



## NEW FRANKLEY IN BIRMINGHAM PARISH COUNCIL

Dear Councillor,

You are hereby summoned to attend a meeting of the New Frankley in Birmingham Parish Council, for the purpose of transacting the following business, to be held on **Monday, 16th February 2026** at 19:00 hours, in the parish council's office at 12 Arden Road, Birmingham, B45 0JA.

*R. Anstey*

Parish Clerk

10th February 2026

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### AGENDA

#### 1. New Councillor

To receive and consider the recommendation, from the Interview Panel, on the suitability of the candidate, only one left standing, for the role of parish councillor.

If in attendance and following an acceptance of office received, a declaration of pecuniary and non-pecuniary interests must be made.

#### 2. Apologies

To receive apologies for absences.

#### 3. Declarations of Interest

Members are reminded that the Council's Code of Conduct requires that any member having a pecuniary, or non-pecuniary, interest in any of the business to be transacted must declare all interests either at the start of the meeting or immediately before the item is proposed to be discussed.

If a member declares a non-pecuniary interest, then that member may remain in the meeting, take part in the discussion and vote on the matter.

If a member declares a pecuniary interest, then they must **NOT** take part in any discussion of the matter nor vote on the matter.

Members need not withdraw from the meeting but any participation by the member in respect of the matter that they have a pecuniary interest is a criminal offence, for which the member may be prosecuted, as well as referred to Birmingham City Council's Standards Committee.

#### **4. Public Participation Session**

This is a timed session limited to 15 minutes (no longer than 5 minutes each) for matters brought before the parish council but **no** decision shall be taken.

Where a member has a pecuniary interest in the business of the council, that member must declare that interest, to be granted a dispensation to remain in the meeting for the purpose of answering questions and giving evidence, provided that members of the public are also permitted to attend the meeting for the same purpose.

Any representations relating to the business contained on the agenda in which a member has a pecuniary interest, or members of the public wish to speak on, should be made at this point of the meeting.

#### **5. Minutes**

To approve minutes of the parish council meetings held on:  
19<sup>th</sup> January 2026.

#### **6. Chair's Announcements**

To receive the Chair's announcements.

#### **7. Finance Update**

7.1 To approve financial reports of:  
Bank Reconciliation,  
Payments Schedule,  
Explanation of Expenses,  
Budget Monitoring Report.

7.2 To approve any expenditure taken in between meetings with an explanation provided of why it was used.

7.3 To note the Ministry of Housing, Communities and Local Government has informed of an increase in the Section 137 expenditure limit for town and parish councils in England for the 2026/27 financial year. The new limit is £11.60 per elector, up from £11.10 in 2025/26.

## **8. Administration Update**

To note outstanding actions:

### **Annual Governance and Annual Return**

Following a meeting with the Internal Auditor on 9<sup>th</sup> February, with the RFO and Clerk in attendance about the new requirement coming into force this year, Assertion 10 of SAPPP, the internal auditor was awaiting confirmation of the finer details on this due out in March 2026.

He appreciated it was the first year for parish councils to implement changes, never-the-less steps should be taken towards compliance with the standard WCAG 2.2 AA, to improve overall accessibility on the website. He was satisfied that the parish council was taking the necessary steps with a plan.

It was reasonable to expect that documents from 1<sup>st</sup> April 2025 onwards, was proportionate in terms of the timescale, rather than looking at amending every document on website. It was up to the parish council to determine whether it should be outsourced or done in-house.

To consider Aubergine's fee of £499+VAT to make all documentation accessible on the website. The Internal Auditor felt it was good value for the money.

In the meantime, following the internal auditor's advice, the website provider would be contacted to find out if he could assist in enabling the website to address 3 main areas:

- i. Navigation by arrow, not mouse.
- ii. Ability to highlight text for the purpose of screen reader device.
- iii. Accessibility Statement inserted a caveat, along the lines of:  
"There were files that were uploaded before the accessibility



Site Address	Rubery Nursery School, Leybrook Road, Rednal, Birmingham, B45 9PB
Proposal	Provision of a ramp and gate at the school boundary for the purposes of evacuation.
Comments before	26 <sup>th</sup> February 2026

#### **10. Report of the District Ward Councillor**

To receive the District Councillor's report.

#### **11. Any Other Items for Information**

Members may raise items not on the agenda under this heading as long as they involve no more than an exchange of information.

#### **12. Authority to Act Between Meetings**

To note the Chair was hereby authorised to act in between meetings, except in accordance with council's functions.

In which case, it was the Proper Officer authorised to act in pursuance of the council's functions, in conjunction with the Chair.

Further, that a report would be submitted, to the next meeting of the parish council, outlining why this authority was used.

*Parish Clerk - Tel. 0121 457 9410 - Email: [clerk@newfrankleyinbirminghamparishcouncil.gov.uk](mailto:clerk@newfrankleyinbirminghamparishcouncil.gov.uk)*