

NEW FRANKLEY IN BIRMINGHAM PARISH COUNCIL

Dear Councillor

You are hereby summoned to attend the parish council meeting of the New Frankley in Parish Council which will be held at the Reaside Centre, Ormond Road, Frankley, on **Monday, 17th May 2021**, at 1930 hours.

S. Whittaker

Clerk

10th May 2021

AGENDA

1 ELECTION OF CHAIRPERSON

To elect a Chairperson for the period ending with the Annual Meeting of the Council in May 2022.

2 TO RECEIVE THE CHAIRPERSON'S DECLARATION OF ACCEPTANCE OF OFFICE

3 ELECTION OF VICE-CHAIRPERSON

To elect a Vice-Chairperson for the period ending with the Annual Meeting of the Council in May 2022.

4 APOLOGIES AND REASONS FOR ABSENCE (IF ANY)

5 TO APPOINT REPRESENTATIVES TO OUTSIDE BODIES

All appointments/nominations, unless otherwise stated, are for the period ending with the Annual Meeting of the Parish Council in May 2019.

- i) City Council's Standards Committee
(Last year Councillor Bruckshaw)
- ii) Longbridge Consultative Group
(Last year Councillors Grey and Cartwright)
- iii) Longbridge Transportation Visioning Workshops
(Last year Councillor Grey with Councillor Cartwright as substitute Member)

- v) Balaam's Wood Management Committee
(Last year Councillors Linda Coates and Joanna Walker)
- vi) Northfield Constituency Flood and Emergency Planning Committee
(Last year Councillor Bruckshaw)
- vii) Frankley Carnival Committee
(Last year Councillor Linda Coates)
- viii) Community Governance Cross Party Working Group
(Last year Councillor Pitt)

6 DATES OF MEETINGS OF THE COUNCIL FOR THE 2019/2020 MUNICIPAL YEAR

To set the dates of Parish Council Meetings for the period ending with the Annual Meeting of the Council in May 2022.

It is recommended that the Council meets on the following Mondays at 1930 hours: -

2021

21st June; 19th July; 9th August; 20th September;
18th October; 15th November; 20th December

2022

17th January; 21st February; 21st March; 18th April

with the Annual Meeting of the Council and the Annual Parish Assembly on 16th May 2022

7 PLANNING, ENVIRONMENTAL, HIGHWAYS AND PUBLIC TRANSPORT COMMITTEE FOR THE 2021/2022 MUNICIPAL YEAR

To appoint the members and the Chairperson (a maximum of 7) of the Planning, Environmental, Highways and Public Transport Committee for the period ending with the Annual Meeting of the Council in May 2022. [The Chairperson and Vice Chairperson of the Council are ex officio members of the Committee and, accordingly, the Council needs to appoint a further **FIVE** members].

(Last year – Councillors Tammy Clayton, Goodwin (Chairperson), and Joanna Walker together with the Chair and Vice-Chair as ex-officio Members)

8 DATES OF MEETINGS OF THE PLANNING, ENVIRONMENTAL, HIGHWAYS AND PUBLIC TRANSPORT COMMITTEE FOR THE 2021/2022 MUNICIPAL YEAR

It is recommended that meetings of the Planning, Environmental, Highways and Public Transport Committee be convened at the call of the Chairperson as and when there is business to transact.

9 STAFFING COMMITTEE FOR THE 2021/2022 MUNICIPAL YEAR

To appoint the members and the Chairperson (a maximum of 3) of the Staffing Committee for the period ending with the Annual Meeting of the Council in May 2022 (Note that the same Members cannot serve on both the Staffing and Appeals Committee) [Last year the Chairperson of the Council did not exercise their right to be ex officio Members of this Committee]

(Last year Councillors Pitt, Linda Coates and Joanna Walker)

10 DATES OF MEETINGS OF THE STAFFING COMMITTEE FOR THE 2021/2022 MUNICIPAL YEAR

It is recommended that meetings of the Staffing Committee be convened at the call of the Chairperson as and when there is business to transact.

11 APPEALS COMMITTEE FOR THE 2021/2022 MUNICIPAL YEAR

To appoint the members and the Chairperson (a maximum of 3) of the Appeals Committee for the period ending with the Annual Meeting of the Council in May 2022 (Note that the same Members cannot serve on both the Staffing and Appeals Committee) [Last year the Chairperson and Vice-Chairperson of the Council did not exercise their right to be ex officio Members of this Committee]

(Last year Councillors Grey and Goodwin.)

12 DATES OF MEETINGS OF THE APPEALS COMMITTEE FOR THE 2021/2022 MUNICIPAL YEAR

It is recommended that meetings of the Appeals Committee be convened at the call of the Chairperson as and when there is business to transact.

13 FINANCE AND MANAGEMENT COMMITTEE FOR THE 2021/2022 MUNICIPAL YEAR

To appoint the members and the Chairperson of the Finance and Management Committee for the period ending with the Annual Meeting of the Council in May 2022. [The Chairperson and Vice Chairperson of the Council are ex officio members of the Committee and, accordingly, the Council needs to appoint a further **three** members].

14 DECLARATIONS OF INTEREST (EXISTENCE AND NATURE) WITH REGARD TO ITEMS ON THE AGENDA

Members are reminded that the Council's Code of Conduct requires that any Member, having a Pecuniary or a Non-pecuniary interest in any of the business to be transacted, must declare all such interests either at the start of the meeting or immediately before the item is discussed.

If a Member declares a non-pecuniary interest then that Member may remain in the meeting, take part in the discussion and vote on the matter.

If a Member declares a pecuniary interest, then he/she must not take part in any discussion of the matter at the meeting and must NOT vote on the matter. Members need not withdraw from the meeting but any participation by the Member at the meeting in respect of the matter in which they have a pecuniary interest is a criminal offence for which the Member may be prosecuted as well as referred to the City Council's Standards Committee.

15 PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA

[No decision on the matter before the Council shall be made at this point in the meeting]

Where a Member has a pecuniary interest in the business of the Council that Member must declare that interest but may speak at the meeting for the purpose of making representations, answering questions, or giving evidence relating to the business providing the public are also permitted to attend the meeting for the same purpose. Any representations relating to the business contained on the agenda in which a member has a pecuniary interest or members of the public wish to speak on, should be made at this point of the meeting.

16 CHAIRPERSON'S ALLOWANCE

Members will recall at the meeting of the Council in April 2016, the recommendation of the City's Independent Remuneration Committee in respect of Parish Council's Chairperson's allowances was approved.

It is therefore recommended that the Chairperson's Annual Allowance be set at £800.00 p.a. to be paid in 10 instalments starting with the payment at the end of May.

ATTACHED 17 MINUTES

To approve and authorise the signing of the Minutes of the meeting of the Council held on 26th April 2021.

18 CHAIRPERSON'S ANNOUNCEMENTS

To receive the Chairperson's announcements and any such communications as the Chairperson may wish to place before the Council.

19 QUESTIONS

In accordance with Standing Order 9, Members of the Council may ask Chairperson any question concerning the business of the Council.

ATTACHED 20 SCHEDULE OF PAYMENTS

To approve the payments as set out on the attached schedule.

ATTACHED 21 INTERNAL AUDITOR REPORT

To receive the report of the internal auditor and to approve any recommendations contained therein.

22 WALC ANNUAL RENEWAL SUBSCRIPTION

To approve the annual subscription to WALC (Warwickshire and West Midlands association of local councils) and NALC (National Association of Local Councils). The cost is £1083.80.

23 ANNUAL INSURANCE COST

To approve the council insurance with Cane & Company at a cost of £1161.75 for 2021-2022.

24 ADOPTION OF GENERAL POWER OF COMPETENCE

To resolve that the Parish Council meet the criteria for eligibility to exercise the General Power of Competence as defined in the Localism Act 2011 s1(1), namely that a) the council has a CILCA qualified Clerk and b) that the number of elected councillors at the last ordinary election exceeded two thirds of its total number of councillors.

25 DOGGIE POOP SCOOP BAGS

To approve the expenditure of more poop scoop bags as there has been a big demand following the lockdown. The cost of 50,000 standard degradable vest style poop scoop bags is estimated to be around £601.80 includes VAT and carriage.

[The expenditure, if approved, would be made under the provisions of Section 137 and 139 of the 1972 Local Government Act].

26 PLANNING APPLICATIONS

There are no planning applications to report.

27 DECISIONS MADE ON PLANNING APPLICATIONS

There were no decisions made on planning applications.

28 TRANSPORT ISSUES

Transport Issues To receive a verbal report.

29 ITEMS FOR INFORMATION ONLY

Members may raise items not on the agenda under this heading as long as they involve no more than an exchange of information.

30 REPORTS OF DISTRICT COUNCILLORS

The Councillors for the Longbridge Ward are invited to report of any matter pertaining to the activities of the Parish Council which are included in the foregoing agenda.

(Note: No decisions can be made on matters raised under this item. If necessary, a report can be requested for a future Council meeting.)

31 LOCAL ISSUES RAISED BY MEMBERS OF THE PUBLIC

To allow members of the public to raise matters of local concern.

(Note: No decisions can be made on matters raised under this item. If necessary, a report can be requested for a future Council meeting.)

32 AUTHORITY TO CHAIRPERSON AND OFFICERS

Chairperson to move: -

“That the Chairperson (or in his absence, the Vice Chairperson, if appropriate) is hereby authorised to act until the next meeting of the Parish Council except in respect of the Council’s functions in which case the appropriate officers are hereby authorised to act in pursuant of the powers delegated to them in consultation with the Chairperson or Vice-Chairperson; further, that a report of all action taken under this authority be submitted to the next meeting of the Council and that such a report shall explain why this authority was used.”

Sarah Whittaker, Clerk

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