



At a meeting of the New Frankley
in Birmingham Parish Council held
at the Parish Office, 12 Arden Road
on 18th September 2023, at 19:00

Present: Councillor Sid Grey MBE (Chairperson)

Councillors Sue Baker, Sue Bradley, Linda Coates, Alarra Cowie,
Tammy Clayton, Marion Kenyon, Mick Murphy, Ray Price,
Jo Walker.

Also present: Rachael Anstey (Clerk)

Members of 1
the Public:

MINUTES

APOLOGIES FOR ABSENCE

6628 An apology for absence was received on behalf of Councillor Kate Strachan (personal circumstances). The apology was accepted.

DECLARATIONS OF INTERESTS

6629 There were no declarations of interest received with regard to items on the agenda.

MINUTES

It was proposed -

6630 **RESOLVED:** That, the Minutes of the Parish Council meeting held on 21st August 2023, would be signed as accepted.

CHAIRPERSON'S ANNOUNCEMENTS

6631 A list of days the office was closed due to staff shortage in the summer was provided and had been remedied by the Administration Assistant returning to work five days a week with Councillors Sue Bradley and Sue Baker continuing their usual Thursdays and Fridays and the Clerk confirmed she was able to work Mondays to Wednesdays, with the exception during school holidays which required support from other councillors during that time, ensured that the office could remain open five days a week.

- 6632 The interview panel consisted of Councillors Jo Walker, Alarra Cowie and Mick Murphy. The date set for interviewing the two co-option applicants was 21st September, commencing at 1:15pm.

QUESTIONS

- 6633 A query over the day for the Remembrance Service, Reverend Jane Platt had confirmed would be Saturday 11 November, on the Mound, could be advertised.
- 6634 Another question was raised about the CCTV picture quality and whether the cameras were angled correctly in order to capture criminal activity for identifying purposes, following the shooting and machete attack outside the Arden Road shops last Friday evening. The Police might be able to help provide an answer.
- 6635 The latest information from the BCC's website was 'an extraordinary city council meeting would take place on 25 September to consider the council's recommendations for the first section 114 notice'.

FINANCIAL UPDATE

(Interleaved Document No. 1 & 2)

The RFO presented July and August accounts for approval. The delay in receiving the bank statements, payments schedules and bank reconciliations was due to a summer recess. It was noted that on the payments list the water supplier had charged incorrectly because of error on the submission of the meter reading, which amounted to a £3,212 reimbursement. It was proposed –

- 6636 **RESOLVED:** that, the July and August financial reports be approved.
- 6637 There was an outstanding invoice for the CCTV owing ATEC £3,405 from damage to box whereby a city council approved contractor had to be used. A purchase order was generated on 18 January 2022 to ensure the project was completed without further delay.
- 6638 To note that the cost of planters at £3500 and £160 for the annual Christmas tree had been previously approved by the Parish Council in their budget 2023-24.
- 6639 Following the completion of the Annual Governance and Accountability Return for the year ended 31 March 2023, the external auditor's certificate and report, along with the Notice of Conclusion of Annual Audit, Statement of Accounts and Annual Governance Statement, were published on the website and notice boards.

They drew attention to the following points: that the bank reconciliation was not provided to them on the initial submission of the AGAR and supporting documentation. Please ensure that this document is included within the initial submission going forwards. That the form was fully completed with Section 2 of AGAR form completed by the RFO prior to passing to the Council for approval which had resulted in a breach of Section 12 of the Audit & Accounts Regulations 2015 this

time around. The notification of a fixed rate fee in relation to the limited assurance review 2022/23 chargeable by Moore totalled to £378.

PLANNING

(Interleaved Document No. 3)

- 6640 There was no new planning applications.
- 6641 There were no new planning decisions.
- 6642 In the circulated minutes of the Planning Committee meeting held on 7th September despite a low turnout their Terms of Reference had been reviewed with no changes. In the wake of the recent announcement of the city council's dire financial situation it was decided to register land in Frankley as 'community value'. The committee had identified six green spaces and asked for thoughts on other areas. The Moat and Balaam's Wood were to be added to the list. A query was raised about registering current city owned buildings in Frankley likely to have their services cut, such as the Raeside Centre. The library was part of the school and the Coldstream pub had been sold off privately. Councillor Keynon would proceed with this getting the registration completed on-line so that if any areas were sold off in the future the Parish Council would be consulted.

PROGRESS REPORTS

- 6644 The latest from Northfield Community Partnership a new point of contact at Futureproof project would occur after Lisa left.
- The feedback on free NNS Canva training, by the Clerk and Councillor Coates in attendance, it was useful for developing in-house marketing, for example posters advertising local events by working groups and informative flyers. It was recommended the Parish Council register as non-profit to gain access to Canva Pro, a free resource that's intuitive and even easier to use.
- Beverley Hardman of NCP was due on 20th September for an exchange of information to share to keep members updated.

WALC SURVEY

(Interleaved Document No. 4)

- 6645 Members collated an agreed Parish Council response to the WALC survey in order to submit by the Clerk thus highlighting gaps policy and a need for regular councillor training to keep updated.

TRANSPORT ISSUES

6646 There were no transport issues to report.

ITEMS FOR INFORMATION ONLY

6647 Councillor Alarra Cowie was thanked for the hard work and effort with the recent event for volunteers and community groups. The Chairman wished to continue the efforts of developing further community engagement by holding another at Christmas time. The Chairman would seek external funding in the first instance or use his allowance.

REPORT OF DISTRICT COUNCILLOR

6648 There was no report from the District Councillor.

LOCAL ISSUES RAISED BY MEMBERS OF THE PUBLIC

6649 No issues were raised by members of the public.

AUTHORITY TO CHAIRPERSON AND OFFICERS

It was proposed that-

6627 **RESOLVED:** The Chairperson is hereby authorised to act until the next meeting of the Parish Council, except in respect of the Council’s functions, in which case the Proper Officer is hereby authorised to act in pursuant of the powers delegated to her in consultation with the Chair; further, that a report of all action taken under this authority be submitted to the next meeting of the Council and that such a report shall explain why this authority was used.

MEETING ENDED AT 20.18 HOURS

Chairperson.....

Date.....