

## NEW FRANKLEY IN BIRMINGHAM PARISH COUNCIL

Dear Councillor

You are hereby summoned to attend a meeting of the Parish Council which will be held on **Monday, 19<sup>th</sup> March 2018**, at the Parish Council Office, 12 Arden Road, Frankley, at 1930 hours to transact the business shown on the Agenda below.

*RAS Griffiths*

Clerk

12<sup>th</sup> March 2018

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### AGENDA

- 1 Apologies and Reasons for Absence (if any)**
- 2. Declarations of Interest (existence and nature) with regard to items on the Agenda**

Members are reminded that the Council's Code of Conduct requires that any member having a Pecuniary or Non-pecuniary interest in any of the business to be transacted, must declare all such interests either at the start of the meeting or immediately before the item is proposed to be discussed.

If a Member declares a non-pecuniary interest then that Member may remain in the meeting, take part in the discussion and vote on the matter.

If a Member declares a pecuniary interest, then he/she must not take part in any discussion of the matter at the meeting and must NOT vote on the matter. Members need not withdraw from the meeting but any participation by the Member at the meeting in respect of the matter in which they have a pecuniary interest is a criminal offence for which the Member may be prosecuted as well as referred to the City Council's Standards Committee.

- 3. Public participation session with respect to items on the agenda.**

*[No decision on the matter before the Council shall be made at this point in the meeting]*

Where a Member has a pecuniary interest in the business of the Council that Member must declare that interest but may speak at the meeting for the purpose of making representations, answering questions, or giving evidence relating to the business providing the public are also permitted to attend the meeting for the same purpose. Any representations relating to the business contained on the agenda in which a member has a pecuniary interest or members of the public wish to speak on, should be made at this point of the meeting.

**Attached 4 Minutes**

To approve and authorise the signing of the Minutes of the meeting of the Council held on 19<sup>th</sup> February 2018.

**Attached 5 Minutes of the Meeting of the Audit Committee – 14<sup>th</sup> February 2018**

To note the Minutes of the Audit Committee held on 14<sup>th</sup> February 2018

**6 Chairpersons announcements**

To receive the Chairperson's announcements and any such communications as the Chairperson may wish to place before the Council.

**7 Questions**

In accordance with Standing Order 9, Members of the Council may ask the Chairperson any question concerning the business of the Council.

**Attached 8 Report of action taken under authority to Chairperson and Officers**

To note the attached report detailing the actions taken by the Chairperson and Officers in accordance with Resolution No 4976

**Attached 9 Schedule of Payments**

To approve the payments set out on the attached schedule.

**Attached 10 New Frankley in Birmingham Parish Council's Risk Assessment and Risk Review Log for the Year Ending 31<sup>st</sup> March 2018**

To approve the attached Parish Council's Risk Assessment and Review Log which set out the potential risks and the actions put in place to mitigate any identified risk. The documents were approved

and signed by the Chair and Clerk at the meeting of the Audit Committee on 14<sup>th</sup> February

## **Attached 11 General Data Protection Regulations**

Members will recall that at the last Council meeting, approval was given to the quotation submitted by DM Payroll Services Ltd to provide professional services in connection with the introduction of GDPR which will be introduced on 23<sup>rd</sup> May 2018.

DM Payroll Services have now carried out the impact assessment on the Council's current procedures and document security following the introduction of the new Regulations and these are set out in the following documents.

Recommended: that (i) the content of Documents (i) to (vii) be noted;

(ii) the required actions set out in document (ii) be implemented as soon as possible;

(iii) the Retention Policy set out in document (iii) be adopted as Council Policy with immediate effect.

## **12 Planning Applications**

There are no Planning Applications submitted for consideration by the Council.

## **Attached 13 Decisions made on Planning Applications**

### **33-35 Wareham Road, Frankley, Birmingham B45 0JS**

To note that the City Council have granted permission regarding variation of condition number 3 attached to previous planning application 2003/00651/PA, to allow opening hours between 11.30 - 14.00 Monday to Saturday and 16.00 to 22.00 on Sundays.

Site	33-35 Wareham Road, Frankley, Birmingham B45 0JS
Proposal	Variation of condition number 3 attached to planning application 2003/00651/PA to allow opening hours between 11.30 – 14.00 Monday to Saturday and 16.00 – 22.00 on Sundays.
Decision	Permission Granted.

**14 Longbridge Consultative Committee**

To receive a verbal report following the last meeting of the Longbridge Consultative Committee.

**Attached 15 Carnival Committee, Housing Liaison Board, Street Champions, Balaam's Wood Management Committee, Frankley Neighbourhood Forum and the Community Watch Co-ordinators.**

To note the report of Councillor Pitt advising of the activities of the various voluntary bodies.

**16 Transport issues**

To receive a verbal report.

**17 Items for Information Only**

Members may raise items not on the agenda under this heading as long as they involve no more than an exchange of information.

**18 Outstanding Minutes [To be laid on the table]**

To receive a verbal report from the Clerk to update Members regarding the schedule of outstanding minutes which will be laid on the table at the meeting

**19 Reports of District Councillors**

The Councillors for the Longbridge Ward are invited to report of any matter pertaining to the activities of the Parish Council which are not included in the foregoing agenda.

(Note: No decisions can be made on matters raised under this item. If necessary, a report can be requested for a future Council meeting.)

**20 Local Issues Raised by Members of the Public**

To allow members of the public to raise matters of local concern

(Note: No decisions can be made on matters raised under this item. If necessary, a report can be requested for a future Council meeting.)

**21 Exclusion of the Press and Public**

That, pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature of the business to be transacted, the press and/or public be excluded from the meeting during the consideration of the following:

A quotation submitted by Fu'Shia Landscapes to cut the lawns in front of the shops on three verges including banks, strim out edges and remove all rubbish from the site – 15 occasions between March and October 2018

## **22 Authority to Chairperson and Officers**

Chairperson to move: -

“That the Chairperson (or in his absence, the Vice Chairperson, if appropriate) is hereby authorised to act until the next meeting of the Parish Council except in respect of the Council’s functions in which case the appropriate officers are hereby authorised to act in pursuant of the powers delegated to them in consultation with the Chairperson or Vice-Chairperson; further, that a report of all action taken under this authority be submitted to the next meeting of the Council and that such a report shall explain why this authority was used.”

Roger Griffiths, Clerk

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