



## NEW FRANKLEY IN BIRMINGHAM PARISH COUNCIL

Dear Councillor,

You are hereby summoned to attend a meeting of the New Frankley in Birmingham Parish Council, for the purpose of transacting the following business, to be held on **Monday, 16th March 2026** at 19:00 hours, in the parish council's office at 12 Arden Road, Birmingham, B45 0JA.

*R. Anstey*

Parish Clerk

10th March 2026

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### AGENDA

#### **1. Apologies**

To receive apologies for absences.

#### **2. Declarations of Interest**

Members are reminded that the Council's Code of Conduct requires that any member having a pecuniary, or non-pecuniary, interest in any of the business to be transacted must declare all interests either at the start of the meeting or immediately before the item is proposed to be discussed.

If a member declares a non-pecuniary interest, then that member may remain in the meeting, take part in the discussion and vote on the matter.

If a member declares a pecuniary interest, then they must **NOT** take part in any discussion of the matter nor vote on the matter.

Members need not withdraw from the meeting but any participation by the member in respect of the matter that they have a pecuniary interest is a criminal offence, for which the member may be prosecuted, as well as referred to Birmingham City Council's Standards Committee.

### **3. Public Participation Session**

This session is timed, limited to 15 minutes, and no longer than 5 minutes each. Please note, **no** decision shall be taken.

Any representations relating to the business contained on the agenda in which a member has a pecuniary interest, or members of the public wish to speak on, should be made at this point of the meeting. Where a member has a pecuniary interest in the business of the council, that member must declare that interest, to be granted a dispensation to remain in the meeting for the purpose of answering questions and giving evidence, provided that members of the public are also permitted to attend the meeting for the same purpose.

### **4. Minutes**

5.1 To approve minutes of parish council meeting, 16<sup>th</sup> February 2026.

5.2 To note minutes of Finance & Management Committee meeting, 25<sup>th</sup> February 2026.

### **5. Chair's Announcements**

To receive the Chair's announcements.

### **6. Finance Update**

6.1 To approve the following financial reports:

Bank Reconciliation,  
Payments Schedule,  
Explanation of Expenses.

6.2 To approve any expenditure taken in between meetings with an explanation provided of why it was used.

6.3 To note price changes on water rates, Severn Trent -2026/27, will take effect from 1 April 2026, although new prices will show on February bill as Everflow bills two months in advance:

Water Unit Rate: £2.55	Water Fixed Charges: £30.82
Waste Unit Rate: £1.63	Waste Fixed Charges: £19.67
Highways Drainage: £19.68	Surface Water Drainage: £63.41

## **7. Annual Governance and Annual Return (AGAR)**

7.1 To approve the correction to AGAR Section 1 & 2.

7.2 To approve external audit requirements.

## **8. Grant Application**

To approve the grant application, submitted by Frankley Carnival & Events Committee for the amount of £6,000.

## **9. Asset Management**

### **CCTV system**

9.1 BCC's monitoring department confirmed the status of the CCTV system, with at least one of the 4 cameras out of operation.

9.2 To consider the maintenance proposal from ATEC (the installation company previously used on approved suppliers list of the City Council:

Level 1 (basic service provided 16 hours call out, weekdays only) cost £549, included 2 site inspections and testing (every 6 months).

### **Office**

9.3 Disabled Access Audit conducted.

9.4 First Aid box inspection last week, the was seal was unbroken and expiry date was 2029.

9.5 Health & Hygiene Inspector to be notified of fat being continually disposed of down the drain at the rear gates of shops on Holly Hill Shops on Arden Road right after it had been de-clogged.

9.6 Asset Register was available on the website.

## **10. Training programme:**

10.1 RFO confirmed attendance on Mental Health First Aid course, provided at no cost by NCP in the next few months.

10.2 To consider providing community defibrillator training, it includes basic life support to give confidence in an emergency if someone goes into cardiac arrest.

Community Heartbeat at £175, no restriction on places in parish office.

St John's Ambulance at £174 (incl. VAT) for 10/12 places on 7 July, at a venue 7.59 miles away.

There is no legal requirement to do it. When contacting emergency services, by dialling 999, access code to the cabinet and instructions are provided.

## **11. Committees Update**

11.1 Interview panel to rearrange a new interview date for the co-option applicant who had initially withdrawn an application.

11.2 To receive an update from committees (internal/external).

## **12. Planning**

12.1 To note there were no new planning applications last month.

12.2 To note two new planning decisions by BCC:

### **Development of 70 dwellings on land off Boleyn Road**

Reference	2025/06682/PA
Site Address	Land on the east side of Boleyn Road, Rubery, Birmingham
Proposal	non-material variation of the development description, conditions 7 & 25 attached to planning application 2022/03860/PA
<b>Decision</b>	<b>Approved</b>

### **Extension at 9 Queen Elizabeth Road, Birmingham**

Application number	2026/00079/PA
Site Address	9 Queen Elizabeth Road, B45 ONE
Proposal	Erection of a single storey rear extension. Max. height 3.4 metres, eaves height 2.9m.
<b>Decision</b>	<b>No prior approval required</b>

## **13. Report of the District Ward Councillor**

To receive a report from the District Cllr.

## **14. Any Other Items for Information**

Members may raise items not on the agenda under this heading as long as they involve **no more than an exchange of information.**

## **15. Authority to Act Between Meetings**

To note the Chair was hereby authorised to act in between meetings, except in accordance with council's functions.

In which case, it was the Proper Officer authorised to act in pursuance of the council's functions, in conjunction with the Chair.

Further, that a report would be submitted, to the next meeting of the parish council, outlining why this authority was used.

*Parish Clerk - Tel. 0121 457 9410 - Email: [clerk@newfrankleyinbirminghamparishcouncil.gov.uk](mailto:clerk@newfrankleyinbirminghamparishcouncil.gov.uk)*