

New Frankley in Birmingham Parish Council

Prepared by: Margarita Farrrell RFO Date: 13/01/25
Name and Role (Clerk/RFO etc)

Approved by: _____ Date: _____
Name and Role (RFO/Chair of Finance etc)

A	Bank Reconciliation at 31/12/2024		
	Cash in Hand 01/04/2024		95,710.12
	ADD Receipts 01/04/2024 - 31/12/2024		103,073.41
	SUBTRACT Payments 01/04/2024 - 31/12/2024		198,783.53
	Cash in Hand 31/12/2024 (per Cash Book)		75,327.05
B			123,456.48
	Cash in hand per Bank Statements		
	Petty Cash 30/11/2024	159.33	
	Current Account - New Frankley in 30/11/2024	77,060.80	
	Deposit Account - New Frankley in 30/11/2024	46,236.35	
	Multipay Credit card 30/11/2024	0.00	
			123,456.48
	Less unrepresented payments		
			123,456.48
	Plus unrepresented receipts		
B	Adjusted Bank Balance		123,456.48
	A = B Checks out OK		

On F&M Committee meeting dated 27th November 2024 the new Draft Budget for 2025-2026 was issued to bring to the Council for approval.

All Expenditure by Cost Codes were discussed. The proposed changes are as following:

1. Accommodation

. Cost Code 5050 Telephone expenses to budget for 4Com expense at the amount of £750 yearly. In Cost code 5100 Office Printer Lease to increase the budget from £1500 to £1,800.

2. Administration

. Cost code 6040 Parish Newsletter to decrease the Budget to £2500 comparing to £3000 last year. In cost code 6060 Audit fee to increase to £900, last year £850. To budget £100 for advertising and publicity for vacancies and leaflets. To increase the existing £72 for cost code 6140 Unity Trust Bank charges to £120. Increase for Public Liability insurance, cost code 6180 £1,850. To remove budget of £1,000 for CCTV System, cost code 6220

3. Community Grants

.To increase the budget for next year Xmas tree with £100 to £350. To budget for Frankley Street Champions the amount of £2,000 and for Frankley Truck £14,000.

4. Staffing and Allowances

. To budget £32,500 for Salaries, Including Employer Insurance and Income Tax.

The Total of the Proposed Budget amounts to £100,855.

Of this £2, 000 Bank Interest is taken off,

As well as Reserves Savings of £9,300.

£2,500 expenditure Budget was added to the Staff salaries payments according to the Cllr. Kenyon advice in the last Council meeting.

Which brings the Total Proposed Budget to request of the District Authority at the amount corrected of £89,855. Of this £40,899 Localising Council Tax Grant and the Precept demand total is for £48,656.

In the provisional Council Tax base 2025/2026 BCC has informed us that the total of Band D equivalent dwellings within the Parish are 2,430 but after deduction of exemptions only 1404 Band D dwellings to be included into the Precept calculations.

Local Council Tax Support Grant is anticipated to be £40, 899. This taken out of our Proposed Budget amount of £88,155 will amount to £47,256 required precept of the Local Authority.

Margarita Fackrell

RFO for New Frankley in Birmingham Parish Council

New Frankley in Birmingham Parish Council
Detailed Budget Summary

All Cost Centres and Codes (Between 01/01/2025 and 31/03/2025)

Accommodation	Last Year 2023 - 2024				Current Year 2024-2025				Next Year 2025-2026			
	Receipts		Payments		Receipts		Payments		Receipts		Payments	
	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual
Code Title												
5010 Office Lease			8,000.00	6,000.00	8,000.00		8,000.00		8,000.00		8,000.00	
5020 Business Rates												
5030 Water Rates			300.00	211.64	300.00		168.50		300.00		300.00	
5040 Electricity Bills			800.00	552.45	800.00		533.32		800.00		800.00	
5045 Gas Bills			1,200.00	724.14	1,200.00		683.75		1,200.00		1,200.00	
5050 Telephone					750.00				750.00		750.00	
5060 Broadband Service												
5070 Office Furniture and E			500.00	31.54	500.00		338.03		500.00		500.00	
5080 Premises Repairs and				1,261.52			28.38					
5090 Office Equipment Mair			800.00	403.86	800.00		660.00		800.00		800.00	
5100 Office Printer Lease			1,200.00	1,209.30	1,800.00		1,646.35		1,800.00		1,800.00	
5110 Replacement Comput							415.83					
5120 Refurbishment of Offic												
5130 Phone System Lease			2,750.00	1,916.12	2,545.00		1,497.30		2,545.00		2,545.00	
SUB TOTAL			15,550.00	12,310.57	16,695.00		13,971.46		16,695.00		16,695.00	

Administration	Last Year 2023 - 2024				Current Year 2024-2025				Next Year 2025-2026			
	Receipts		Payments		Receipts		Payments		Receipts		Payments	
	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual
Code Title												
6010 Office Supplies			600.00	319.17	600.00		724.87		600.00		600.00	
6020 Printing												
6030 Computer Software/Cr			600.00		700.00		459.74		700.00		700.00	
6040 Parish Newsletter				1,040.00	2,500.00		1,095.00		2,500.00		2,500.00	
6050 Website Hosting/Upda			360.00	268.00	360.00		162.20		360.00		360.00	
6060 Audit Fees			850.00	752.25	900.00		853.20		900.00		900.00	

New Frankley in Birmingham Parish Council
Detailed Budget Summary

All Cost Centres and Codes (Between 01/01/2025 and 31/03/2025)

6070 Subscriptions (WALC)	1,200.00	1,070.66			1,200.00	1,096.00	1,096.00	1,200.00	1,200.00
6100 Advertising - Publicity			3.35		100.00	120.00	120.00		
6130 Training	300.00	155.00			300.00	228.10	228.10		300.00
6140 Unity Service Charges	72.00	72.00			120.00	57.15	57.15		120.00
6150 Visa Lloyds Credit Car	30.00	36.00			40.00	27.00	27.00		40.00
6180 Public Liability Insuran	1,550.00	1,550.36			1,850.00	1,760.30	1,760.30		1,850.00
6200 Data Protection Office	35.00	35.00			40.00	36.29	36.29		40.00
6210 Covid 19 Hygiene Supl									
6220 CCTV System	500.00	2,742.85							
6300 Council Discretionary I	500.00				500.00	28.30	28.30		500.00
6400 Chairman Allowance	800.00	640.52			800.00	647.00	647.00		800.00
6500 Payroll Outsource		445.00			500.00	312.50	312.50		500.00
SUB TOTAL	7,397.00	9,126.81	3.35	3.35	10,510.00	7,607.65	7,607.65		10,410.00

Cash and Bank Balances	Last Year 2023 - 2024				Current Year 2024-2025				Next Year 2025-2026			
Code Title	Receipts		Payments		Receipts		Payments		Receipts		Payments	
1000 Current Account	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual
1100 Deposit Bank Account												
1200 Petty Cash												
SUB TOTAL												

Community Grants	Last Year 2023 - 2024				Current Year 2024-2025				Next Year 2025-2026			
Code Title	Receipts		Payments		Receipts		Payments		Receipts		Payments	
7030 New Community Gran	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual
7110 Christmas Tree Costs			160.00	240.00			2,000.00				2,000.00	
							350.00				350.00	

All Cost Centres and Codes (Between 01/01/2025 and 31/03/2025)

All Cost Centres and Codes (Between 01/01/2025 and 31/03/2025)

[illegible]

TOTAL	100,757.00	114,148.91	106,757.00	74,945.03	100,757.00	103,073.41	98,455.00	72,977.22	100,757.00	100,855.00
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New Frankley in Birmingham Parish Council
PAYMENTS LIST

13 January 2025 (2024-2025)

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
162	Phone System Lease	02/12/2024	Current Account - Ne		phone calls	4COM NETWORK SERVICE	S	50.08	10.02	60.10
169	Office Supplies	03/12/2024	Current Account - Ne		Office supplies	Amazon Business	S	69.17	13.83	83.00
169	Office Supplies	03/12/2024	Current Account - Ne		Office supplies	Amazon Business	S	8.32	1.67	9.99
169	Office Supplies	03/12/2024	Current Account - Ne		Office supplies	Amazon Business	S	12.49	2.50	14.99
169	Office Supplies	03/12/2024	Current Account - Ne		Office supplies	Amazon Business	X	5.00		5.00
163	Nest Pensions Contributions	03/12/2024	Current Account - Ne		Pension Contributions	NEST Pensions	X	249.60		249.60
164	Frankley Truck	03/12/2024	Current Account - Ne		Truck Running Cost	Netherton Commercials Ltd	S	1,057.57	211.51	1,269.08
165	Frankley Street Champions	03/12/2024	Current Account - Ne		Black polythene sacs	GAZBAGS	S	608.41	121.68	730.09
166	Poop Scoops	03/12/2024	Current Account - Ne		Poop bags Section 137	ECOHOUND	S	614.25	122.85	737.10
167	Payroll Outsource	03/12/2024	Current Account - Ne		End of Year Payroll Fee	DCK Payroll	S	65.00	13.00	78.00
168	Winter/Summer Planters	03/12/2024	Current Account - Ne		floral enhancement	Birmingham City Council	S	1,356.00	271.20	1,627.20
183	Office Supplies	09/12/2024	Petty Cash		key cutting	Joanna Walker	X	30.00		30.00
170	Electricity Bills	09/12/2024	Current Account - Ne		Electricity Bill	New Frankley in Birmingham	L	72.60	3.63	76.23
171	Visa Lloyds Credit Card Service	10/12/2024	Current Account - Ne		Credit Cards Payment	Lloyds Bank	X	3.00		3.00
172	Visa Lloyds Credit Card Service	10/12/2024	Current Account - Ne		Lloyds bank monthly fee	Lloyds Bank	X	3.00		3.00
171	Frankley Truck	10/12/2024	Current Account - Ne		Credit Cards Payment	Lloyds Bank	S	21.47	4.30	25.77
171	Frankley Truck	10/12/2024	Current Account - Ne		Credit Cards Payment	Lloyds Bank	S	66.67	13.34	80.01
171	Frankley Truck	10/12/2024	Current Account - Ne		Credit Cards Payment	Lloyds Bank	X	45.00		45.00
171	Frankley Truck	10/12/2024	Current Account - Ne		Credit Cards Payment	Lloyds Bank	X	8.00		8.00
173	Office Printer Lease	13/12/2024	Current Account - Ne		Quarterly Print/Scan Charge	PEAC SOLUTIONS	S	131.04	26.21	157.25
174	Gas Bills	18/12/2024	Current Account - Ne		Gas Bill	POZITIVE ENERGY	L	80.07	4.00	84.07
175	Nest Pensions Contributions	18/12/2024	Current Account - Ne		NEST PENSION PMT	NEST Pensions	X	-46.52		-46.52
176	Water Rates	19/12/2024	Current Account - Ne		Water Bill	Everflow Limited	Z	18.83		18.83
177	Staff Salaries Inc Employers NI	19/12/2024	Current Account - Ne		Payroll payment	New Frankley in Birmingham	X	2,633.51		2,633.51
178	Staff Wages	19/12/2024	Current Account - Ne		Cleaner Wages	New Frankley in Birmingham	X	140.00		140.00
184	Office Supplies	20/12/2024	Petty Cash		Office supplies	New Frankley in Birmingham	X	24.97		24.97
179	Office Lease	24/12/2024	Current Account - Ne		Office Lease	Birmingham City Council	Z	2,000.00		2,000.00
182	Unity Service Charges	31/12/2024	Current Account - Ne		Unity Bank Charges	Unity Trust Bank	X	7.95		7.95
180	Office Printer Lease	31/12/2024	Current Account - Ne		Printer Lease	SBS UK PLC	S	174.09	34.82	208.91
181	Nest Pensions Contributions	31/12/2024	Current Account - Ne		Nest Pensions Contributions	NEST Pensions	X	203.08		203.08
Total								9,712.65	854.56	10,567.21

The total of expenses for December 2024 amount to £10,567.21 and without VAT (£854.56.14) it is £9,712.65. All in the budgeted monthly rate.

Most of expenses are regular monthly payments for phones, printer fees, gas, electricity and water bills, staff pay, pensions, gardening, office materials.

Pensions contributions were paid twice for the previous November and the current month in December.

Black and clear polyethene bags and doggy poop bags were purchased at the amount of £730.09 and £737.10 respectively.

New paper shredder to replace the broken one and a VAX spot cleaner £83.00 were bought that will be added to the Asset register.

Truck running costs this month were £1430.86 including tyre repair twice £53, Fuel £80.01, jack purchase £25.77 and the finishing of the tailgate repair cost additional £1,269.08 paid in December.

Provisional New Frankley Council Tax Base 2025/26

From Richard Peirce <Richard.Peirce@birmingham.gov.uk>

Date Wed 27/11/2024 14:02

To margarita.parishcouncil@outlook.com <margarita.parishcouncil@outlook.com>;
newfrankleyparishcouncil@gmail.com <newfrankleyparishcouncil@gmail.com>

Cc Peter Sebastian <Peter.Sebastian@birmingham.gov.uk>; Nadeem X Afzal
<Nadeem.X.Afzal@birmingham.gov.uk>

Hi Margarita,

Please see below draft Council Tax Tax Base figures for New Frankley in Birmingham Parish Council for 2025/26, which are subject to Birmingham Cabinet approval in January 2024. Please note these figures cannot be confirmed until after the Cabinet meeting on 21 January 2025.

- There are a total of 2,430 Band D equivalent dwellings within the Parish (no change from 2024/25).
- After taking account of exemptions, discounts and provision for non-collection the number of Band D equivalents to collect Council Tax from is 1,404 (increase of 31 compared to 2024/25). This is the figure that should be used to calculate the Band D Council Tax level.
- As in previous years the Local Council Tax Support Grant is anticipated to be £40,899.

With regards to the precept, we would be very grateful if you can give us an indicative figure either before Xmas or by early January. And then, please can you give us final confirmation by the end of January.

Thanks,

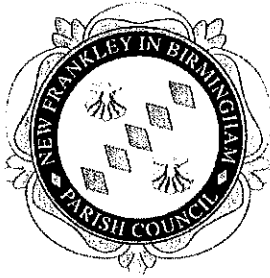
Richard

Richard Peirce
Finance Manager – Financial Strategy
Email: Richard.Peirce@birmingham.gov.uk
Please ring me via Teams

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OFFICIAL

NEW FRANKLEY IN BIRMINGHAM PARISH COUNCIL



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Email newfrankleyparishcouncil@gmail.com

Date 20/01/2025

Jing Wang
Senior Business Analyst – Financial Strategy
Ground Floor Zone 03
10 Woodcock St
PO Box 16306
Birmingham
B2 2XR

SENT BY EMAIL

Dear Jing Wang

New Frankley in Birmingham Parish Council
Local Government Finance Act 1992

I write to confirm that the New Frankley in Birmingham Parish Council, at its meeting on 20th January 2025, calculated and set its budget expenditure requirement for the Financial Year 2025/2026 as follows - £100 855 (to be funded by the Parish Precept of £ 48 656 the Localising Council Tax Grant of £ 40 899 and £11 300 of Bank Interest and Reserves savings) in accordance with the provisions of the Local Government Finance Act 1992.

On behalf of the Council, I hereby issue the precept of the Parish Council in accordance with Section 41 of the Act and confirm that £ 48 656 is the sum to be payable by Birmingham City Council as the Billing Authority.

Yours sincerely

A handwritten signature in black ink, appearing to read 'M Fackrell'.

Margarita Fackrell
Responsible Financial Officer
New Frankley in Birmingham Parish Council

Funded by Frankley Residents for Frankley Residents

12 Arden Road, Frankley, Birmingham B45 0JA
Tel/Fax: 0121 457 9410
Email: clerk@newfrankleypc.swiftserve.net

Parish Council Tax Calculation For Property Bands 2025/2026

Projected Expenditure	£100,855
Less Reserves	£9,300
Less Bank Interest	£2,000
Localising Council Tax Support Grant	£40,899
Parish Council Precept (Projected Expenditure -Less LCTSG)	£48,656
Estimated Band D Equivalents (BCC Estimate)	1404
Band D Parish Council Tax (Precept/Band D Equivalents)	£34.66

Council Tax Payable per Property Band

Band	Ratio	Council Tax per Property Band Calculation	Council tax	Monthly Figure*
Band AR	5/9	£34.66*5/9	£19.26	£1.93
Band A	6/9	£34.66*6/9	£23.11	£2.31
Band B	7/9	£34.66*7/9	£26.96	£2.70
Band C	8/9	£34.66*8/9	£30.81	£3.08
Band D	9/9	£34.66*9/9	£34.66	£3.47
Band E	11/9	£34.66*11/9	£42.36	£4.24
Band F	13/9	£34.66*13/9	£50.06	£5.01

Band G	15/9	£34.66*15/9	£57.77	£5.78
Band H	18/9	£34.66*18/9	£69.32	£6.93

*Based on 10 payments