

NEW FRANKLEY IN BIRMINGHAM PARISH COUNCIL

Dear Councillor

You are hereby summoned to attend a meeting of the Parish Council which will be held on **Monday, 16th September 2019**, at the Parish Council Office, 12 Arden Road, Frankley, at 1930 hours following the meeting of the Parish Assembly to transact the business shown on the Agenda below.

S. Whittaker

Clerk

9th September 2019

AGENDA

- 1 Apologies and Reasons for Absence (if any)**
- 2 Declarations of interest (existence and nature) with regard to items on the agenda**

Members are reminded that the Council's Code of Conduct requires that any Member, having a Pecuniary or a Non-pecuniary interest in any of the business to be transacted, must declare all such interests either at the start of the meeting or immediately before the item is discussed.

If a Member declares a non-pecuniary interest then that Member may remain in the meeting, take part in the discussion and vote on the matter.

If a Member declares a pecuniary interest, then he/she must not take part in any discussion of the matter at the meeting and must NOT vote on the matter. Members need not withdraw from the meeting but any participation by the Member at the meeting in respect of the matter in which they have a pecuniary interest is a criminal offence for which the Member may be prosecuted as well as referred to the City Council's Standards Committee.

- 3 Public participation session with respect to items on the Agenda**
[No decision on the matter before the Council shall be made at this point in the meeting]

Where a Member has a pecuniary interest in the business of the Council that Member must declare that interest but may speak at

the meeting for the purpose of making representations, answering questions, or giving evidence relating to the business providing the public are also permitted to attend the meeting for the same purpose. Any representations relating to the business contained on the agenda in which a member has a pecuniary interest or members of the public wish to speak on, should be made at this point of the meeting.

Attached 4 Minutes

To approve and authorise the signing of the Minutes of the meeting of the Council held on 19th August 2019.

Attached 5 Minutes of the Finance and Management Committee Meeting

To note the Minutes of the Finance and Management Committee Meeting, held on 2nd September 2019.

6 Chairperson's Announcements

To receive the Chairperson's announcements and any such communications as the Chairperson may wish to place before the Council.

7 Questions

In accordance with Standing Order 9, Members of the Council may ask the Chairperson any question concerning the business of the Council.

Attached 8 Report of Action Taken under Authority to Chairperson and Officers

To note the attached report detailing the actions taken by the Chairperson and Officers in accordance with Resolution No. 5461.

Attached 9 Schedule of Payments

To approve the payments as set out on the attached schedule.

Attached 10 External Auditor Report and Certificate 2018/2019

To note the External Auditor's report and the unqualified audit opinion given.

Attached 11 Grant Applications

A) The following are common to all Applications submitted for consideration and therefore, in the interests of economy, the documents only appear once.

- (i) Frankley Street Champions
- (ii) Frankley Street Champions – Policy and Procedures
- (iii) Frankley Street Champions – Code of Conduct for Volunteers.
- (vi) Certificate of Registration under the Waste (England and Wales) Regulations 2011
- (v) Certificate of Employers' Liability Insurance

B) Frankley Street Champions – Reimbursement of Petty Cash expenditure (April 2017-March 2019) and the establishment of a Petty Cash Accounts for 2019/2020

An application has been submitted for funding of £7,728 to reimburse the Petty Cash expenditure paid out during the period April 2017 to March 2019 and the establishment of a petty cash account for the current year.

The Grant, if approved, would be paid under the provisions of Sections 137 and 139 of the Local Government Act 1972.

C) Frankley Street Champions – Funding of Tools for Community Projects

An application for funding of £6,860 has been submitted to cover the costs of tools purchased by the FSC for use in the community.

The Grant, if approved, would be paid under the provisions of Sections 137 and 139 of the Local Government Act 1972

D) Frankley Street Champions – Funding of the Truck for the 12 months ending 31st March 2020

A grant Application for funding of £18,030 has been submitted by the Frankley Street Champions to cover the costs of the operation of the Truck up to 31st March 2020.

The Grant, if approved, would be paid under the provisions of Sections 137 and 139 of the Local Government Act 1972

12 Planning Applications

There were no planning applications for consideration.

13 Decisions made on Planning Applications

There were no decisions made on planning applications.

14 Transport Issues

To receive a verbal report.

15 Items for Information Only

Members may raise items not on the agenda under this heading as long as they involve no more than an exchange of information.

16 Outstanding Minutes *[To be laid on the table]*

To receive a verbal report from the Clerk to update Members regarding the schedule of outstanding minutes which will be laid on the table at the meeting

17 Reports of District Councillors

The Councillors for the Longbridge Ward are invited to report of any matter pertaining to the activities of the Parish Council which are not included in the foregoing agenda.

(Note: No decisions can be made on matters raised under this item. If necessary, a report can be requested for a future Council meeting.)

18 Local Issues Raised by Members of the Public

To allow members of the public to raise matters of local concern

(Note: No decisions can be made on matters raised under this item. If necessary, a report can be requested for a future Council meeting.)

19 Authority to Chairperson and Officers

Chairperson to move: -

“That the Chairperson (or in his absence, the Vice Chairperson, if appropriate) is hereby authorised to act until the next meeting of the Parish Council except in respect of the Council’s functions in which case the appropriate officers are hereby authorised to act in pursuant of the powers delegated to them in consultation with the Chairperson or Vice-Chairperson; further, that a report of all action taken under this authority be submitted to the next meeting of the

Council and that such a report shall explain why this authority was used.”

Sarah Whittaker, Clerk

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