

New Frankley in Birmingham Parish Council

Prepared by: Margarita Fackrell, RFO Date: 06/06/25
Name and Role (Clerk/RFO etc)

Approved by: _____ Date: _____
Name and Role (RFO/Chair of Finance etc)

A	Bank Reconciliation at 31/05/2025		
	Cash In Hand 01/04/2025		108,083.71
	ADD Receipts 01/04/2025 - 31/05/2025		44,777.50
			152,861.21
	SUBTRACT Payments 01/04/2025 - 31/05/2025		17,092.10
	Cash in Hand 31/05/2025 (per Cash Book)		135,769.11
B	Cash in hand per Bank Statements		
	Petty Cash 31/05/2025	25.04	
	Current Account - New Frankley In 31/05/2025	89,506.38	
	Deposit Account - New Frankley In 31/05/2025	46,527.45	
	Multipay Credit card 31/05/2025	0.00	
			136,058.87
	Less unrepresented payments		289.76
			135,769.11
	Plus unrepresented receipts		
	Adjusted Bank Balance		135,769.11
	A = B Checks out OK		

Your Account Statement



For Businesses. For Communities. For Good.

Unity Trust Bank plc
PO Box 7193
Planetary Road
Willenhall
WV1 9DG

Mrs Margarita Fackrell
New Frankley In Birmingham Parish Council
12 Arden Road Rubery
Birmingham
B45 0JA

Date: 31/05/2025

Account Name: New Frankley In Birmingham
Parish Council

Swift Code (BIC): NWBKGB2L

IBAN Number: GB93NWBK60023571418024

Sort Code: 608301

Account Number: 20290971

Your arranged overdraft limit is £0.00

Go Paperless! Receive your statements online and we'll notify you by SMS or email when they're available to view. Simply log into Your Online Banking and update your statement preferences or give us a call on 0345 140 1000.



Contact Us

Call us: 0345 140 1000

Email us: us@unity.co.uk

Visit us: unity.co.uk

For eligible organisations, your deposits held with Unity Trust Bank are protected up to £85,000 under the Financial Services Compensation Scheme (FSCS). For more information about eligibility and compensation provided by the FSCS, please visit: FSCS.org.uk or refer to our FSCS Information Sheet and Exclusions List at unity.co.uk/fscs

Your Current T2 account transactions					
Date	Type	Details	Payments Out	Payments In	Balance
30/04/2025		Balance brought forward	£0.00	£0.00	£98,187.34
01/05/2025	Direct Debit	Direct Debit (4COM NETWORK SERV)	£64.21	£0.00	£98,123.13
08/05/2025	Direct Debit	Direct Debit (TOMATO ENERGY)	£76.28	£0.00	£98,046.85
08/05/2025	Direct Debit	Direct Debit (ICO)	£47.00	£0.00	£97,999.85

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Statement number 190

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Unity Trust Bank plc is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority. Unity Trust Bank is entered in the Financial Services Register under number 204670. Registered Office: Four Bindleyplace, Birmingham, B1 2JB. Registered in England and Wales no. 1713124. Calls may be monitored and recorded for training, quality and security purposes. © Unity Trust Bank. All Rights Reserved.

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Your Current T2 account transactions					
Date	Type	Details	Payments Out	Payments In	Balance
12/05/2025	Direct Debit	Direct Debit (POZITIVE ENERGY)	£57.65	£0.00	£97,942.20
12/05/2025	Direct Debit	Direct Debit (LLOYDS CORP CARD)	£216.98	£0.00	£97,725.22
12/05/2025	Faster Payment Debit	B/P to: DCK PAYROLL	£73.80	£0.00	£97,651.42
12/05/2025	Faster Payment Debit	B/P to: Brookside Fire Ser	£59.42	£0.00	£97,592.00
20/05/2025	Faster Payment Debit	B/P to: FRANKLEY CARNIVAL	£5,000.00	£0.00	£92,592.00
22/05/2025	Direct Debit	Direct Debit (EVERFLOW LIMITED)	£18.70	£0.00	£92,573.30
23/05/2025	Faster Payment Debit	B/P to: Daphne Seymour	£140.00	£0.00	£92,433.30
23/05/2025	Faster Payment Debit	B/P to: Margarita Fackrell	£815.35	£0.00	£91,617.95
23/05/2025	Faster Payment Debit	B/P to: Rachael Anstey	£946.81	£0.00	£90,671.14
23/05/2025	Faster Payment Debit	B/P to: E T Collier	£1,156.21	£0.00	£89,514.93
31/05/2025	Fee	Service Charge	£8.55	£0.00	£89,506.38

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Your Account Statement



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Unity Trust Bank plc
PO Box 7193
Planetary Road
Willenhall
WV1 9DG

Mrs Margarita Fackrell
New Frankley In Birmingham Parish Council
12 Arden Road Rubery
Birmingham
B45 0JA

Date: 31/05/2025

Account Name: New Frankley In Birmingham
Parish Council Unity Deposit Account

Swift Code (BIC): NWBKGB2L

IBAN Number: GB93NWBK60023571418024

Sort Code: 608301

Account Number: 20370901

Go Paperless! Receive your statements online and we'll notify you by SMS or email when they're available to view. Simply log into Your Online Banking and update your statement preferences or give us a call on 0345 140 1000

The credit interest rate is 2.25% AER as of your statement date.



Contact Us

- Call us: 0345 140 1000
- Email us: us@unity.co.uk
- Visit us: unity.co.uk

For eligible organisations, your deposits held with Unity Trust Bank are protected up to £85,000 under the Financial Services Compensation Scheme (FSCS). For more information about eligibility and compensation provided by the FSCS, please visit: FSCS.org.uk or refer to our FSCS Information Sheet and Exclusions List at unity.co.uk/fscs

Your Instant Access account transactions					
Date	Type	Details	Payments Out	Payments In	Balance
30/04/2025		Balance brought forward	£0.00	£0.00	£46,527.45

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5.1

**New Frankley in Birmingham Parish Council
STATEMENT OF ACCOUNTS**

	RECEIPTS	PAYMENTS
Opening Balance		
Balance at Bank	95,662.78	
Cash in Hand	47.34	
Current Account		
Deposit Bank Account		
Petty Cash		
Precept	59,858.00	
Localising Council Tax Support Grant	40,899.00	
Untaxed Interest Current Account		
Untaxed Interest Deposit Account	1,225.46	
Frankley Neighbourhood Forum		
Transfer from Deposit Account		
Multi Pay Credit Card		
Receivable VAT		
Staff Salaries Inc Employers NIC		32,483.16
Employer Pension Contribution		
Employee Pension Contribution		203.08
Staff Expenses		
Nest Pensions Contributions		2,434.41
Underpayment of NI and PAYE		
Staff Wages		1,680.00
Office Lease		10,000.00
Business Rates		
Water Rates		226.78
Electricity Bills		747.05
Gas Bills		1,109.85
Telephone		591.12
Broadband Service		
Office Furniture and Equipment		485.86
Premises Repairs and Maintenance		122.38
Office Equipment Maintenance		793.32
Office Printer Lease		1,827.91
Replacement Computer		415.83
Refurbishment of Office		
Phone System Lease		1,413.34
Office Supplies		881.28
Printing		
Computer Software/Consumables		805.34
Parish Newsletter		1,485.00
Website Hosting/Updates		162.20
Audit Fees		853.20
Subscriptions (WALC and NALC)		1,096.00

New Frankley in Birmingham Parish Council
STATEMENT OF ACCOUNTS

	RECEIPTS	PAYMENTS
Advertising - Publicity	266.65	
Training	228.10	
Unity Service Charges	82.80	
Visa Lloyds Credit Card Service Charges	352.76	
Public Liability Insurance	1,760.30	
Data Protection Officer	36.29	
Covid 19 Hygiene Supplies		
CCTV System		
Council Discretionary Fund	28.30	
Chairman Allowance	560.00	
Payroll Outsource	432.50	
New Community Grants		
Christmas Tree Costs		
Frankley Carnival & Community Events	5,000.00	
Maintenance Notice Boards		
Defibrillator Annual Inspection	135.00	
Winter/Summer Planters	1,356.00	
New Grants Seed Pot		
Frankley Community Awards	173.79	
Poop Scoops	614.25	
Frankley Neighbourhood Forum		
Gardening Services	1,400.00	
Frankley Street Champions	1,529.75	
Frankley Truck	11,963.74	
Elections Costs		
Provision for Elections		
Flood Provision		
PAYE STAFF QUARTER	2,351.48	
Insurance Claim	1,378.70	
Hot Cup Water Dispenser		
Corporate Credit Card Payment		
VAT	2,898.75	
	103,361.16	90,987.57
Closing Balances:		
Balances In Bank Account		107,962.78
Cash In Hand		120.93
TOTAL	199,071.28	199,071.28

The above statement represents fairly the financial position of the council as at 31 Mar 2025

New Frankley in Birmingham Parish Council
STATEMENT OF ACCOUNTS

RECEIPTS

PAYMENTS

Signed

Responsible Financial Officer

Date

New Frankley in Birmingham Parish Council

PAYMENTS LIST

9 June 2025 (2025-2026)

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
22 Telephone	01/05/2025		Current Account - Ne		phone calls	4COM NETWORK SERVICE	S	53.51	10.70	64.21
24 Subscriptions (WALC and NALC	08/05/2025		Current Account - Ne		Information Commissioner Offi	ICO	Z	47.00		47.00
23 Electricity Bills	08/05/2025		Current Account - Ne		Electricity Bill	Tomato Energy	L	72.85	3.63	76.28
26 Subscriptions (WALC and NALC	12/05/2025		Current Account - Ne		Microsoft Annual Office Subscri	Microsoft Ireland	S	87.49	17.50	104.99
26 Visa Loyds Credit Card Service	12/05/2025		Current Account - Ne		Microsoft Annual Office Subscri	Microsoft Ireland	X	3.00		3.00
27 Visa Loyds Credit Card Service	12/05/2025		Current Account - Ne		Truck Running Cost	WM Morrison Supermarket	X	3.00		3.00
28 Payroll Outsource	12/05/2025		Current Account - Ne		Payroll Outsourcing	DCK Payroll	S	61.50	12.30	73.80
25 Gas Bills	12/05/2025		Current Account - Ne		Gas Bill	POZITIVE ENERGY	L	54.90	2.75	57.65
29 Premises Repairs and Maintena	12/05/2025		Current Account - Ne		Annual Fire Inspection/Mainten	Brookside Fire Services	S	49.52	9.90	59.42
27 Frankley Truck	12/05/2025		Current Account - Ne		Truck Running Cost	WM Morrison Supermarket	S	88.33	16.67	100.00
27 Frankley Truck	12/05/2025		Current Account - Ne		Truck Running Cost	WM Morrison Supermarket	X	5.99		5.99
35 Frankley Truck	12/05/2025		Petty Cash		Truck Running Cost	Renault Master	X	59.95		59.95
36 Office Supplies	19/05/2025		Petty Cash		Cleaning Materials	Linda Richardson	X	3.97		3.97
30 Frankley Carnival & Community	20/05/2025		Current Account - Ne		Funds paid to Frankley Carniva	Frankley Carnival	X	5,000.00		5,000.00
31 Water Rates	22/05/2025		Current Account - Ne		Water Bill	Everflow Limited	Z	18.70		18.70
33 Staff Salaries Inc Employers NI	23/05/2025		Current Account - Ne		Payroll payment	New Frankley In Birmingham	X	2,918.37		2,918.37
32 Staff Wages	23/05/2025		Current Account - Ne		Cleaner Wages	New Frankley In Birmingham	X	140.00		140.00
34 Unity Service Charges	31/05/2025		Current Account - Ne		Unity Bank Charges	Unity Trust Bank	X	8.55		8.55
Total								8,671.43	73.45	8,744.88

EXPLANATION OF EXPENSES FOR May 2025

The total of expenses for May 2025 amount to £8,744.88 and without VAT (£73.45) it is £8,671.43.

Regular monthly payments for phones, printer fees, gas, electricity and water bills, staff pay, pensions, cleaning materials are £3,367.52.

Truck Running costs for May are £192.95.

Annual Fire Inspection cost of £59.42.

Information Commissioner Officer annual subscription was paid of £47.00.

Microsoft Annual Office subscription cost of £104.99.

Community Grant of £5,000 was paid to Frankley Carnival for their annual events.

Margarita Fackrell, RFO

New Frankley in Birmingham Parish Council
Reserves Balance
2024-2025

<u>Reserve</u>	<u>OpeningBalance</u>	<u>Transfers</u>	<u>Spend</u>	<u>Receivels</u>	<u>CurrentBalance</u>
Capital					
Replacement Office Equipment	3,000.00				3,000.00
Total Capital	3,000.00				3,000.00
Earmarked					
Replacement Truck	20,000.00				20,000.00
Frankley Library Community Ev	2,000.00				2,000.00
Community Newsletter	1,960.00		1,485.00		475.00
Community Grants	4,000.00				4,000.00
Honorary Man	2,300.00				2,300.00
Floods and Natural Emergency	5,000.00				5,000.00
Defibrillator	5,000.00				5,000.00
Total Earmarked	40,260.00		1,485.00		38,775.00
TOTAL RESERVE	43,260.00		1,485.00		41,775.00
GENERAL FUND					66,308.71
TOTAL FUNDS					108,083.71

New Frankley in Birmingham Parish Council
ANNUAL RETURN - Section 2 : Statement of Accounts

Explanation of variances

This is prepared based on information in "Governance and Accountability for Local Councils : a Practitioner's Guide"

Important note: These figures have been prepared on a RECEIPTS and PAYMENTS basis.

Box No.	Description	31/03/2024 £	31/03/2025 £	Variance £	Variance %	Explanation Required?	Notes
1	Balances brought fwd	55087.71	95710.12				BALANCE B/F AGREES
2	Annual precept	59755.00	59858.00	103.00	0%	No	
3	Total other receipts	58157.46	43503.16	-14654.30	25%	Yes	
4	Staff Costs	39103.56	39152.13	48.57	0%	No	
5	Loan interest/capital repayments	0.00	0.00	0.00	0%	No	
6	Total other payments	38186.49	51835.44	13648.95	36%	Yes	
7	Balances carried forward	95710.12	108083.71	12373.59	13%	No	
8	Total Cash and Short Term Investments	95710.12	108083.71	12373.59	13%	No	
9	Total Fixed Assets and Long Term Investments	47458.68	62183.82	14725.14	31%	Yes	
10	Total Borrowings	0.00	0.00	0.00	0%	No	

This report is intended as a guide to the variances you may need to explain. The specific requirements vary between external auditors so please check the requirements shown on the pro forma provided to your council

Please note a breakdown of approved reserves will also be required if the total reserves (Box 7) figure is more than twice the annual precept value (Box 2)

New Frankley in Birmingham Parish Council
Annual Return

9 June 2025 (2024-2025)

Accounts for Year from 01/04/2024 to 31/03/2025

This is prepared based on the information in "Governance and Accountability for Local Councils : a Practitioners' Guide"

Important note: These figures have been prepared on a RECEIPTS and PAYMENTS basis.

* Note :- An asterisk to the right of the box below indicates it is an item that has changed by more than 15% and £200 from the previous year and probably warrants a comment in your notes. This is only an indication and should not be considered exclusive. You will only see asterisks if this is the second year you have used the report.

Box No.	Description	Year ending	
		31/03/2024 £	31/03/2025 £
1	Balances brought fwd	55,087.71	95,710.12
2	Annual precept	59,755.00	59,858.00
3	Total other receipts	58,157.46	43,503.16
4	Staff Costs	39,103.56	39,152.13
5	Loan interest/capital repayment	0.00	0.00
6	Total other payments	38,186.49	51,835.44
7	Balances carried forward	95,710.12	108,083.71
8	Total Cash and Short Term Inve	95,710.12	108,083.71
9	Total Fixed Assets and Long Ter	47,458.68	62,183.82
10	Total Borrowings	0.00	0.00

New Frankley in Birmingham Parish Council

Detailed Budget Summary

All Cost Centres and Codes (Between 01/04/2025 and 09/06/2025)

Accommodation	Last Year 2024-2025				Current Year 2025-2026				Next Year			
	Receipts		Payments		Receipts		Payments		Receipts		Payments	
	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total
Code Title												
5010 Office Lease			8,000.00	10,000.00					8,000.00			
5020 Business Rates												
5030 Water Rates			300.00	226.78					300.00	37.90		37.90
5040 Electricity Bills			800.00	747.05					800.00	142.26		142.26
5045 Gas Bills			1,200.00	1,109.85					1,200.00	139.10		139.10
5050 Telephone			750.00	591.12					750.00	103.59		103.59
5060 Broadband Service												
5070 Office Furniture and E			500.00	485.86					500.00			
5080 Premises Repairs and				122.38						49.52		49.52
5090 Office Equipment Maint			800.00	793.32					800.00			
5100 Office Printer Lease			1,800.00	1,827.91					1,800.00			
5110 Replacement Computi				415.83								
5120 Refurbishment of Offic												
5130 Phone System Lease			2,545.00	1,413.34					2,545.00	356.92		356.92
SUB TOTAL			16,695.00	17,733.44					16,695.00	829.29		829.29

Administration	Last Year 2024-2025				Current Year 2025-2026				Next Year			
	Receipts		Payments		Receipts		Payments		Receipts		Payments	
	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total
Code Title												
6010 Office Supplies			600.00	881.28					600.00	30.74		30.74
6020 Printing												
6030 Computer Software/Cr			700.00	805.34					700.00			
6040 Parish Newsletter			2,500.00	1,485.00					2,500.00			
6050 Website Hosting/Upda			360.00	162.20					360.00			
6060 Audit Fees			900.00	863.20					900.00	59.00		59.00

All Cost Centres and Codes (Between 01/04/2025 and 09/06/2025)

Account Number	Account Description	2019 Budget	2019 Actual	2020 Budget	2020 Actual
6070	Subscriptions (WALC)	1,200.00	1,096.00	1,200.00	1,34.49
6100	Advertising - Publicity	100.00	266.65		
6130	Training	300.00	228.10		
6140	Unity Service Charges	120.00	82.80		
6150	Visa Lloyds Credit Car	40.00	352.76	17.55	17.55
6180	Public Liability Insuran	1,850.00	1,760.30	12.00	12.00
6200	Data Protection Office	40.00	36.29		
6210	Covid 19 Hygiene Supl				
6220	CCTV System				
6300	Council Discretionary I	500.00	28.30		
6400	Chairman Allowance	800.00	580.00	240.00	240.00
6500	Payroll Outsource	500.00	432.50	61.50	61.50
SUB TOTAL		10,510.00	9,030.72	10,410.00	555.28

**Cash and Bank
Balances**

Cash and Bank Balances	Last Year 2024-2025				Current Year 2025-2026				Next Year	
	Receipts		Payments		Receipts		Payments		Receipts	Payments
	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Budget
1000	Current Account									
1100	Deposit Bank Account									
1200	Petty Cash									
9204	Corporate Credit Card									
SUB TOTAL										

Community Grants

Community Grants	Last Year 2024-2025				Current Year 2025-2026				Next Year	
	Receipts		Payments		Receipts		Payments		Receipts	Payments
	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Total
									Budget	
7030 New Community Grant			2,000.00						2,000.00	

Created by [T] Scribe

3010	Precept	59,308.00	59,858.00			
3015	Localising Council Tax	40,899.00	40,899.00			
3020	Untaxed Interest Curre			59,208.00	24,328.00	24,328.00
3030	Untaxed Interest Depc			40,899.00	20,449.50	20,449.50
3060	Frankley Neighbourho	550.00	1,225.46	550.00		
3080	Transfer from Deposit					
3090	Multi Pay Credit Card					
3100	Receivable VAT					
9202	Insurance Claim		1,378.70			
SUB TOTAL		100,757.00	103,361.16	100,757.00	44,777.50	44,777.50

Section 137
Grants

Section 137 Grants		Last Year 2024-2025				Current Year 2025-2026				
		Receipts		Payments		Receipts		Total	Budget	
		Budget	Actual	Budget	Actual	Budget	Actual			
Code	Title									
8080	Frankley Community A				173.79					
8220	Poop Scoops			3,000.00	614.25					
8230	Frankley Neighbourho									3,000.00
8250	Gardening Services			1,750.00	1,400.00					
8300	Frankley Street Cham			2,000.00	1,529.75					1,750.00
8305	Frankley Truck			14,000.00	11,963.74					2,000.00
SUB TOTAL				20,750.00	15,681.53					20,750.00

Staffing & Allowances

[illegible]

Asset Register

The purpose of the register is to record your fixed assets and long term investments. This can be used regardless of whether you prepare your accounts on a Receipts and Payments basis or an Income and expenditure basis

Please ensure you have brought forward your closing 24/25 balances so that you can reconcile in 25/26. Bring Forward Balances

Description	Status	Cost Centre	Date Acquired	Purchase Value	Current Value	Location/Responsibility	Estimated Life
✓ ANNIKE CCTV Surveillance wall mounted+DVR Video Recdr.	ACTIVE			£134.99	£0.00	In front parish office	
✓ Office Furniture	ACTIVE		May 2016	£3,789.79	£0.00	In use through offices	
✓ Fully Automatic Defibrillator plus protective case	ACTIVE		March 2019	£2,120.00	£0.00	Available outside shops	
✓ Outdoor Flower Planters 6x£250 each	ACTIVE		January 2019	£1,500.00	£0.00	Outside shops/Reaside/Forestdale school	
✓ 2 Oak Book Cases	ACTIVE		January 2019	£259.50	£0.00	In use in meeting hall	
✓ Additional Public Seating	ACTIVE		January 2018	£194.40	£0.00	In use in meeting hall	
✓ Shredder	DISPOSED		January 2017	£0.00	£0.00		
✓ Reception Desk Intercom	ACTIVE		December 2016	£48.44	£0.00	Located main office	
✓ A3 Epson Colour Printer	DISPOSED		September 2016	£0.00	£0.00		
✓ Fridge	ACTIVE		July 2016	£109.99	£0.00	In use in meeting hall	
✓ Office Based CCTV	ACTIVE		April 2016	£423.60	£0.00	Located main office	
✓ 2 off Lenovo IdeaPad and screens	ACTIVE		May 2015	£659.00	£0.00	Located main office	
✓ Computer projector	ACTIVE			£0.00	£0.00		
✓ Desktop wireless keyboard/mouse	ACTIVE		April 2016	£35.00	£0.00	Located main office	
✓ Office Vertical Blinds	ACTIVE		May 2016	£223.20	£0.00	located small office	



Please ensure you have brought forward your closing 24/75 balances so that you can reconcile in 25/26

✓ Windows 10 Computer Tower/Monitor/Keyboard and Mouse	ACTIVE	November 2015	£510.00	£0.00	Located main office
✓ Additional Parish Notice Board	ACTIVE	September 2013	£490.00	£0.00	Wareham Road
✓ Snow Clearing Equipment	ACTIVE	February 2013	£562.00	£0.00	Available at Kremlin 1
✓ War Memorial	ACTIVE	September 2017	£5,000.00	£0.00	Outside Arden Shops
✓ Parish Notice Board	ACTIVE	September 2010	£1,427.00	£0.00	Reaside Center
✓ Computer projector	ACTIVE	January 2020	£60.80	£0.00	In office storage
✓ Kick step FOR Office	ACTIVE	October 2019	£39.99	£0.00	In use in meeting hall
✓ Vax Spot Wash Cleaner	ACTIVE	January	£83.00	£0.00	In parish office storage
✓ 2 Microwaves	ACTIVE	April 2023	£180.00	£0.00	1 in use & 1 in storage
✓ Office Shredder Bonsai with 4 wheels, 23 l bin	ACTIVE	January	£135.99	£0.00	In meeting room