

NEW FRANKLEY IN BIRMINGHAM PARISH COUNCIL

Dear Councillor

You are hereby summoned to attend a meeting of the Parish Council which will be held on **Monday, 15th February 2021**, electronically via zoom, at 1930 hours to transact the business shown on the Agenda below. This is in accordance with L01-20 | THE LOCAL AUTHORITIES AND POLICE AND CRIME PANELS (CORONAVIRUS) (FLEXIBILITY OF LOCAL AUTHORITY AND POLICE AND CRIME PANEL MEETINGS) (ENGLAND AND WALES) REGULATIONS 2020.

S. Whittaker

Clerk

8th February 2021

AGENDA

1 Apologies and Reasons for Absence (if any)

2 Census Presentation

Alison Brinkworth to provide an update on the March 2021 census.

3 Declarations of interest (existence and nature) with regard to items on the agenda

Members are reminded that the Council's Code of Conduct requires that any Member, having a Pecuniary or a Non-pecuniary interest in any of the business to be transacted, must declare all such interests either at the start of the meeting or immediately before the item is discussed.

If a Member declares a non-pecuniary interest then that Member may remain in the meeting, take part in the discussion and vote on the matter.

If a Member declares a pecuniary interest, then he/she must not take part in any discussion of the matter at the meeting and must NOT vote on the matter. Members need not withdraw from the meeting but any participation by the Member at the meeting in respect of the matter in which they have a pecuniary interest is a criminal offence for which the Member may be prosecuted as well as referred to the City Council's Standards Committee.

4 Public participation session with respect to items on the Agenda

[No decision on the matter before the Council shall be made at this point in the meeting]

Where a Member has a pecuniary interest in the business of the Council that Member must declare that interest but may speak at the meeting for the purpose of making representations, answering questions, or giving evidence relating to the business providing the public are also permitted to attend the meeting for the same purpose. Any representations relating to the business contained on the agenda in which a member has a pecuniary interest or members of the public wish to speak on, should be made at this point of the meeting.

Attached 5 Minutes

To approve and authorise the signing of the Minutes of the meeting of the Council held on 18th January 2020.

6 Chairperson's Announcements

To receive the Chairperson's announcements and any such communications as the Chairperson may wish to place before the Council.

Attached 7 Clerks Update

To update the council on day-to-day activities whilst the office remains closed.

8 Questions

In accordance with Standing Order 9, Members of the Council may ask Chairperson any question concerning the business of the Council.

Attached 9 Finance and Management Committee Minutes

To note the minutes of the finance and management committee held on the 8th February 2021.

Attached 10 Risk Assessment and Risk Review Log

To approve the Risk assessment and Risk Review Log for 2020/2021.

Attached 11 CCTV Policy

To approve the attached CCTV Policy

Attached 12 Privacy Policy

To approve the attached Privacy Policy to accompany the CCTV Policy.

Attached 13 Schedule of Payments

To approve the payments as set out on the attached schedule.

Attached 14 Budget Analysis

To note the budget analysis up to 31st December 2020.

15 Planning Applications

There were no new planning applications to report.

16 Decisions made on Planning Applications

None to report

17 Transport Issues

To receive a verbal report.

18 Items for Information Only

Members may raise items not on the agenda under this heading as long as they involve no more than an exchange of information.

19 Reports of District Councillors

The Councillors for the Longbridge Ward are invited to report of any matter pertaining to the activities of the Parish Council which are not included in the foregoing agenda.

(Note: No decisions can be made on matters raised under this item. If necessary, a report can be requested for a future Council meeting.)

20 Local Issues Raised by Members of the Public

To allow members of the public to raise matters of local concern.

(Note: No decisions can be made on matters raised under this item. If necessary, a report can be requested for a future Council meeting.)

21 Authority to Chairperson and Officers

Chairperson to move: -

“That the Chairperson (or in his absence, the Vice Chairperson, if appropriate) is hereby authorised to act until the next meeting of the Parish Council except in respect of the Council’s functions in which case the appropriate officers are hereby authorised to act in pursuant of the powers delegated to them in consultation with the Chairperson or Vice-Chairperson; further, that a report of all action taken under this authority be submitted to the next meeting of the Council and that such a report shall explain why this authority was used.”

Sarah Whittaker, Clerk

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