

## NEW FRANKLEY IN BIRMINGHAM PARISH COUNCIL

Dear Councillor

You are hereby summoned to attend an extraordinary meeting of the Parish Council which will be held 10th September 2018, at the Parish Council Office, 12 Arden Road, Frankley, at 1930 hours to transact the business shown on the Agenda below.

RAS Griffiths

Clerk

3rd September 2018

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### AGENDA

**1 Apologies and Reasons for Absence (if any)**

**Attached 2 Minutes**

To authorise the signing of the Minutes of the Parish Meeting held on 20<sup>th</sup> August 2018

**3 Background**

Under the provisions of Section 249 of the Local Government Act 1972 (LGA 1972), as amended by the Local Democracy, Economic Development and Construction Act 2009, Parish Councils have the power to grant to 'persons of distinction and persons who have rendered eminent services' the honorary title of Honorary Freeman/Freewoman. Under Section 249(5) of the LGA 1972 Act, the Parish Council may confer on the following to be Honorary Freemen or Honorary Freewomen of the place or area for which it is the authority, the criteria being -

**persons of distinction who have, in the opinion of the Parish Council, rendered eminent services to that place or area.**

It should be noted that the title of Honorary Freeman/Freewoman is purely an honorary title and does not convey the rights of the freedom and is non-hereditary.

The granting of the honorary title must be done, in accordance with Section 249(1) of the LGA 1972, at a meeting specially convened for the purpose and by a resolution passed by not less than two-thirds of the Members present and voting thereon.

In accordance with Section 249(6) of the LGA 1972, the Council may spend a reasonable sum for the purpose of presenting the Honorary Freeman or Freewoman with an illuminated address, or a casket containing an illuminated address.

#### **4 Receipt of Nominations - Proposed Procedure**

It is recommended that the names of prospective nominees for the granting of the title be submitted to the Parish Council in writing to an ordinary meeting of the Council; the nomination to include the full name of the nominee and the reason for his/her nomination. The nominee's service on the Parish Council and contribution to the Community will be researched and if found to meet the criteria (see next agenda item) the Clerk will be instructed to convene an extraordinary meeting of the Council to consider the application. Members may like to consider the suggestion that an item be placed on the Agenda for the Annual Meeting of the Council in May to receive nominations for the previous year (if any). This way, it is possible to deal with all nomination at one go rather than have to convene several extraordinary meetings throughout the year.

#### **5 Criteria for Granting the Honorary Title**

Section 249(5) of the LGA 1972 states that the title Honorary Freeman/Freewoman of the Parish can be granted to those former Councillors and Members of the Community providing the Council is satisfied that the nominees have met the agreed criteria. Having researched the criteria used by other Local Councils, it is suggested that the Term as a Councillor be set at 12 years or more so that the criteria for an Honorary Freeman/Freewoman of the New Frankley in Birmingham Parish would be -

**'persons of distinction who have made a significant contribution to the Community and persons who have rendered commendable services to the Parish Council and the Community including at least 12 years as a Councillor on the Parish Council'**

#### **6 Appointment of Freeman**

The following former Members of the Parish Council have been nominated to be granted a Freeman of the Parish by virtue of their commendable contribution to the Parish Council and the Community.

Mr William Henry Hollis

Mr Gareth Griffiths

Mr Malcom Clive Keating

**Recommended: That, in pursuance of Section 249(5) of the Local Government Act 1972 and in recognition of being a person who has, in the opinion of the Council, rendered commendable services to the Parish Council and the Community, the Council hereby grants the title of Honorary Freeman of the New Frankley in Birmingham Parish to William Henry Hollis, Gareth Griffiths and Malcom Clive Keating.**

**Attached 7 Presentation of the Illuminated Addresses**

Subject to the approval of the aforementioned nominees as Freemen of the Parish, the Clerk be authorised to procure appropriate framed Illuminated Addresses (see attached for an example) for presentation to the Freemen of the Parish at a future meeting of the Parish Council.

Roger Griffiths, Clerk

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