

At a meeting of the New Frankley in
Birmingham Parish Council held at the
Parish Council Office, 12 Arden Road,
Frankley, on Monday, 21st January 2019,
at 1930 hours

Present:

Councillors Tammy Clayton, Linda Coates, Andrew Cartwright,
Sam Goodwin, Marion Kenyon and Bruce Pitt

Also in Attendance Ward Councillor Morrall, Roger Griffiths (Responsible
Financial Officer)

Members of the Public Nicola Garvey

MINUTES

In the absence of the Chairperson, Councillor Linda Coates, Vice Chair, Took the
Chair

COUNCILLOR LINDA COATES IN THE CHAIR

APOLOGIES AND REASONS FOR ABSENCE

5250 Apologises for absences for the reasons stated were received on behalf of
Councillors Bruckshaw (illness), Carter (illness), Joanna Walker (holiday) and Sue
Baker (Illness) Those apologies were accepted. The apologies submitted by
Councillors Grey, and Jemma McCann, having no reason given for their absences,
were, in accordance with the policy of the Council, not accepted.

DECLARATIONS OF INTEREST (EXISTENCE AND NATURE) WITH REGARD TO ITEMS ON THE AGENDA

5251 No declarations of interest were made at this point of the meeting.

PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA.

5252 No items were raised by the Members of the Public with respect to items on the
agenda at this point of the meeting.

MINUTES

It was proposed by Councillor Cartwright, seconded by Councillor Goodwin, and, with none dissenting, was-

- 5253 RESOLVED: That the Minutes of the meeting of the Parish Council held on 17th December 2018, having previously been circulated, were taken as read, confirmed and signed.

CHAIRPERSON'S ANNOUNCEMENTS

- 5254 The Chairperson advised that the total amount of money raised for Acorns Hospice was £272.19, from a combination of a cash tin amount of £50.19 and a donation of £222.

QUESTIONS

- 5255 There were no questions to the Chairperson.

REPORT OF ACTION TAKEN UNDER AUTHORITY BY THE CHAIRPERSON AND OFFICERS

- 5256 The report detailing the actions taken by the Chairperson and Officers in accordance with Resolution No 5249 was noted -
(Interleaved Document No.1)

SCHEDULE OF PAYMENTS

The following Schedule of Payments was submitted –
(Interleaved Document No.2)

It was proposed by Councillor Tammy Clayton, seconded by Councillor Marion Kenyon, and, with none dissenting, was –

- 5257 RESOLVED: That the payments, as set out in the schedule now submitted, be approved.

REVIEW OF UPDATED FINANCIAL REGULATIONS

The following financial regulations were submitted –
(Interleaved Document No.3)

It was proposed by Councillor Tammy Clayton, seconded by Councillor Cartwright, and, with none dissenting, was –

- 5258 RESOLVED: That the Financial Regulations, as now submitted, be approved and that a copy thereof be given to each Member.

REVIEW OF THE UPDATED STANDING ORDERS

The following standing orders were submitted –

(Interleaved Document No.4)

It was proposed by Councillor Goodwin, seconded by Councillor Marion Kennon, and, with none dissenting, was –

- 5259 RESOLVED: That the updated standing orders, as now submitted, be approved and that a copy thereof be given to each Member

ANALYSIS OF RECEIPTS AND PAYMENTS UP TO 31ST DECEMBER 2018 AND THE ESTIMATE OF THE OUTTURN FOR THE FINANCIAL YEAR 2018/2019 WITH A COMPARISON OF THE AGREED BUDGET OF THE YEAR.

- 5260 The following analysis of the Council's Receipts and Payments for the period ending 31st December 2018, the estimate of the Outturn for the Financial Year 2018/2019 and a comparison of the estimated outturn with the Budget was noted.

(Interleaved Document No.5)

PROPOSED PURCHASE OF LAPTOPS AND ACCESSORIES FOR THE USE OF COUNCILLORS IN THE PARISH OFFICE

At the last meeting of the Council the Chairperson proposed that the Council purchase two laptops together with the necessary accessories for use by Councillors in the Parish Office.

The following laptops and appropriate accessories were submitted for Council's consideration for approval. Proposed items for purchase were: -

2 number – Inspiron 17.3" 5000 laptop computer -	£1498.00 (£749 each)
Microsoft office lifetime for up to 5 computers -	£229.99
2 number wireless mice (approx. £20 each) -	£40.00
Memory sticks 10 @ approx. £10 each -	£100.00
Total	£1867.99

A discussion ensued whether it was necessary to provide two laptops for use by Councillors and whether they would in fact be used. In response Councillor Pitt suggested that if the Council was serious about having the facilities to enable Councillors to work from the office then it should be prepared to provide the

necessary equipment. Councillor Marion Kenyon suggested a cheaper alternative could be purchased from New Starts with laptops from £60 and a copy of Microsoft Office at £20. The only issue was the screen size being 14". A suggestion was put forward by the Responsible Finance Officer to trial one and if the screen size was a problem then the Council could run a trial with a HP Inspiron (17.3" screen) and a laptop from New Starts (14" screen). It was agreed that the Council purchase a laptop from New Starts and an HP Inspiron from P C World.

When the issue of security was raised by Councillor Goodwin, it was agreed that whoever is using the laptops is responsible for locking them away in the cupboards ensuring that they are secure.

- 5262 RESOLVED: That the purchase of a Laptop from New Starts and a HP Inspiron from P C World be approved and that a trial be conducted to ascertain the best laptop for use of the Parish Council Members.

PLANNING APPLICATIONS

- 5263 There were no planning applications for consideration.

DECISIONS MADE ON PLANNING APPLICATIONS

40 Wide Acres, Birmingham, B45 0HB

The following decision document was submitted –
(Interleaved Document No.6)

Planning Application	2-18/09146/PA
Address	49 Wide Acres, Birmingham, B45 0HB
Proposal	Erection of two storey side extension.
Decision	Approved subject to conditions.

- 5264 The decision document was duly noted.

LONGBRIDGE CONSULTATIVE COMMITTEE

- 5265 There was a request by Councillor Cartwright for Ward Councillor Morrall to query when the Longbridge Consultative Committee will be re-starting with Brett O'Reilly. Councillor Morrall undertook to discuss the question with Councillor O'Reilly

TRANSPORT ISSUES

- 5266 Ward Councillor Morrall advised that he would be reporting on transport issues in his report later in the meeting.

ITEMS FOR INFORMATION ONLY

Mobile Butcher

- 5267 Councillor Tammy Clayton advised that she had been looking into the idea of getting a mobile butcher to come over to the Holly Hill Shopping Centre. A poll on Facebook and Frankley Forum indicated 89% interested in having the service of Tony Geraghty from Longbridge, who had welcomed the idea. She felt that large families might benefit from stocking up on food. A suggestion of another location could be at the back of the school. She accepted that there could be issues of licencing and gauging feedback from the retailers on the parade as she doesn't want to upset them. She noted the shops did not sell meat and it might even benefit them by boosting footfall.

APPROVAL OF SOCIAL MEDIA POLICY

A social media policy was submitted for agreement.

(Interleaved Document No.7)

It was proposed by Councillor Tammy Clayton, seconded by Councillor Goodwin, and with none dissenting.

- 5268 **RESOLVED:** That the Policy as set out in the document now submitted be approve and adopted as the Policy for the Council with regard to Social Media.

OUTSTANDING MINUTES

The following schedule of Outstanding Minutes was laid on the table -

(Interleaved Document No.8)

Update of the Website

Minute no. 5245

- 5269 The Clerk reported at a brief meeting was held the previous week and three quotes had been sourced for the provision of a Parish Website.

A Social Media working party would be formed, consisting of: Councillor Pitt, Anika Owen and the Clerk to agree the process of establishing a Parish Council on Facebook. Once the content of the page had been agreed all councillors would be kept up to date on progress. Another meeting would take place on 23rd January 2019 to discuss the plans for the Parish Council Facebook page.

REPORTS OF DISTRICT COUNCILLOR

No. 61 Buses

- 5270 Ward Councillor Morrall touched on number 61 buses returning, on a trial from Spring, once the construction of new cycle routes had finished which had been the cause of the disruption. He urged the Councillors to remind residents to catch

number 61 because if it is being used and making money, it would form the decision whether to keep it going after the trial period. The issue of road safety on Holly Hill Road had been discussed with National Express and the Bus Company had felt that the proposed traffic calming measure would affect the buses so he would go back to Glenn Smith about that. He hoped that the proposed measure would not affect the level of demand too much.

Skills Show

Ward Councillor Morrall extended an invitation to the Parish Council to set up a stand at the Skills Show, an event to help people get trained and gain skills, on Sunday 27th January 2019 at Balaam Wood's School, between 10am-3pm. It was an opportunity to meet the Mayor, talk about what could be provided to the local community and gaining tech training from Google in light of the investment in new laptops. Councillor Marion Kenyon advised that staff from New Starts would not be able to attend due to it clashing with church commitments on a Sunday. Councillor Tammy Clayton requested posters to help advertise it at the Children's Centre. Ward Councillor Morrall agreed to email a poster to put up on community notice boards, adding that everyone would be welcome.

LOCAL ISSUES RAISED BY MEMBERS OF THE PUBLIC

5271 There were no items raised by members of the public.

AUTHORITY TO CHAIRPERSON AND OFFICERS

It was proposed by Councillor Goodwin, seconded by Councillor Cartwright, and, with none dissenting, it was -

5272 RESOLVED: That the Chairperson (or in his absence, the Vice Chairperson, if appropriate) is hereby authorised to act until the next meeting of the Parish Council, except in respect of the Council's functions in which case the appropriate officers are hereby authorised to act in pursuant of the powers delegated to them in consultation with the Chairperson or Vice-Chairperson; further, that a report of all action taken under this authority be submitted to the next meeting of the Council and that such a report shall explain why this authority was used.

MEETING ENDED AT 19.54 HOURS

Chairperson.....

Date.....