controller of Her Majesty's Stationary Office.

QUARRY HOUSE CLOSE



FRONT ELEVATION PHOTOGRAPH



REAR ELEVATION PHOTOGRAPH

Notes:
1 ALL DIMENSIONS ARE IN MM UNLESS NOTED OTHERWISE

REV	BY	CH	DATE
A	Approved for Amendment		C.A.M.B. 08.11.2017



KINSFORD PROPERTY LTD
TEL 01527 559758 / MOB 07865 847278

Site Name
PROPOSED EXTENSION

Client Name
Mr. CARL JENKINS

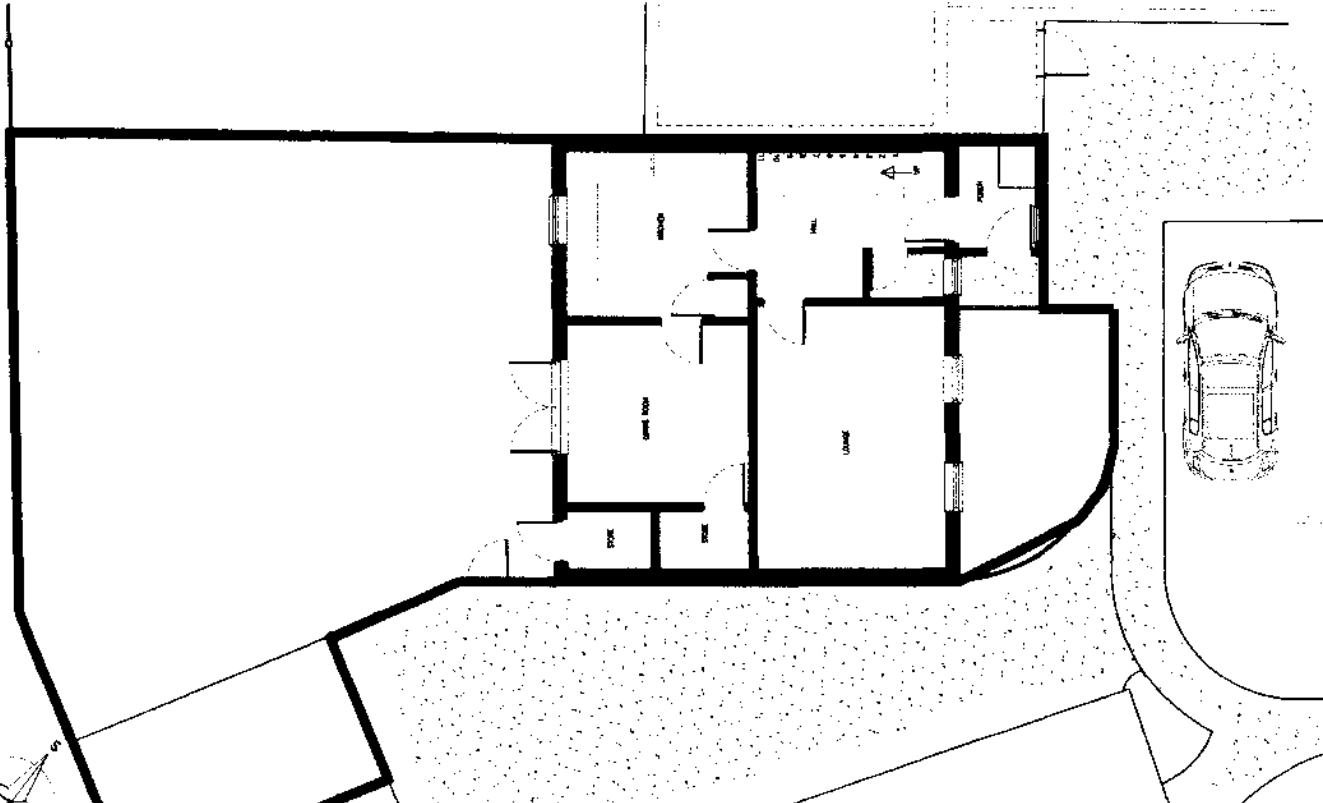
Site Address / Contact Details
**21 QUARRY HOUSE CLOSE
FRANKLEY
BIRMINGHAM
B45 0HS**

Drawing Title: **EXISTING GROUND FLOOR PLAN**
Purpose of Issue: **PLANNING**

Scale	As Shown	Drawn	C.J.	Date	08.11.2017
Checked	M.B.	Issue	M.B.	Date	08.11.2017
Drawing Number:				200	



EXISTING FIRST FLOOR PLAN
(1:100)



EXISTING GROUND FLOOR PLAN
(1:100)

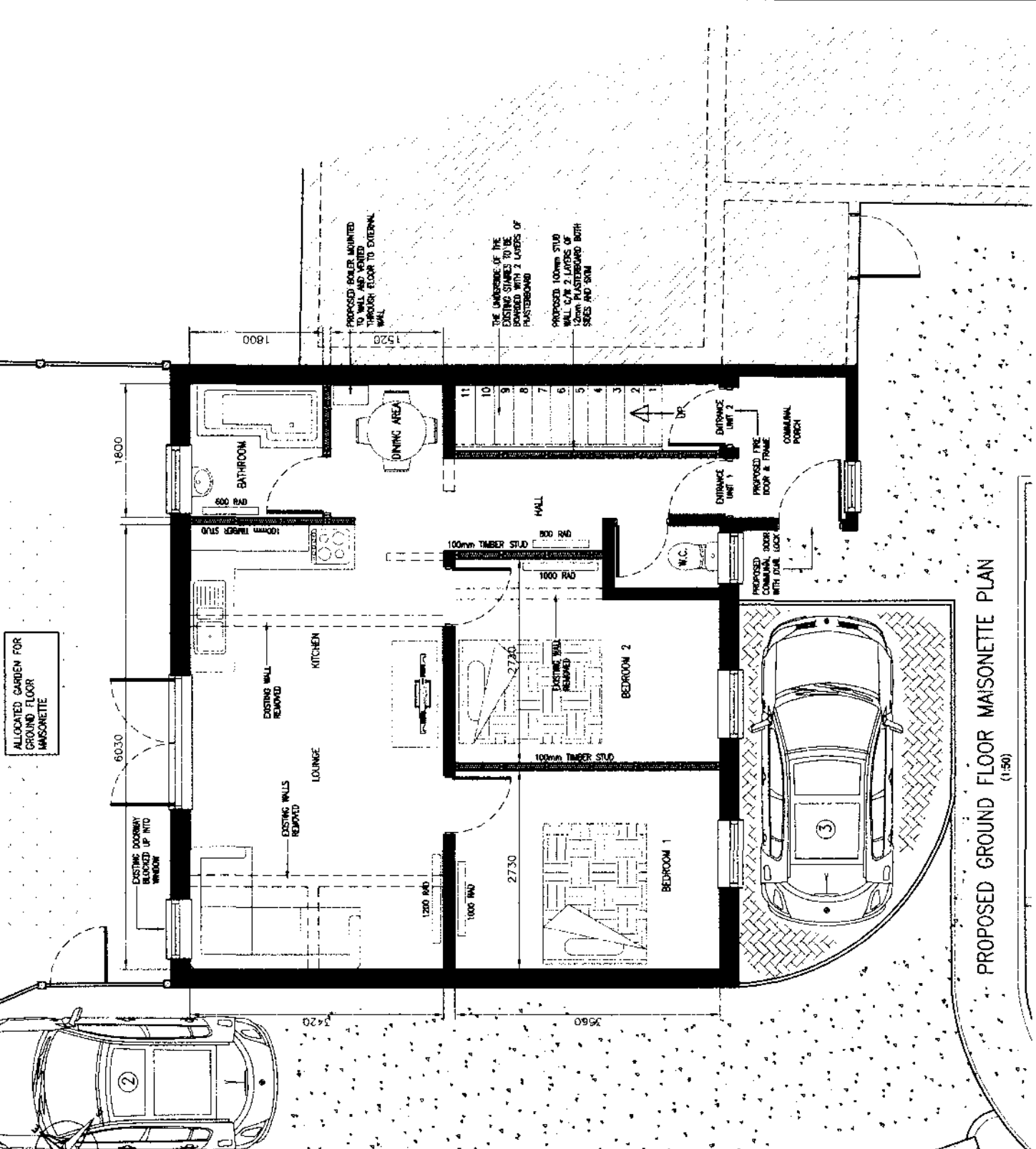
Notes:
1 ALL DIMENSIONS ARE IN MM UNLESS NOTED OTHERWISE

REV	DESCRIPTION	BY	CHK	DATE
1	ISSUED FOR APPROVAL	C.J.	M.B.	08/11/2017



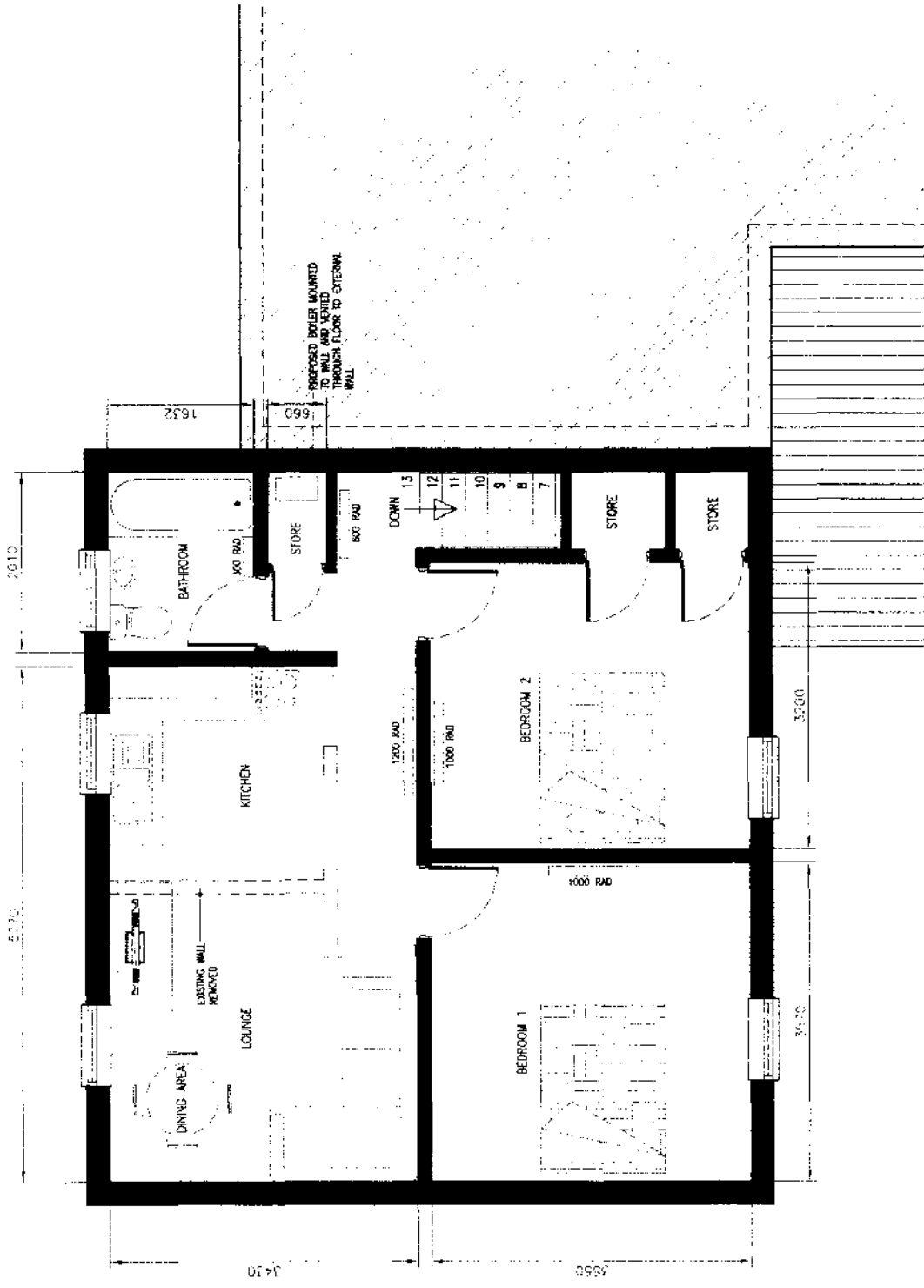
KINSFORD PROPERTY LTD
TEL: 01827 559158 / 0800 07865 847278

Site Name	PROPOSED EXTENSION	Opn.	A
Client Name	Mr CARL JENKINS		
Site Address / Contact Details	21 QUARRY HOUSE CLOSE FRANKLEY BIRMINGHAM B45 0HS		
Drawing Title	EXISTING 1ST FLOOR PLAN		
Purpose of Issue	PLANNING		
Drawing Number	201		
Scale	As Shown	Drawn	C.J.
Checked	M.B.	Date	08/11/2017
Approved	M.B.	Date	08/11/2017
Issue			A



PROPOSED GROUND FLOOR MAISONETTE PLAN (1:50)

Notes:
1. ALL DIMENSIONS ARE IN MM UNLESS NOTED OTHERWISE



PROPOSED FIRST FLOOR MAISONETTE PLAN
(1:50)

REV	DESCRIPTION	BY	CHK	DATE
A	Issued for Approval	C.J.	M.B.	06.11.2017



KINSFORD PROPERTY LTD
TEL 01527 559158 / MOB 07865 847218

Site Name	PROPOSED EXTENSION	Opt	A
Client Name	Mr CARL JENKINS		
Site Address / Contact Details	21 QUARRY HOUSE CLOSE FRANKLEY BIRMINGHAM		
Drawing Title	EXISTING 1ST FLOOR PLAN		
Purpose of Issue	PLANNING		
Drawing Number	201		
Scale	As Shown	Proj. C.L.	06.11.2017
Drawn	M.B.	Checked	M.B.
	06.11.2017		06.11.2017

Householder – Decision Document

Your Ref: Lee Mitchell
Date: Tuesday 14th November 2017

Spector Design Ltd
20 Spring Lane
Willenhall
WV12 4JH

Application Number: **2017/07862/PA**
Please quote this number whenever you contact us
about this application. For more information please
contact:

pl@nning
direct**0121 303 1115**

Email us at
planningandregenerationenquiries@birmingham.gov.uk

Dear Sir / Madam

Site: 33 Gannow Manor Crescent, Birmingham, B45 0LJ

Proposal: Erection of access ramp to front

I am writing to tell you that the Council has made a decision on the above application and I attach a copy of the decision document. The application has been approved subject to conditions on 14 November 2017.

The tree to be removed on the site is a Norway Maple tree which is of public visual amenity on the frontage. While the City Council's tree officer would not place a Tree Preservation Order on the tree it has been highlighted that the tree should be replaced with a suitable specimen tree within the new grassed area of the frontage.

Plans and details of this and other applications are available to view at www.birmingham.gov.uk/planningonline. Alternatively you could contact us as shown above or by email at planningandregenerationenquiries@birmingham.gov.uk

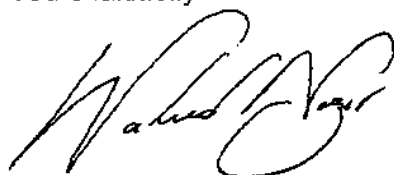
Information on how to appeal the LPA decision can be obtained from <https://www.gov.uk/planning-inspectorate>, this will give you guidance on which forms to use for this process. Please note that the use of incorrect forms to the Planning Inspectorate will cause a delay with your appeal.

IMPORTANT - THIS IS NOT A BUILDING REGULATIONS DECISION

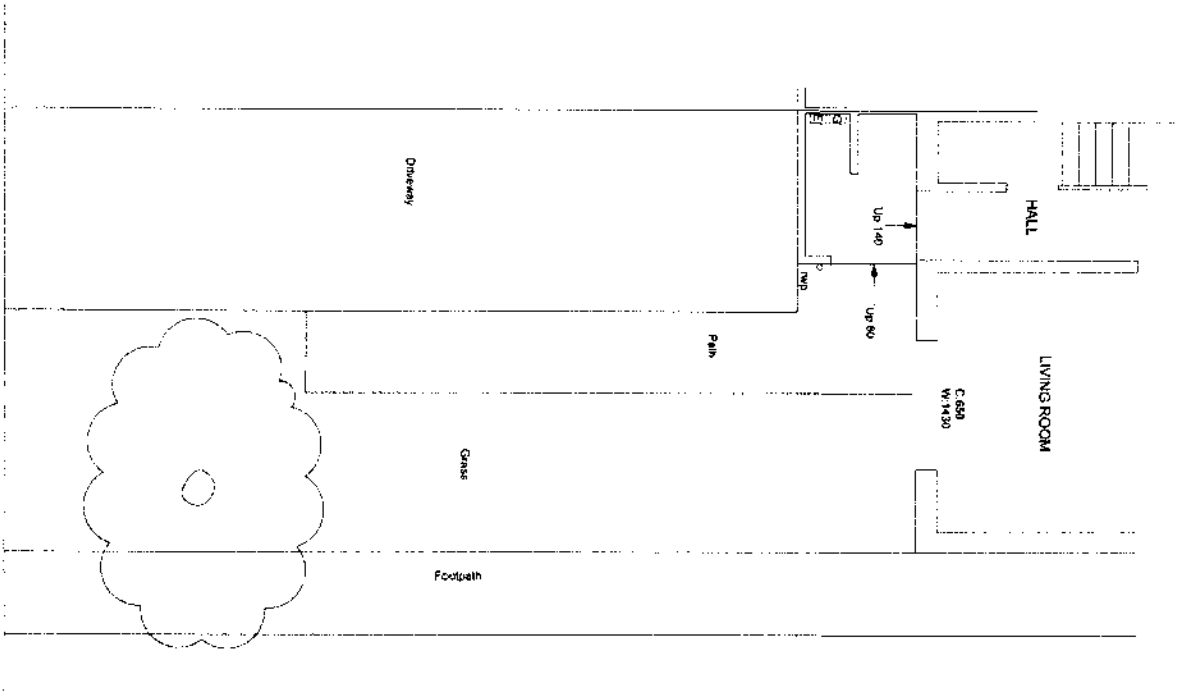
In addition to this planning decision **you must** read the information contained within the '**Planning Post Decision Guidance Leaflet**'. This can be found on our website www.birmingham.gov.uk/planningdecisionleaflet or alternatively you can obtain a paper copy by contacting Planning Direct on 0121 303 1115

If you have any queries regarding this letter, please contact us on the number shown above

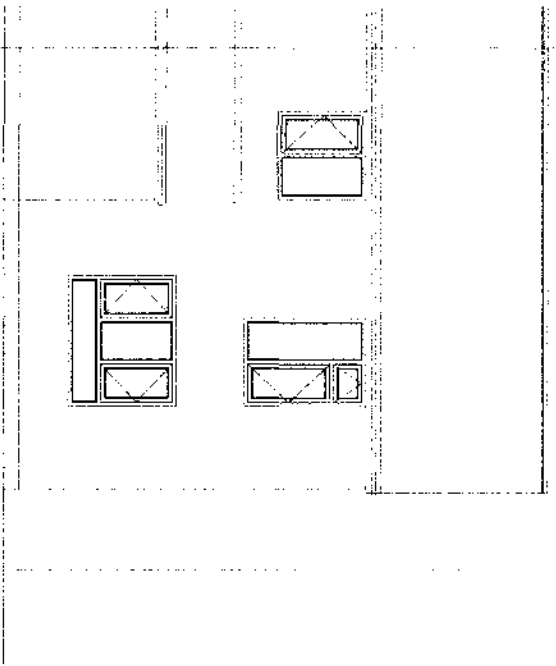
Yours faithfully



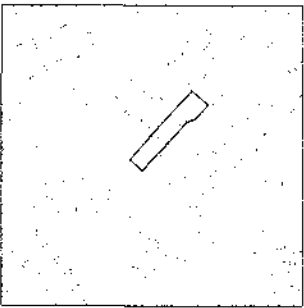
Waheed Nazir, Corporate Director, Economy



EXISTING SITE ENTRANCE PLAN
Scale 1:50



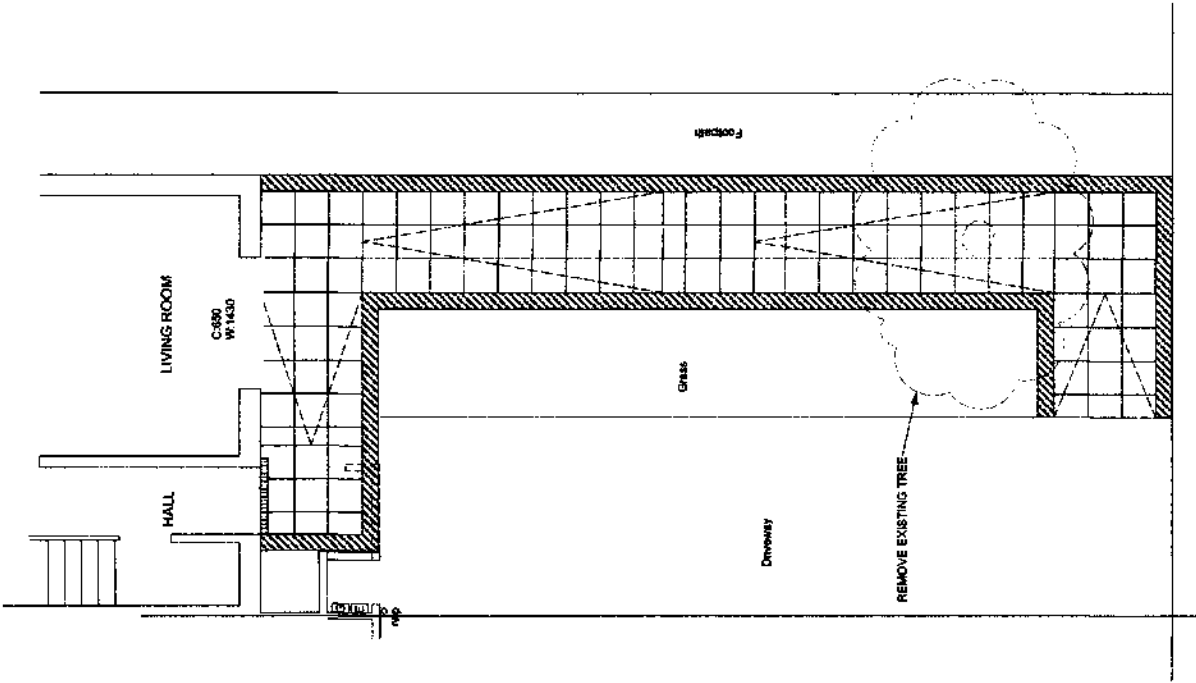
EXISTING FRONT ELEVATION
Scale 1:50



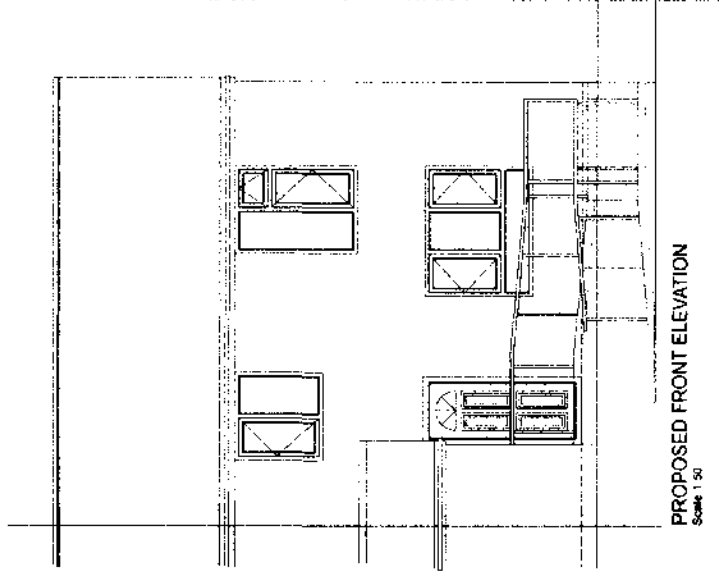
OS MAP
Scale 1:1250



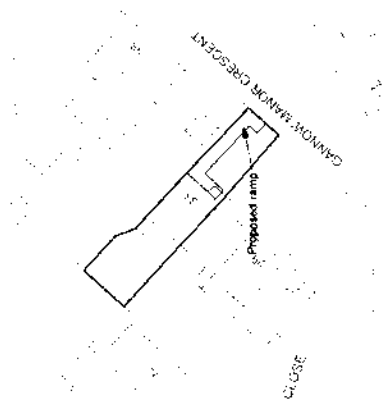
Project Address: 33 CANNON MANOR CRESCENT, BIRMINGHAM
 Drawing Title: EXISTING LAYOUT
 Client: EURO SHOWERS
 Drawing Number: S91/31 - 01
 Date: 15.06.16
 Author: A2 JARVIS



PROPOSED SITE ENTRANCE PLAN
Scale 1:50



PROPOSED FRONT ELEVATION
Scale 1:50



LOCATION PLAN
Scale 1:500

SPECTOR DESIGN

M: [] E: [] T: []
 Project Address: 33 CANNON MANOR CRESCENT, BIRMINGHAM, B45 0LL
 Client: EURO SHOWERS
 Drawing Number: 591/31 - 02
 Scale: 1:50 @ A2
 Original File Size: A2 Landscape

Proposed Lawful Use/ Development – Decision Document

Your Ref: Mr Gary Phillips
Date: Wednesday 22nd November 2017

Highbury Design
Highbury House
11 Holt Road
Studley
Warwickshire
B80 7NX

Application Number: 2017/08365/PA
Please quote this number whenever you contact us
about this application. For more information please
contact:

pl@nning
direct

0121 303 1115

Email us at
planningandregenerationenquiries@birmingham.gov
.uk

Dear Sir / Madam

Site: 29 Thurloe Crescent, Frankley, Birmingham, B45 9YN

Proposal: Application for a Lawful Development Certificate for the proposed erection of a single storey rear extension

I am writing to tell you that the Council has made a decision on the above application and I attach a copy of the decision document. The application has been determined and Section 191 (existing) or Section 192 (proposed) permission is not required and therefore a certificate was issued on 22 November 2017.

Plans and details of this and other applications are available to view at www.birmingham.gov.uk/planningonline. Alternatively you could contact us as shown above or by email at planningandregenerationenquiries@birmingham.gov.uk

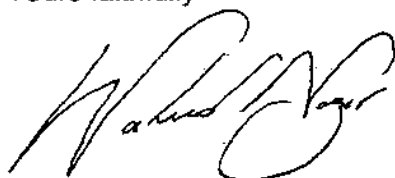
Information on how to appeal the LPA decision can be obtained from <https://www.gov.uk/planning-inspectorate>, this will give you guidance on which forms to use for this process. Please note that the use of incorrect forms to the Planning Inspectorate will cause a delay with your appeal.

IMPORTANT - THIS IS NOT A BUILDING REGULATIONS DECISION

In addition to this planning decision you must read the information contained within the 'Planning Post Decision Guidance Leaflet'. This can be found on our website www.birmingham.gov.uk/planningdecisionleaflet or alternatively you can obtain a paper copy by contacting Planning Direct on 0121 303 1115

If you have any queries regarding this letter, please contact us on the number shown above

Yours faithfully



Waheed Nazir, Corporate Director, Economy

Proposed Lawful Development – Certificate**TOWN AND COUNTRY PLANNING ACT 1990: SECTION 192****(as amended by Section 10 of the Planning and Compensation Act 1991)****TOWN AND COUNTRY PLANNING (DEVELOPMENT MANAGEMENT PROCEDURE) (ENGLAND)****ORDER 2015 ARTICLE 39****CERTIFICATE OF LAWFUL DEVELOPMENT**Planning Application Reference: **2017/08365/PA**

Birmingham City Council hereby certify that on **27/09/2017** the operations described in the First Schedule hereto in respect of the land specified in the Second Schedule hereto and edged red on the plan attached to this certificate, would be lawful within the meaning of Section 192 of the Town and Country Planning Act 1990 (as amended), for the following reason:

The proposed single storey rear extension as described in the First Schedule satisfies the requirements for Part 1, Class A of Schedule 2 of the Town and Country Planning (General Permitted Development) Order 2015 (as amended).

Signed

**Waheed Nazir**
Corporate Director, Economy

On behalf of Birmingham City Council

Date: **Wednesday 22nd November 2017**

First Schedule

The proposed **Application for a Lawful Development Certificate for the proposed erection of a single storey rear extension**

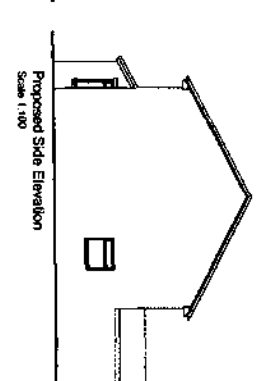
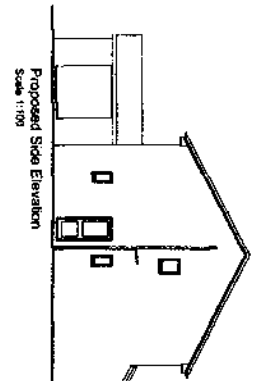
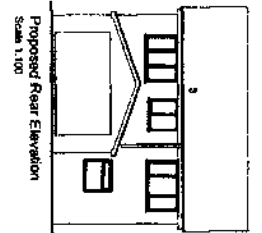
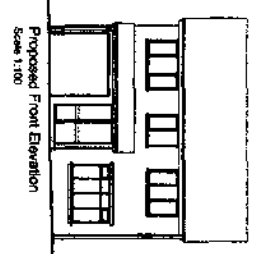
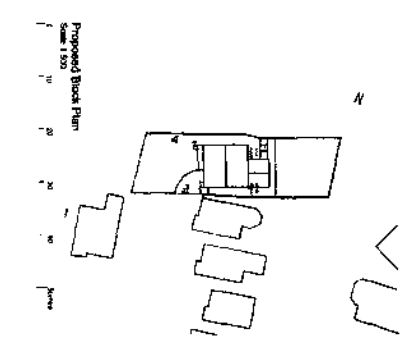
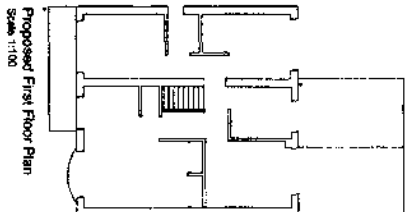
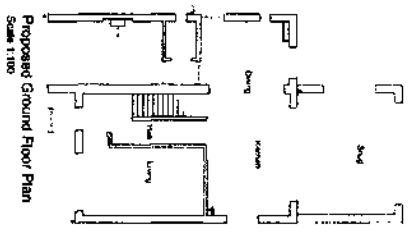
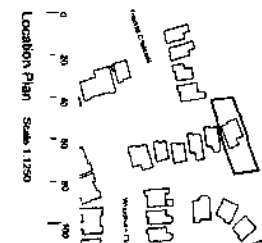
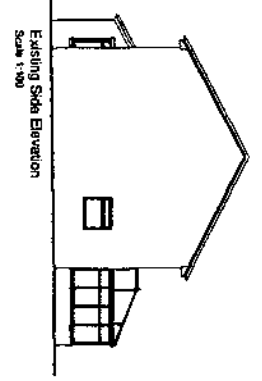
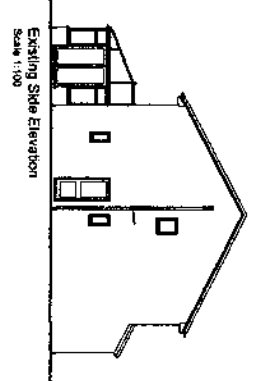
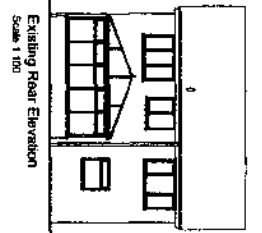
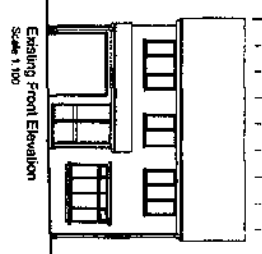
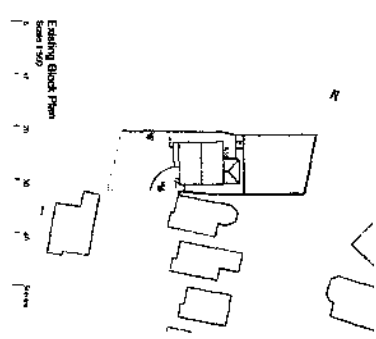
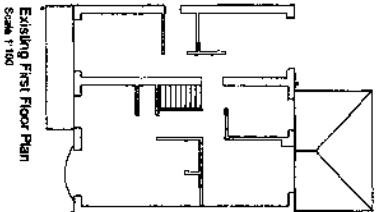
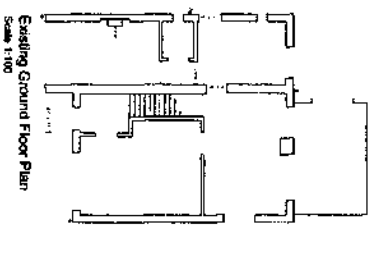
Second Schedule

29 Thurloe Crescent, Frankley, Birmingham, B45 9YN

Notes

1. This certificate is issued solely for the purpose of section 192 of the Town and Country Planning Act 1990 (as amended).
2. It certifies that the operations specified in the First Schedule taking place on the land described in the Second Schedule will be lawful, on the specified date.
3. This certificate applies only to the extent of the operations described in the First Schedule and to the land specified in the Second Schedule and identified on the attached plan. Any operations matter which is materially different from that described or which relates to other land may render the owner or occupier liable to enforcement action.
4. The effect of the certificate is also qualified by the proviso in section 192(4) of the 1990 Act, as amended, which states that the lawfulness of a described use or operation is only conclusively presumed where there has been no material change, before the use is instituted or the operations begun, in any of the matters relevant to determining such lawfulness.

ALL DIMENSIONS ARE TO BE CHECKED ON SITE PRIOR TO CONSTRUCTION. THE CONTRACTOR IS TO NOTIFY THE ARCHITECT OF ANY DISCREPANCIES, SPECIFICATION AND SITE CONDITIONS. THE CLIENT IS ADVISED THAT THE CONTRACTOR IS RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE LOCAL AUTHORITY. THE CONTRACTOR IS ADVISED TO USE LOCAL AND UNBURNISHED MATERIALS AND TO AVOID THE USE OF PAINTS, STAINERS OR FINISHES WHICH REQUIRE HEAVY STONE CHIPPING. THE WORKS



REVISION	DESCRIPTION	DATE

HIGHBURY DESIGN
 Chartered Architects Project Managers CDM Co-ordinators
 100, High Street, Birmingham, B2 4JH
 Tel: 0121 222 1100
 Fax: 0121 222 1101
 Email: info@highburydesign.com

CLIENT
 Mr. Jonathan Green

PROJECT
 29 Thimble Crescent
 Rubery, Birmingham
 B45 9YN

TITLE	DATE	SCALE	STATUS	DRAWING NO.	DATE
Existing & Proposed Plans and E	01/06/17	1:100	Drawn	2007/031	
			LF		

OUTSTANDING MINUTES – 18th December 2017

Minute Number(s)	Item	Update
3883, 4066, 4113, 4218, 4247, 4656, 4676, 4702,4747, 4767,4796,4819,4836, 4861,4887	Outdoor Exercise Equipment	<p>Awaiting arrangements for a meeting between the Head Teacher of Balaam Wood school and the nominated representative of the Parish Council.</p> <p>Awaiting details of arrangements for a meeting between the Head Teacher of Balaam Wood school and the nominated representative of the Parish Council, which would now take place in the Autumn term.</p> <p>Councillor Pitt confirmed that he had a conversation with the Head Teacher who was keen for the project to go ahead. A meeting of the Liaison Committee will be arranged at a convenient date to discuss the project</p> <p>The situation remains unchanged concerning a proposed meeting of the Liaison Committee to discuss the project. This will be arranged at a convenient date.</p> <p>Councillor Pitt advised that he would endeavour to contact the school Secretary in order to progress the matter owing to difficulty in contacting the Head Teacher due to his daily workload.</p>