

## NEW FRANKLEY IN BIRMINGHAM PARISH COUNCIL

Dear Councillor

You are hereby summoned to attend a meeting of the Parish Council which will be held on **Monday, 15<sup>th</sup> June**, electronically via zoom, at 1930 hours to transact the business shown on the Agenda below. This is in accordance with L01-20 | THE LOCAL AUTHORITIES AND POLICE AND CRIME PANELS (CORONAVIRUS) (FLEXIBILITY OF LOCAL AUTHORITY AND POLICE AND CRIME PANEL MEETINGS) (ENGLAND AND WALES) REGULATIONS 2020

*S.A Whittaker*

8<sup>th</sup> June 2020

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### AGENDA

- 1 Apologies and Reasons for Absence (if any)**
- 2 Declarations of Interest (existence and nature) with regard to items on the Agenda**

Members are reminded that the Council's Code of Conduct requires that, any member having a Pecuniary or Non-pecuniary interest in any of the business to be transacted, must declare all such interests either at the start of the meeting or immediately before the item is proposed to be discussed.

If a Member declares a non-pecuniary interest then that Member may remain in the meeting, take part in the discussion and vote on the matter.

If a Member declares a pecuniary interest, then he/she must not take part in any discussion of the matter at the meeting and must NOT vote on the matter. Members need not withdraw from the meeting but any participation by the Member at the meeting in respect of the matter in which they have a pecuniary interest is a criminal offence for which the Member may be prosecuted as well as referred to the City Council's Standards Committee.

**3 Public participation session with respect to items on the agenda.**

*[No decision on the matter before the Council shall be made at this point in the meeting]*

Where a Member has a pecuniary interest in the business of the Council that Member must declare that interest but may speak at the meeting for the purpose of making representations, answering questions, or giving evidence relating to the business providing the public are also permitted to attend the meeting for the same purpose. Any representations relating to the business contained on the agenda in which a member has a pecuniary interest or members of the public wish to speak on, should be made at this point of the meeting.

**Attached 4 Minutes**

To approve and authorise the signing of the minutes of the meeting of the Council held on 18<sup>th</sup> May 2020

**Attached 5 Schedule of Payments**

To approve the payments set out on the attached schedule.

**6 Chairperson's Announcements**

To receive the Chairperson's announcements and any such communications as the Chairperson may wish to place before the Council.

**7 Questions**

In accordance with Standing Order 9, Members of the Council may ask the Chairperson any question concerning the business of the Council.

**8 Local Issues Raised by Members of the Public**

To allow members of the public to raise matters of local concern

(Note: No decisions can be made on matters raised under this item. If necessary, a report can be requested for a future Council meeting.)

**9 Authority to Chairperson and Officers**

Chairperson to move: -

“That the Chairperson (or in his absence, the Vice Chairperson, if appropriate) is hereby authorised to act until the next meeting of the Parish Council except in respect of the Council's functions in which case the appropriate officers are hereby authorised to act in

pursuant of the powers delegated to them in consultation with the Chairperson or Vice-Chairperson; further, that a report of all action taken under this authority be submitted to the next meeting of the Council and that such a report shall explain why this authority was used.

Sarah Whittaker Clerk

0121 457 9410

[newfrankleyparishcouncil@gmail.com](mailto:newfrankleyparishcouncil@gmail.com)

At a meeting of the New Frankley  
in Birmingham Parish Council, held  
via Zoom on Monday,  
18<sup>th</sup> May 2020, at 1930 hours

Present: Councillor Linda Coates (Vice Chairperson)

Councillors Ian Bruckshaw, Joanna Walker, Bruce Pitt, Sam Goodwin  
and Marion Kenyon.

Also, in Attendance Roger Griffiths (Responsible Financial Officer)

## **MINUTES**

### **APOLOGIES AND REASONS FOR ABSENCE**

5619 Apologies for absences were received on behalf of Councillors Price, Tammy Clayton and Sue Baker. The apologies were accepted.

### **DECLARATIONS OF INTERESTS (EXISTENCE AND NATURE) WITH REGARD TO ITEMS ON THE AGENDA**

5620 There were no declarations of interest with regards to items on the agenda.

### **PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA.**

5621 No items were raised by the Member of the Public with respect to items on the agenda at this point of the meeting.

## **MINUTES**

It was proposed by Councillor Goodwin, seconded by Councillor Pitt, and, with none dissenting, was-

5622 **RESOLVED:** That the Minutes of the meeting of the Parish Council held on 20<sup>th</sup> April 2020, having previously been circulated, were taken as read, confirmed and signed.

## **CHAIRPERSON'S ANNOUNCEMENT**

Members were reminded at the meeting of the Council in April 2016, the recommendation of the City's Independent Remuneration Committee in respect of Parish Council's Chairperson's allowances was approved.

It was proposed by Councillor Joanna Walker, seconded by Councillor Pitt, and, with none dissenting, was-

- 5623 RESOLVED: That the Chairperson's Annual Allowance, set on the recommendation at £800.00 p.a. paid in 10 instalments starting with the payment at the end of May, be approved.

## **SCHEDULE OF PAYMENTS**

The following Schedule of Payments was submitted –

(Interleaved Document No. 1)

It was proposed by Councillor Goodwin, seconded by Councillor Pitt, and, with none dissenting, was-

- 5624 RESOLVED: That the payments, as set out in the schedule now submitted, be approved.

## **PLANNING APPLICATIONS**

The following applications were submitted –

(Interleaved Document No. 2)

Application Number: 2020/03181/PA

Site 28 Crychan Close, Rubery, Rednal, Birmingham, B45 0JQ  
Proposal Installation of access ramp to front and alterations to porch roof

Application Number: 2020/03219/PA

Site 3 Titania Close, Rubery, Rednal, Birmingham, B45 0EE  
Proposal Installation of platform lift to the front

Application Number: 2020/03222/PA

Site 7 Titania Close, Rubery, Rednal, Birmingham, B45 0EE  
Proposal Installation of ramp with railings to front, side and associated works.

- 5625 Councillor Grey had emailed comments noting that the above planning applications were for disabled access.

### **DECISIONS MADE ON PLANNING APPLICATIONS**

- 5626 There were no decisions made on planning applications.

### **LETTER OF SUPPORT FOR GLACIAL ROCKS PROJECT**

Following the presentation back in February from Professor Ian Fairchild, Councillor Pitt requested the Parish Council's send a letter of support for the project.

Discussion ensued about the reasons why Councillors felt it was an important project, namely as a historical and visitor attraction tying in with the moat. Councillor Joanna Walker felt it should link in with schools educating the children on the history of the area covering King Henry VIII and Anne Boleyn. Councillor Marion Kenyon advised if there was a way to make it an interactive activity and advertise what the moat would have looked like, it may detract vandals fly tipping in the moat as it was described as looking more like a piece of waste land.

- 5627 **RESOLVED:** That, the Clerk would write a letter of support for glacial rocks project on behalf of the Parish Council.

### **CHAIRPERSON'S ANNOUNCEMENTS**

#### **Praise for Parish Councillors, staff and volunteers**

- 5628 Councillor Bruckshaw wanted to thank Councillors and staff for continuing the work of the Parish council, whilst the office was closed. Special thanks were passed on to Cllr Grey MBE, John and Tom, who had done fantastic work in clearing the massive amount of dumped rubbish in Frankley.

#### **Purpose built container**

- 5629 The Chairperson was obtaining a price for a bespoke container for the yard.

#### **Financial Accounts**

- 5630 Councillor Bruckshaw confirmed he would be finishing off all accounts for the Street Champions in a week's time.

#### **Awaiting a date for hip operation**

5631 The Chairperson declared he was incapacitated at the moment, unfortunately he could hardly walk and was using a stick and crutch, he informed he was awaiting a date for the operation on Wednesday.

### **QUESTIONS**

5632 Councillor Goodwin enquired if there were plans to reopen the Parish Council's office now the lockdown had eased. The Chairperson told him there were no plans but intended to have a discussion at the end of the month. Councillor Pitt brought up the fact that the majority of Councillors were over 70 years old. The Clerk reminded of the Government's advice that if you could work home, you should and also reminded Councillors that the Parish Council was still operating and receiving calls daily. Councillor Goodwin has a supply of doggy poop bags if anyone needed any they could knock on his door. The Clerk has a supply of hearing aid batteries if anyone requested them, she would post them out.

5633 The Clerk clarified that the Newsletter would advertise that the Parish Council was still open, as well as a list of local foodbanks. It would feature a list of all the organisations that deliver food. Councillor Marion Kenyon added that New Start's Foodbank had continued to operate across two sites, providing 11,000 meals in April. Highlighting there was a growing need for the Foodbank with people furloughed, unemployed and in huge debt. The plan was the shop would not reopen until at least August, having lost 70% of their income, the Frankley site could not operate as both a shop and a Foodbank, she felt the Foodbank should take precedence.

5634 In answer to a query about rubbish still being collected by the Street Champions, the example was Regina Close, Councillor Bruckshaw concluded they were still operating 4 days a week, any rubbish reported needed to be emailed to the Parish email address. As far as green waste was concerned it was on hold as they have been inundated and therefore flytipped waste took priority. Highways were responsible for clearing green waste from the top carpark on Cornwall Road, he would let them know. There was a massive amount of green waste by the doctor's

surgery that needed shredding and he would obtain a quote from the tree surgeon next week.

### **PARISH COUNCIL ANNUAL ACCOUNTS**

It was proposed by Councillor Bruckshaw and seconded by Councillor Goodwin and

5635 RESOLVED: That the Parish Council Annual Accounts be approved.

### **INTERNAL AUDITORS REPORT**

It was proposed by Councillor Joanna Walker, seconded by Councillor Bruckshaw, and

5636 RESOLVED: That the internal Auditors report and recommendations be approved.

### **ANNUAL RETURN FOR THE YEAR ENDING 31<sup>ST</sup> MARCH 2020**

#### **A Annual Governance Statement**

It was proposed by Councillor Bruckshaw, seconded by Councillor Marion Kenyon, and,

5637 RESOLVED: That the Annual Governance Statement be approved.

#### **B Statement of Accounts**

It was proposed by Councillor Joanna Walker, seconded by Councillor Bruckshaw, and,

5638 RESOLVED: That the Statement of Accounts be approved.

### **LOCAL ISSUES RAISED BY MEMBERS OF THE PUBLIC**

5639 There were no members of the public present.

### **AUTHORITY TO CHAIRPERSON AND OFFICERS**

It was proposed by Councillor Goodwin, seconded by Councillor Marion Kenyon, and, with none dissenting, it was -

5640 RESOLVED: That the Chairperson (or in his absence, the Vice Chairperson, if appropriate) is hereby authorised to act until the next meeting of the Parish Council, except in respect of the Council's functions in which case the appropriate officers are hereby authorised to act in pursuant of the powers delegated to them in consultation with the Chairperson or Vice-Chairperson; further, that a report of all action taken under this authority be submitted to the next meeting of the Council and that such a report shall explain why this authority was used.

**MEETING ENDED AT 20.04 HOURS**

Chairperson.....

Date.....

## New Frankley in Birmingham Parish Council

15th June 2020

95/20 to 116/20

Voucher No	Cheque Number	BACs Number	Payee	Description	£.p
95/20	DD		Information Commissioner's Office	Data Protection fee Renewal	35.00
96/20	*	BAC 162	Fu'Shia Landscapes	Gardening Services	120.00
97/20	*	BAC 163	DM Payroll Services	Internal Audit Review Fee	170.00
98/20	*	BAC 164	Ms Daphine Seymour	Wages	29.31
99/20	*	BAC 165	Came and Company	Parish Council Insurance	1,156.60
100/20	DD		Siemens Financial Services	Photocopier Quarterly Lease	164.40
102/20	*	BAC 166	Fu'Shia Landscapes	Gardening Services	120.00
103/20	*	BAC 167	Ms Daphine Seymour	Wages	29.31
104/20	*	BAC 168	Ms R Anstey	Salary	497.76
105/20	*	BAC 169	Cllr Ian Bruckshaw	Chair's Allowance	64.00
106/20	*	BAC 170	R A S Griffiths	Salary	433.90
107/20	*	BAC 171	Mrs S Whittaker	Salary	784.05
108/20	DD		Midshires Business Systems	Quarterly Print/Scan Charge	46.20
109/20	DD		Midshires Business Systems	Usage Charges	4.36
110/20	*	BAC 172	Tig Tag PAT Testing	PAT Testing Portable Office Equipment	97.50
111/20	*	BAC 173	NALC	Annual Subscription	349.00
112/20	*	BAC 174	WALC	Annual Subscription	724.80
113/20	DD		Nest Pension Provider	Employer's/Employee's Net Contribution	36.29
114/20	DD		Waterplus	Monthly Water bill	6.83
115/20	*	BAC 175	Ms Daphine Seymour	Wages	29.31
116/20	*	BAC 176	Ms Daphine Seymour	Wages	29.31

Total 4,743.62

R A S Griffiths  
Responsible Financial Officer

15th June 2020



