

New Frankley in Birmingham Parish Council

Meeting of the Finance and Management Committee

To be held on Monday 6th
January 2020, at the Parish
Council Offices, 12 Arden Road,
Frankley at 1300 hours.

Agenda

- 1 Apologies for Absence**

- 2 Declarations of interest (existence and nature) with regard to items on the Agenda**

Members are reminded that the Council's Code of Conduct requires that any Member, having a Pecuniary or a Non-pecuniary interest in any of the business to be transacted, must declare all such interests either at the start of the meeting or immediately before the item is proposed to be discussed.

If a Member declares a non-pecuniary interest then that Member may remain in the meeting, take part in the discussion and vote on the matter.

If a Member declares a pecuniary interest, then he/she must not take part in any discussion of the matter at the meeting and must NOT vote on the matter. Members need not withdraw from the meeting but a participation by the Member at the meeting in respect of the matter in which they have a pecuniary interest is a criminal offence for which the Member may be prosecuted as well as referred to the City Council's Standards Committee.

- 3 Public participation session with respect to items on the Agenda**

[No decision on the matter before the Council shall be made at this point in the meeting]

Where a Member has a pecuniary interest in the business of the Council that Member must declare that interest but may speak at the meeting for the purpose of making representations, answering questions, or giving evidence relating to the business providing the public are also permitted to attend the meeting for the same purpose. Any representations relating to the business contained on the agenda in which a member has a pecuniary interest or members of the public wish to speak on, should be made at this point of the meeting.

Attached 4 Minutes of the Last Meeting of the Committee

To approve and authorise the Minutes of the meeting of the Finance and Management Committee held on 2nd December 2019

To Follow 5 Monthly Bank Reconciliation

To note the Bank Reconciliation for the period ended 31st December 2019

6 Provision of Community Transport

Members are advised that Councillor Pitt and the RFO have arranged to meet with Chris Busst (CEO Shencare Community Transport) on the 13th January to the possible arrangements for funding the transport of Stroke Victims from Frankley to the Longbridge Stroke Club. Additionally, it is proposed to discuss the possibility of providing a regular social/shopping trip for the elderly/disabled residents of Frankley.

Attached 7 VE Day Arrangements

Attached for Members consideration is a list of some of the ideas put forward for the VE Celebrations. As there is only 4 months to make the arrangements the Committee is requested to give consideration the form the Celebrations should take.

8 Items for Information Only

Members may raise items not on the agenda under this heading as long as they involve no more than an exchange of information.

9 Local Issues Raised by Members of the Public

To allow members of the public to raise matters of local concern

(Note: No decisions can be made on matters raised under this item. If necessary, a report can be requested for a future Committee or Council meeting.)

Roger Griffiths
Responsible Financial Officer
0121 457 9410

**New Frankley in Birmingham Parish Council
Finance and Management Committee**

At a meeting of the Finance and Management Committee held on Monday 2nd December 2019 at the Parish Council Offices, 12 Arden Road, Frankley at 1300 hours.

Present: Councillor Bruckshaw (in the Chair)
Councillors Tammy Clayton, Linda Coates, Grey MBE and Pitt

MINUTES

APOLOGIES FOR ABSENCE

99 There were no apologies submitted

DECLARATIONS OF INTEREST (EXISTENCE AND NATURE) WITH REGARD TO ITEMS ON THE AGENDA

100 There were no declarations of interest made.

PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA.

101 No Public were present.

MINUTES OF THE MEETING HELD ON 4TH NOVEMBER 2019

It was proposed by Councillor Linda Coates, seconded by Councillor Grey and was -

102 **RESOLVED:** That the Minutes of the Meeting of the Finance and Management Committee held on 4th November 2019, having been previously circulated were taken as read, confirmed and signed.

MONTHLY BANK RECONCILIATION – 22ND NOVEMBER 2019

103 The bank reconciliation for the period ending 22nd November 2019 was noted-

(Interleaved document no. 1)

PROVISION OF COMMUNITY TRANSPORT

104 The Committee was advised that, following a meeting with Chris Busst (CEO Shencare Community Transport), it was proposed that the following options would be put to the Finance and Management Committee for consideration and, if accepted, to the Council for approval. However, since the two options had been agreed a third option had been added and this was placed before the Committee for consideration.

The options to be considered were as follows –

- i. That the Council fund transport for those stroke victims from Frankley to travel to and from the Northfield Stoke Centre (arrangements for travel to be agreed with Shencare).
- ii. That Shencare organise social/shopping trips for the elderly and/or disabled to Morrisons, the Longbridge Centre or the Northfield Centre. The users of this service would have to be registered with Shencare through the Parish Council and the potential service would have to be advertised.
- iii. Enter into a contract with a local reliable taxi firm which registered users could book for hospital appointments/visits with the Council paying the cost of the journeys

The RFO advised that the above proposals could be undertaken under the provisions of Section 106A of the 1985 Transport Act.

Following some discussion, it was agreed the Council draft proposals and undertake a further meeting with Shencare. In the meantime, the options were agreed in principle.

BUDGET/RESERVES FOR 2020/2021 FINANCIAL YEAR

Budget

- 105 The RFO proposed that the budget for the Financial year 2020/2021, as set out in detail in the attached document be approved. Briefly, the budget comprised of Expenditure of £89,631 to be funded by the Localising of Council Tax Support Grant ((£42,889), support from Council's reserves (£7,500), and a Parish Precept of £41,232 which, if the Tax Base, which was yet to be notified by the City, was the same as last year (1352) would give a Band D Parish Council Tax of £30.50.

(See interleaved document no 2)

Following some discussion, it was agreed that the draft budget be referred to the next meeting of the Council together with a recommendation that it be agreed and that the City Council, as the billing authority be advised accordingly.

RESERVES

- 106 At earlier meetings of the Committee the members had identified the following possibilities to be investigated for use of the Council's reserves.

Police	Purchase of Police Vehicle plus ongoing maintenance
CCTV	Purchase and installation of CCTV system to provide security cover initially for the Holly Hill Shops
Taxi	Provision of a scheme whereby the elderly/disabled able to use community transport to Morrisons/Longbridge Centre/ Northfield
BMX Track	Provision of a grant for a BMX track and playground

Progress so far

Police.

- 107 Councillor Pitt had been in contact with the police but was unable to move the proposal forward. He suggested that the Police be approached, and that rather than pursue to option of the vehicle, the funds be used for cycle

patrols or 'Meet and Greet' sessions. The RFO reported that before the austerity cuts reduced the number of serving officers, the Longbridge Police Station used to run 'Meet and Greet' sessions at the Parish Office. Unfortunately, these sessions were not well attended by the public and were subsequently withdrawn by Bournville Lane.

It was agreed that Councillor Pitt speak to local superintendent with a view to reinventing the 'Meeting and Greet' sessions.

CCTV

- 108 Councillor Pitts extended his thanks to Councillor Cartwright for arranging a meeting with Keith Bray of the City Council to discuss possible options for a CCTV System covering Holly Hill Shops. That discussion had proved to be extremely useful and Mr Bray would be coming back with further proposals. Councillor Pitt felt that was a possibility of a CCTV system covering the Holly Hill Centre with reasonable maintenance costs.

Taxi

- 109 Possibility of providing Community Transport discussed earlier in meeting.

BMX Track and Playground,

- 110 Councillor Pitt reported that he had not heard recently any more regarding the track. He was aware that the group had applied for a grant from Cycle England and would require permission from Sue Amey to proceed. Regarding the maintenance of the track and surrounding grassed area he suggested that instead of agreeing to pay BCC charges for the ongoing maintenance it would be cost effective if the Council allocated a fixed sum as its contribution towards the maintenance of the site. Maintenance costs would normally be built into the installation costs by the City so in effect the only maintenance cost would probably be grass cutting, which hopefully, the Parish Council or its contractor, could undertake.

111 Summary

The RFO estimated that at the end of the current financial year the Council's reserves would be approximately £75,000 comprising of £43,000 in the Deposit Account and £32,000 unallocated reserves. As part of the budget the RFO had recommended that £7,500 be used as a contribution to the precept,

Contingencies £10,000 with approximately £65,000 unallocated reserves to be earmarked for a Police Vehicle, CCTV System or BMX Track

ITEMS FOR INFORMATION

Action Plan

- 112 The Clerk advised that she had produced an action plan which provided details of the projects the Parish Council was currently undertaking. It had been her intention to circulate the plan at this meeting, but given the changes agreed at this meeting, with the Committee's approval, she would update the Plan and circulate it at the next Parish Council meeting.

Disabled Ramp at the Rear Door to the Offices

- 113 The Chairman reported that the current wooden ramp at the rear entrance was in need of replacement and that he would, on behalf of the Council, seek a metal replacement.

Community Facilities

- 114 Councillor Tammy Clayton reported that it appeared that the former community rooms at the Children's Centre were no longer available for community use. In response to questions, she felt that the availability of the community rooms had been restricted since Barnardo's had taken over the centre as the accommodation was now being used for medical purposes.

Councillor Tammy Clayton felt that there was a need to undertake an audit of the community facilities on Frankley and that the area had gone down in terms of community facilities and that needed to be addressed.

The meeting finished at 1410 hours

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Chairperson

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Date



VE Day Drop in Sessions 24th/25th September 2019

The sessions were a mixed success, unfortunately after much advertising only one person attended the Reaside Centre drop in.

The Wednesday session at the library had more interest, with pupils from Balaam Wood School attending, members of Frankley Family Forum and some local residents one of whom is a 1940's enthusiast and came in full 1940's dress! The evening session at the Parish office wasn't well attended but as the craft group was running at the same time I did ask for their ideas and lots of discussion about a possible event took place.

Some of the ideas that were put forward are as follows:

- Party with food from the era
- Vehicles from war time
- Gather war stories from local residents – possibly involve the library in this?
- Ration style picnic with lots of bunting
- Photo display of memories
- A temporary VE Day commemorative board at the community boards
- Coffee morning at the library with war poetry read by Balaam Wood pupils
- A dig for victory theme at the community garden
- Old fashioned Sweet stall
- Host a tea dance
- Hire a photographer for old fashioned photo shoot
- Bury a time capsule with memories of the day
- Fancy dress competition
- Knitted poppies on display – involve craft group and sewing group
- A carnival like the old days with floats!
- Ask local schools to take part in a design a wreath competition, prize for the winning school
- Ian Bruckshaw to dress as Churchill
- Frankley Rocks to do commemorative rocks and do a treasure hunt
- Friends of Frankley Community Choir to perform war time songs
- Involve military preparation College/ ask Rubery marching band to perform.

A decision will need to be made as to whether to hold an event, or fund activities etc or as there wasn't a huge amount of interest whether to not celebrate. If an event is to take place it may be best to form a working party who can then collate ideas and possible costs to be presented to the F & M Committee and full council for approval.

The Finance and Management Committee will discuss the suggestions at the next F & M meeting on the 4th November and report to the Full Council at the next meeting.

