

NEW FRANKLEY IN BIRMINGHAM PARISH COUNCIL

Dear Councillor

You are hereby summoned to attend the parish council meeting of the New Frankley in Birmingham Parish Council which will be held at the Parish Office, 12 Arden Road, Frankley, on **Monday, 20th February 2023**, at 19:30 hours.

R. Anstey

Clerk

13th February 2023

AGENDA

- 1 APOLOGIES AND REASONS FOR ABSENCE (IF ANY)**
- 2 DECLARATIONS OF INTEREST (EXISTENCE AND NATURE) WITH REGARD TO ITEMS ON THE AGENDA**

Members are reminded that the Council's Code of Conduct requires that any Member, having a Pecuniary or a Non-pecuniary interest in any of the business to be transacted, must declare all such interests either at the start of the meeting or immediately before the item is discussed.

If a Member declares a non-pecuniary interest then that Member may remain in the meeting, take part in the discussion and vote on the matter.

If a Member declares a pecuniary interest, then he/she must not take part in any discussion of the matter at the meeting and must NOT vote on the matter. Members need not withdraw from the meeting but any participation by the Member at the meeting in respect of the matter in which they have a pecuniary interest is a criminal offence for which the Member may be prosecuted as well as referred to the City Council's Standards Committee.

3 PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA

[No decision on the matter before the Council shall be made at this point in the meeting]

Where a Member has a pecuniary interest in the business of the Council that Member must declare that interest but may speak at the meeting for the purpose of making representations, answering questions, or giving evidence relating to the business providing the public are also permitted to attend the meeting for the same purpose. Any representations relating to the business contained on the agenda in which a member has a pecuniary interest or members of the public wish to speak on, should be made at this point of the meeting.

ATTACHED 4 MINUTES OF THE PARISH COUNCIL MEETING

To approve and authorise the signing of the Minutes of the Meeting of the Council held on 16th January 2023.

ATTACHED 5 MINUTES OF THE FINANCE & MANAGEMENT COMMITTEE MEETING

To approve and authorise the signing of the Minutes of the Finance and Management Committee Meeting held on 24th January 2023.

6 CHAIRPERSON'S ANNOUNCEMENTS

To receive the Chairperson's announcements and any such communications as the Chairperson may wish to place before the Council.

7 QUESTIONS

In accordance with Standing Order 9, Members of the Council may ask Chairperson any question concerning the business of the Council.

ATTACHED 8 FINANCIAL REPORTS

8.1 To receive and note the bank statements.

8.2 To approve the submitted payments schedule.

8.3 To approve the bank reconciliation.

8.3 To approve the budget monitoring analysis report.

ATTACHED 9 INTERNAL REPORTS

9.1 To review and approve the updated asset register to include new office furniture.

9.2 To review and approve the risk assessments.

10 STAFFING MATTERS

10.1 To consider taking on a paid receptionist, 2 days a week.

10.2 To propose the introduction of staff appraisals every 6 months to talk about their issues and views, and to include volunteers.

10.3 To consider looking for a new member of the Appeals Committee as there is only one after the recent resignation.

10.4 To consider staff having a gov.uk email address, the RFO to provide details of costing.

11 HLB FUNDED BENCHES & BINS

To consider the location of 5 benches and bins around the area. Sally of Housing can permit one outside doctor's surgery and Princess Diana Walk where the path forks into two towards.

12 PROGRESS REPORTS

To receive the attached outstanding minutes report.

13 PLANNING APPLICATIONS

There were no new planning applications to consider.

14 DECISIONS MADE ON PLANNING APPLICATIONS

There were no new decisions made on planning applications.

15 TRANSPORT ISSUES

To receive a verbal update.

16 ITEMS FOR INFORMATION ONLY

Members may raise items not on the agenda under this heading as long as they involve no more than an exchange of information.

17 REPORTS OF DISTRICT COUNCILLORS

The Councillors for the Longbridge Ward are invited to report of any matter pertaining to the activities of the Parish Council which are included in the foregoing agenda.

(Note: No decisions can be made on matters raised under this item. If necessary, a report can be requested for a future Council meeting.)

18 LOCAL ISSUES RAISED BY MEMBERS OF THE PUBLIC

To allow members of the public to raise matters of local concern.

(Note: No decisions can be made on matters raised under this item. If necessary, a report can be requested for a future Council meeting.)

19 AUTHORITY TO CHAIRPERSON AND OFFICERS

Chairperson to move: -

“That the Chairperson (or in his absence, the Vice Chairperson, if appropriate) is hereby authorised to act until the next meeting of the Parish Council except in respect of the Council’s functions in which case the appropriate officers are hereby authorised to act in pursuant of the powers delegated to them in consultation with the Chairperson or Vice-Chairperson; further, that a report of all action taken under this authority be submitted to the next meeting of the Council and that such a report shall explain why this authority was used.”

Rachael Anstey, Clerk

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