



At a meeting of the New Frankley  
in Birmingham Parish Council held  
at the Parish Office, 12 Arden Road  
on 20<sup>th</sup> March 2023, at 19:30

**Present:** Councillor Linda Coates (Chairperson)

**Councillors:** Tammy Clayton, Marion Kenyon, Ray Price,  
Joanna Walker, Mike Murphy, Sue Baker, and Sam Goodwin

**Also present:** Elaine Collier (Administrative Assistant), Margarita Fackrell  
(Responsible Financial Officer)

**Members of the  
Public:** Two

## **MINUTES**

### **APOLOGIES AND REASONS FOR ABSENCE**

- 6385 Apologies for absences were received, on behalf of Councillor Alarra Cowie (maternity leave), Kate Strachan (personal circumstances). The apologies were accepted.

### **DECLARATIONS OF INTERESTS (EXISTENCE AND NATURE) WITH REGARD TO ITEMS ON THE AGENDA**

- 6386 There were no declarations of interest with regard to items on the agenda.

### **PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA**

- 6387 No items were raised by the Member of the Public with respect to items on the agenda.

### **MINUTES OF LAST PARISH COUNCIL MEETING**

It was proposed by Councillor Tammy Clayton seconded by Councillor Sam Goodwin, and with none dissenting.

- 6388 RESOLVED: That, the Minutes of the meeting of the Parish Council held on 20th February 2023, having previously been circulated, were taken as read, confirmed and signed.

#### **CHAIRPERSONS ANNOUNCEMENTS**

- 6389 Industrial Action – The only bus services operating at the moment are: - 4, 5, 6, 28, 51, 59, 87, 97, 529 and X4 and X21.

WALC Latest News - make things right campaign to empower social tenants to make complaints. Residents are being encouraged to make a complaint to their landlord in the first instance then escalate it to the Housing Ombudsman if they are not happy with the landlord's final response. The campaign is running across England from 7th March until the end of April and will give tenants key information about their rights the responsibilities of the landlord and give step by step advice about how to make a complaint.

#### Advice for local Councils preparing for the Coronation

It suggests applying for funding through the National Lottery Awards for all programmes, it can take up to 12 weeks, from the point of application submission to receiving funding. Coronation resources for Councils and community groups big help out plans the weekend of celebrations will end with the big help out on the 8th May which highlight the impact of volunteering this will encourage people to get involved with activities run by local Community groups, Organisations and Charities. The Lickey Hills are doing something on that day and are asking for as many people as they can to help out.

#### Funding for Coronation lunch

How to get a Coronation pack, more details will be published on the New Frankley In Birmingham Website

#### Arden Road shops rear carpark

All lights are out, Henry Peese, Property Services has been informed, we are awaiting a response to get this rectified.

During last month's meeting a decision was made that we didn't need any extra help in the office, therefore, Councillors need to give their name and date when and if necessary and required as to when they can cover the office for us, which only involves helping the paid member of staff.



With reference to an email that was sent by the Clerk to Councillor Marion Kenyon regarding the appraisals, it is noted that it is not the Staffing Committee it is the Chairperson. The appraisals are one on one, not 3 or 4 people.

### QUESTIONS

- 6390 It was raised by Councillor Sue Baker when you are interviewing or getting new Councillors, they must be told that there is a requirement to cover the office from time to time. Not one of the existing Councillors has ever been told they would need to put in extra hours to cover the office. Linda also said that as not all Councillors were interviewed they weren't asked.
- 6391 Councillor Joanne Walker raised the fact that historically, there was never a need for Councillors to cover the office due to always having Bruce Pitt and Ian Bruckshaw in the office daily, however following the recent resignation from two Councillors this now has to be managed and somehow between the Councillors cover put in place to support the paid member of staff in times of sickness and holiday cover.
- 6392 Concerns were raised by Councillor Marion Kenyon, that asking new Councillors to commit to covering the office may put people off applying especially the younger generation due to work commitments and being unable to give up a day to cover the Parish Office.

### FINANCIAL UPDATE

(Interleaved Document No. 1-7)

- 6393 The bank statements had been circulated and read.

It was proposed by Councillor Sam Goodwin, seconded by Councillor Tammy Clayton and with none dissenting, was-

- 6394 RESOLVED: that, the payment schedule and bank reconciliation be approved.

- 6395 The council tax payments schedule 23/24 had been circulated and read.

It was proposed by Councillor Joanne Walker seconded by Councillor Mick Murphy, and with none dissenting, was-

- 6396 RESOLVED: that, the expenditure of the internal auditor's fees £340.00, booked for 14th April 2023, be approved.

It was proposed by Councillor Joanne Walker, seconded by Councillor Mick Murphy, and with none dissenting, was-

- 6397 RESOLVED: That, March's Asset Register inclusive of the office furniture value a requirement for the audit, be approved.

It was proposed by Councillor Tammy Clayton seconded by Councillor Marion Kenyon and with none dissenting, was-

- 6398 RESOLVED: That, the cost centre year comparison report, be approved.

### **DOGGIE POOP SCOOP BAGS**

It was proposed by Councillor Sam Goodwin, seconded by Councillor Ray Price, and with none dissenting, was-

- 6399 RESOLVED: That, the expenditure of 50,000 dog poop scoop bags at £12.13 +VAT per 1000 with a 2-day carriage for complete order at £38 +VAT and 1000 black bags at quote received from JR Enterprises at £190+VAT as Gaz Bags couldn't provide either, be approved.

### **PROGRESS REPORTS**

(Interleaved Document No. 9-11)

- 6400 The outstanding minutes, BCC's Network & Development, Community Payback Scheme involving the National Probation Service reports were circulated.
- 6401 Power to mound, canopy lights out from Dentist to supermarket – Property Services booked a call out to repair canopy lights for 14th February. Only a residual voltage showing when checked 13th February. This will be passed to Henry Peese of Property Services. (Minute Number 6255) Sam Goodwin will be checking the power to the mound to make sure it is fully functional.

Bus Strike From 16.03.23 no NXWM buses until further notice or a pay resolution can be reached. (Minute Number 6184, 6249)

CCTV – Infrastructure confirmed work complete 7th March and passed to Trudi Maybury (Keith Brays Manager in his absence) and ATEC informed to complete outstanding works on 13.03.23 (Minute Number 6254). It was suggested by Councillors that this be chased weekly with the City and ATEC for a regular update.

Drain blocked outside rear carpark of Parish Office – Reported to Property Services 13.02.23



Street Champions Truck – truck having complete check over and work carried out before MOT in Spring.

Parish Council Flyer – Project is with Linda who is working on updating the 3-fold flyer. (Minute Number 6284)

Repainting boards by shops – Project is with Marion Kenyon to arrange repaint to cover up local organisations that disbanded. (Minute Number 6334) Marion has been talking to local graffiti artists for the background and inviting some youngsters to get involved with pictures and designs. along and get involved.

## **PLANNING APPLICATIONS**

(Interleaved Document No. 12)

6402 The new planning application to consider: Not In Frankley

40 Rubery Lane, B45 9AY – Proposed Side Extension

## **DECISIONS MADE ON PLANNING APPLICATIONS**

6403 There were no decisions made on planning applications as this was not in Frankley.

## **TRANSPORT ISSUES**

6404 Bus Services Suspended due to industrial action until further notice or until a pay deal is resolved.

## **ITEMS FOR INFORMATION ONLY**

6405 The annual Easter egg hunt organised by Balaam's Wood Group is taking place on Saturday 8th April between 11am – 2pm and at the last count Penny had 60 children already booked in.

Margarita advised that a newly purchased safe for the RFO's office will be added to the asset register.

To look into setting up Councillors with Parish Council email addresses following the decision at the last Parish Council meeting not to proceed with the GOV.UK domain. It was suggested by Marion Kenyon to use Google Drive instead of needing new email addresses for Councillors to prevent their personal email addresses being bombarded with information.

## **REPORT OF DISTRICT COUNCILLOR**

6406 There was no report from the District Councillor.

## **LOCAL ISSUES RAISED BY MEMBERS OF THE PUBLIC**

6407 There was no report from members of the public present.

## **AUTHORITY TO CHAIRPERSON AND OFFICERS**

It was proposed by Councillor Tammy Clayton, seconded by Councillor Joanne Walker, and, with none dissenting, it was -

6408 RESOLVED: That the Chairperson (or in her absence, the Vice Chairperson, if appropriate) is hereby authorised to act until the next meeting of the Parish Council, except in respect of the Council's functions in which case the appropriate officers are hereby authorised to act in pursuant of the powers delegated to them in consultation with the Chairperson or Vice-Chairperson; further, that a report of all action taken under this authority be submitted to the next meeting of the Council and that such a report shall explain why this authority was used.

**MEETING ENDED AT 20:35 hours**

Chairperson .....

Date.....