

NEW FRANKLEY IN BIRMINGHAM PARISH COUNCIL

Dear Councillor

You are hereby summoned to attend a meeting of the Parish Council which will be held on **Monday, 19th August 2019**, at the Parish Council Office, 12 Arden Road, Frankley, at 1930 hours following the meeting of the Parish Assembly to transact the business shown on the Agenda below.

S. Whittaker

Clerk

12th August 2019

AGENDA

- 1 Apologies and Reasons for Absence (if any)**
- 2 Declarations of interest (existence and nature) with regard to items on the agenda**

Members are reminded that the Council's Code of Conduct requires that any Member, having a Pecuniary or a Non-pecuniary interest in any of the business to be transacted, must declare all such interests either at the start of the meeting or immediately before the item is discussed.

If a Member declares a non-pecuniary interest then that Member may remain in the meeting, take part in the discussion and vote on the matter.

If a Member declares a pecuniary interest, then he/she must not take part in any discussion of the matter at the meeting and must NOT vote on the matter. Members need not withdraw from the meeting but any participation by the Member at the meeting in respect of the matter in which they have a pecuniary interest is a criminal offence for which the Member may be prosecuted as well as referred to the City Council's Standards Committee.

- 3 Public participation session with respect to items on the Agenda**

[No decision on the matter before the Council shall be made at this point in the meeting]

Where a Member has a pecuniary interest in the business of the Council that Member must declare that interest but may speak at

the meeting for the purpose of making representations, answering questions, or giving evidence relating to the business providing the public are also permitted to attend the meeting for the same purpose. Any representations relating to the business contained on the agenda in which a member has a pecuniary interest or members of the public wish to speak on, should be made at this point of the meeting.

Attached 4 Minutes

To approve and authorise the signing of the Minutes of the meeting of the Council held on 15th July 2019.

Attached 5 A) Minutes of the Finance and Management Committee Meeting

To note the Minutes of the Finance and Management Committee Meeting, held on 5th August 2019.

B) MULTI-USE Games Area (MUGA) at Balaam Wood School Site - Letter from the Acting School Estate Manager, Education Infrastructure.

Since the meeting of the Council's Finance and Management Committee referred to above, the Council has received a letter from the Acting School Estate Manager advising that, as the Parish Council are not in a position to agree to the Management Agreement that was developed between BCC, the Parish Council, and the decision has been taken to relieve the Parish Council of all obligations or responsibilities related to the management and Maintenance of the MUGA at Balaam Wood School, effective 1st September 2019.

The letter also states that there will be a clause in the Academy lease which will require the Academy Trust to preserve the arrangement on the MUGA to ensure that the community continue to benefit from the usage of the MUGA for public use 24 hours each day for 365 days per year.

It is suggested that the Council formally acknowledge receipt of the letter and not its contents. Additionally, that BCC be advised that the Council will remove its safety signs from the MUGA on Monday 2nd September.

6 Chairperson's Announcements

To receive the Chairperson's announcements and any such communications as the Chairperson may wish to place before the Council.

7 Questions

In accordance with Standing Order 9, Members of the Council may ask the Chairperson any question concerning the business of the Council.

Attached 8 Report of Action Taken under Authority to Chairperson and Officers

To note the attached report detailing the actions taken by the Chairperson and Officers in accordance with Resolution No. 5434.

Attached 9 Schedule of Payments

To approve the payments as set out on the attached schedule.

Attached 10 Authorised signatories for Council payments

To note those Councillors authorised to either sign Cheques for payments of goods and services and those Councillors authorised to authorise BACs payments which have been setup by the RFO

11 Purchase of Doggie Poop-Scoops

Members will be aware how extremely popular the free issue of "Poop-Scoops" are to dog owners in the Parish. It is now necessary to purchase a further supply. It is proposed to purchase a further 50,000 bags at a cost (excluding VAT) of £454.00 including delivery

[The expenditure, if approved, would be made under the provisions of Sections 137 and 139 of the 1972 Local Government Act]

Attached 12 Proposal to hire floral planters from Cofton Nurseries

At the Finance and Management Committee meeting held on 5th August it was proposed to hire floral planters from Cofton Nurseries for the 2020 Spring/Summer season, at a cost of £185.00 per planter.

[The expenditure, if approved, would be made under the provisions of Section 144 of the 1972 Local Government Act]

The council's instructions are required.

Attached 13 Grant Applications

A) Remembrance Stone

An application for funding of £800 for the cost of materials and the stone makers time, designing and installing the stone, to create a

focal point for Armed Forces Day and Remembrance Day in November.

The Grant, if approved, will be paid under the provisions of Sections 137 and 139 of the Local Government Act 1972.

B) Frankley Library's Events and Activities

An application for funding of £3,000 for the cost of coffee mornings speakers and refreshments, children's activities, support for existing groups, October adult (showcase) event and Spring adult event.

The Grant, if approved, will be paid under the provisions of Sections 145 of the Local Government Act 1972.

14 Planning Applications

There were no planning applications for consideration.

15 Decisions made on Planning Applications

There were no decisions made on planning applications.

Attached 16 Review of Polling Districts and Polling Places 2019

To review the changes of polling places in the parish and determine if any comments or proposed changes to be sent to the Head of Electoral Services.

17 Transport Issues

To receive a verbal report.

18 Items for Information Only

Members may raise items not on the agenda under this heading as long as they involve no more than an exchange of information.

19 Outstanding Minutes [To be laid on the table]

To receive a verbal report from the Clerk to update Members regarding the schedule of outstanding minutes which will be laid on the table at the meeting

20 Reports of District Councillors

The Councillors for the Longbridge Ward are invited to report of any matter pertaining to the activities of the Parish Council which are not included in the foregoing agenda.

(Note: No decisions can be made on matters raised under this item. If necessary, a report can be requested for a future Council meeting.)

21 Local Issues Raised by Members of the Public

To allow members of the public to raise matters of local concern

(Note: No decisions can be made on matters raised under this item. If necessary, a report can be requested for a future Council meeting.)

22 Authority to Chairperson and Officers

Chairperson to move: -

“That the Chairperson (or in his absence, the Vice Chairperson, if appropriate) is hereby authorised to act until the next meeting of the Parish Council except in respect of the Council’s functions in which case the appropriate officers are hereby authorised to act in pursuant of the powers delegated to them in consultation with the Chairperson or Vice-Chairperson; further, that a report of all action taken under this authority be submitted to the next meeting of the Council and that such a report shall explain why this authority was used.”

23 Exclusion of the Public and Press

It is recommended that, pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature of the business to be transacted, the public and press be excluded from the meeting during consideration of the following –

Interview candidate for Co-option to the Council

24 Interview Candidate for Co-option to the Council

To consider the recommendations of Councillors Bruckshaw, Carter and Sue Baker regarding the co-option of Mr Raymond Price. Subject to the approval of the Council, it is recommended that the following procedure be adopted –

- The candidate be interviewed by the Council. At the conclusion of the interview the applicant be thanked and advised that the Council’s decision will be in the post.
- Following the above interview, the Council to discuss the candidate and arrive at a decision regarding co-option or other wise of the candidate.

- The Clerk to write to the candidate advising them of the Council's decisions and inviting the successful candidate to the office to complete the necessary paperwork.

Sarah Whittaker, Clerk

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