



## NEW FRANKLEY IN BIRMINGHAM PARISH COUNCIL

Dear Councillor,

You are hereby summoned to attend a meeting of the New Frankley in Birmingham Parish Council, for the purpose of transacting the following business, to be held on **Monday, 15 September 2025** at 7pm, in the office, 12 Arden Road, Rubery, Rednal, Birmingham, B45 0JA.

R. Anstey

Parish Clerk

8 September 2025

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### AGENDA

#### **1 Apologies for Absence**

To receive apologies for absences from Councillors Strachan and Osborne, due to personal circumstances, along with any others.

#### **2 Declarations of Interest (existence and nature) with regards to items on the Agenda**

Members are reminded that the Council's Code of Conduct requires that any member having a pecuniary, or non-pecuniary, interest in any of the business to be transacted must declare all interests either at the start of the meeting or immediately before the item is proposed to be discussed.

If a member declares a non-pecuniary interest, then that member may remain in the meeting, take part in the discussion and vote on the matter.

If a member declares a pecuniary interest, then they must NOT take part in any discussion of the matter nor vote on the matter. Members need not withdraw from the meeting but any participation by the member in respect of the matter that they have a pecuniary interest is a criminal offence, for which the member may be prosecuted, as well as referred to Birmingham City Council's Standards Committee.

### **3 Public Participation Session with respect to items on the agenda.**

This is a timed session limited to a few minutes per representation about matters brought before the council relating to the parish. To note that no decision shall be taken at this point of the meeting.

Where a member has a pecuniary interest in the business of the council that member must declare that interest but may speak at the meeting, for the purpose of making representation, answering questions, giving evidence, provided that members of the public are also permitted to attend the meeting for the same purpose.

Any representations relating to the business contained on the agenda in which a member has a pecuniary interest or members of the public wish to speak on, should be made at this point of the meeting.

### **4 Minutes**

To approve the minutes of the following meetings:

[Extraordinary Meeting 7 July 2025](#)

[Parish Council Meeting 21 July 2025](#)

To note the [F&M Committee meeting minutes 31 July 2025.](#)

### **5 Chair's Announcements**

### **6 Finance Update**

To approve the following financial reports below:

Bank balances for July & August

Bank reconciliation(s)

Expenses for July & August and

Explanation of the above expenses.

### **7 Administration Update**

To note reported outstanding actions:

7.1 On the [WALC membership survey notes](#) circulated, to consider the points raised.

Best practice for committee members to attend relevant training sessions. The forthcoming dates of training events are posted on our internal noticeboard in the office and on their website, click on link below:

[Events & Training - WALC - Town and Parish Council Support](#)

For example, members of a finance committee might want to attend Finance for Councillors on 16 September 2025.

Feeds into the internal auditor's recommendation of putting in place a training schedule.

Staff training - [CiLCA update](#)

7.2 The current administrator of the truck who took time away wishes to return. The parish council is to decide how to proceed with the truck, whether to continue with the way it was run with volunteers doing a day or so a week, with no collections taken just clearing fly tipping or increasing the provision of service by appointing paid Street Champions crew member(s).

Councils commonly recruit a Laymen for doing ad hock work, such as driving the truck, clearing of pathways and unblocking flood prone areas, etc. The cost of employing contractor(s) on the minimum wage for a few hours each day would have to be budgeted for next year.

The old truck has been left 3 months with no insurance and over the first weekend in September it was noticed to be damaged with a dent in the passenger door. There was an offer of £1000 submitted for its sale prior to this happening. It might be worth seeking comparative quotes from other dealers like We Buy Any Car, located at Sainsburys in Northfield.

7.3 Staffing Committee to arrange a date for interviewing applicant(s) for the councillor vacancies, of which there are currently 3 vacancies. If this proves to be unsuccessful in filling them this time around, consider extending the deadline date, which closed on 5 September, with a view to readvertising to a wider audience.

7.4 Councillors to arrange a date to meet with BCC's Prevent Manager about the fake newsletter circulating about the parish council. The suggestion is from week commencing 22 September before 11am. To consider drafting of a statement to be released to the public in the interim.

7.5 A meeting with MP Laurence Turner, on 28 August, informed that: He took issue with the lack of bus provision in the area, after bus route changes were announced, he would be meeting with the bus provider. Two buses are now required to get to Hollymoor Medical Centre.

He would take up the issue of the neglected right of way over the land by Boleyn Road with the city council.

The library will be taken over by Northfield Community Partnership and the need to reschedule a meeting with them in attendance for further details.

## Attached 8 Policies Review

8.1 The LGA has committed to reviewing the model Code of Conduct on an annual basis. The Local Government Ethical Standards Report includes [best practice recommendations](#), to note that if they are implemented could require a change to the code.

There is an accompanying [guidance](#) available for councillors aimed to help understanding and bring consistency of approach towards the code.

8.2 [model Freedom of Information Publication Scheme](#) is reviewed regularly by the authority. To consider the charges made by the authority for routinely published material. It is advised to keep it to a minimum cost to the public and it is currently set at £0 charge. It is displayed on the website and can be viewed via the link below: [Publication-Scheme-Freedom-of-Information-Act.pdf](#)

8.3 NALC announced model Standing Orders have been updated at 14 and 18. Click on the link below to view the updated document and consider adopting them: [model Standing Orders 2025](#)

## Attached 9 Planning

9.1 There was a meeting about the [Bromsgrove District Local Plan Development Strategy](#) on 5 September 2025 at the Raeside Centre.

To consider drafting a response to the [Consultation](#) by the Planning Committee in order they can submit it before the deadline on 22 September 2025, in particular comments were invited on what the current situation was with road congestion, bus services, schools, doctors surgery, job opportunities in the area.

To consider earmarking land or buildings in the parish, that have not already been registered, as a community asset with the city council.

9.2 To consider the following planning applications:

Application Ref: [2025/04648/PA](#)

Site address: **29 Woodham Close**, Birmingham, B45 9YP

Proposal: single storey side and rear extension.

Application Ref: [2025/04619/PA](#)

Site address: **81 Devon Road**, Rubery, Birmingham, B45 0NJ

Proposal: single storey rear extension and garage into a habitable room.

9.3 To note the following planning decisions:

Application Ref: 2025/03652/PA  
Site address: 53 Queen Elizabeth Road, B45 0NE  
Proposal: Installation of ramped access to front  
Status: Final Decision  
Decision: **Approve subject to conditions**

Application Ref: 2025/02026/PA  
Site address: 15 Windsor Close, B45 0DA  
Proposal: Installation of ramped access to rear  
Status: Final Decision  
Decision: **Approve subject to conditions**

**10 Report of the Committees and External Groups**

**11 Report of the City Councillor & Local MP**

To receive the District Councillor's report.

**12 Items for Information**

Members may raise items not on the agenda under this heading as long as they involve no more than an exchange of information.

**13 Authority to Act Between Meetings**

To note the Chair was hereby authorised to act in between meetings, except in accordance with council's functions.

In which case, it was the Proper Officer authorised to act in pursuance of the council's functions, in conjunction with the Chair.

Further, that a report would be submitted, to the next meeting of the parish council, outlining why this authority was used.

Rachael Anstey, Clerk

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