

New Frankley in Birmingham Parish Council

Meeting of the Finance and Management Committee

A meeting of the F&M
Committee held on Wednesday
15 May 2025 at 13:00 hours at
12 Arden Road, Frankley, B45
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Chairperson: Cllr Linda Coates
Members: Cllr Kate Strachan, Cllr Phil Johnstone, Cllr Sue Bradley
Staff: Margarita Fackrell (RFO) Elaine Collier (Assistant Clerk)

MINUTES

APOLOGISES FOR ABSENCE

There were no apology for absences received.

DECLARATIONS OF INTEREST (EXISTENCE AND NATURE) WITH REGARD TO ITEMS ON THE AGENDA

Councillor Coates and Councillor Bradley as a member of the Frankley Carnival Committee declared a pecuniary interest in Agenda item 4 (to approve the paying the budget of £5000 for Frankley Carnival).

MINUTES OF THE LAST MEETING

The minutes of the last F&M Meeting on 27th November 2024 were approved. Proposed by Councillor Bradley and seconded by Councillor Johnston, with all in favour.

FRANKLEY CARNIVAL

To approve paying the budget of £5000 for Frankley Carnival.

RESOLVED: That, the budget of £5000 be approved. Proposed by Councillor Strachan and Councillor Johnstone with all in favour.

To Note: A new grant application for the same amount has been submitted for 2025/26

PARISH COUNCIL PUBLIC LIABILITY INSURANCE

To read and authorise the Parish Council public liability insurance questionnaire.

RESOLVED: It was decided that following the quotation received from Zurich, of £1050.49 for 3 years cover, which had come in significantly cheaper than Gallaghers quotation of £1,729.34. It was agreed that we would progress with the Zurich quotation and that the RFO, Margarita Fackrell would contact Gallaghers the next working day to advise them of our decision to go with another company.

FRANKLEY TRUCK PUBLIC LIABILITY INSURANCE QUESTIONNAIRE

To read and authorise the Frankley truck public liability insurance questionnaire.

RESOLVED: That, Sam Goodwin had completed the questionnaire, however had raised a query that the core cover includes: - Defibrillator and cabinet cover £5000 and Money in Transit £1000 which we do not need. This was brought up at the last renewal however it has been included again. It was agreed that Zurich should be contacted for a quotation. The policy is due for renewal at the end of July 2025.

TRUCK REPAIRS

To approve the repairs of the truck after a recent road accident, headlights lefthand side bulb and screen glass £61.50 with no labour paid, as volunteer repaired it.

RESOLVED: That, this be approved. With All in favour

FRANKLEY LIBRARY EVENT

To approve the funding of up to £300 for the entertainer for the Frankley Library in May 2025.

RESOLVED: That, this be approved, the library will be contacted and asked to produce an invoice to the Parish Council, this can be paid under section 137.

GRANT APPLICATION CRITERIA

To review the grant application.

RESOLVED: It was, agreed and approved that the application is relevant and can be published on the Parish Council website.

RISK LOG REVIEW

To approve risk log review for May 2025 includes updated Fire Equipment safety annual check dated 8th May 2025, renewal of ICO fee confirmation dated 3rd May 2025 and a policies schedule.

RESOLVED: This be approved, with all in favour.

INTERNAL AUDIT QUESTIONNAIRE

To review and approve the internal audit questionnaire for submission.

RESOLVED: That page 7 was completed correctly. There was a query raised for Page 9 GDPR Policy which would be looked into and discussed with the Clerk.

Meeting ended at 13:45 hours.

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Chairperson

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Date