

### New Frankley in Birmingham Parish Council

Prepared by: Margareta Farrell, RFO  
*Name and Role (Clerk/RFO etc)*

Date: 13/4/2026

Approved by: \_\_\_\_\_  
*Name and Role (RFO/Chair of Finance etc)*

Date: \_\_\_\_\_

<b>Bank Reconciliation at 31/03/2026</b>			
	Cash In Hand 01/04/2025		108,373.47
	<b>ADD</b> Receipts 01/04/2025 - 31/03/2026		92,226.01
			200,599.48
	<b>SUBTRACT</b> Payments 01/04/2025 - 31/03/2026		100,221.35
<b>A</b>	<b>Cash in Hand 31/03/2026</b> (per Cash Book)		<b>100,378.13</b>
	Cash in hand per Bank Statements		
	Petty Cash 31/03/2026	-31.19	
	Multipay Credit card 31/03/2026	0.00	
	Deposit Account - New Frankley In 31/03/2026	47,568.46	
	Current Account - New Frankley In 31/03/2026	52,840.86	
			<b>100,378.13</b>
	Less unrepresented payments		
			100,378.13
	Plus unrepresented receipts		
<b>B</b>	<b>Adjusted Bank Balance</b>		<b>100,378.13</b>
	<b>A = B Checks out OK</b>		

# New Frankley in Birmingham Parish Council

13 April 2026 (2025-2026)

## Summary of Receipts and Payments

All Cost Centres and Codes

### Accommodation

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
6010	Office Lease				8,000.00	8,000.00		(0%)
6020	Business Rates							(N/A)
6030	Water Rates				300.00	228.53	73.47	73.47 (24%)
6040	Electricity Bills				800.00	666.05	133.95	133.95 (16%)
6045	Gas Bills				1,200.00	845.52	354.48	354.48 (29%)
6050	Telephone				750.00	425.32	324.68	324.68 (43%)
6060	Broadband Service							(N/A)
6070	Office Furniture and Equipment				500.00	37.49	462.51	462.51 (92%)
6080	Premises Repairs and Maintenance							(N/A)
6090	Office Equipment Maintenance				1,000.00	1,078.26	-78.26	-78.26 (-7%)
6100	Office Printer Lease				1,600.00	1,291.39	308.61	308.61 (19%)
6110	Replacement Computer							(N/A)
6120	Refurbishment of Office							(N/A)
6130	Phone System Lease				2,545.00	1,628.16	916.84	916.84 (36%)
<b>SUB TOTAL</b>					<b>16,695.00</b>	<b>14,199.72</b>	<b>2,495.28</b>	<b>2,495.28 (14%)</b>

### Administration

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
6010	Office Supplies				600.00	655.35	44.65	44.65 (7%)
6020	Printing							(N/A)
6030	Computer Software/Consumable				700.00		700.00	700.00 (100%)
6040	Parish Newsletter				2,500.00	1,090.00	1,410.00	1,410.00 (56%)
6050	Website Hosting/Updates				360.00	262.20	97.80	97.80 (27%)
6060	Audit Fees				900.00	873.25	26.75	26.75 (2%)
6070	Subscriptions (WALC and NALC)				1,200.00	1,181.49	18.51	18.51 (1%)
6100	Advertising - Publicity							(N/A)
6130	Training				300.00		300.00	300.00 (100%)
6140	Unity Service Charges				120.00	105.10	14.90	14.90 (12%)
6150	Visa Lloyds Credit Card Service				90.00	83.00	7.00	7.00 (7%)
6180	Public Liability Insurance				1,800.00	1,050.49	749.51	749.51 (41%)
6200	Data Protection Officer				40.00	47.00	-7.00	-7.00 (-17%)
6220	CCTV System							(N/A)
6300	Council Discretionary Fund				500.00		500.00	500.00 (100%)
6400	Chairman Allowance		130.00	130.00	800.00	1,170.00	-370.00	-240.00 (-30%)
6500	Payroll Outsourcing				500.00	439.50	60.50	60.50 (12%)
<b>SUB TOTAL</b>			<b>130.00</b>	<b>130.00</b>	<b>10,410.00</b>	<b>6,857.38</b>	<b>3,552.62</b>	<b>3,552.62 (35%)</b>

### Cash and Bank Balances

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
1000	Current Account							(N/A)
1100	Deposit Bank Account							(N/A)
1200	Petty Cash							(N/A)

Summary of Receipts and Payments

All Cost Centres and Codes

<b>SUB TOTAL</b>								(N/A)
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**Community Grants**

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
7030	New Community Grants				2,000.00		2,000.00	2,000.00 (100%)
7110	Christmas Tree Costs				350.00	260.00	90.00	90.00 (25%)
7170	Frankley Carnival & Community				6,000.00	5,000.00	1,000.00	1,000.00 (18%)
7200	Maintenance Notice Boards							(N/A)
7280	Defibrillator Annual Inspection				150.00	135.00	15.00	15.00 (10%)
7320	Winter/Summer Planters				3,000.00		3,000.00	3,000.00 (100%)
7400	New Grants Seed Pot				500.00		500.00	500.00 (100%)
<b>SUB TOTAL</b>					<b>12,000.00</b>	<b>5,395.00</b>	<b>6,605.00</b>	<b>6,605.00 (55%)</b>

**Contingencials**

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
9000	Elections Costs							(N/A)
9010	Provision for Elections							(N/A)
9200	Flood Provision				2,000.00		2,000.00	2,000.00 (100%)
<b>SUB TOTAL</b>					<b>2,000.00</b>		<b>2,000.00</b>	<b>2,000.00 (100%)</b>

**Other Assets**

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
9204	TRUCK TRANSIT 360 MWBCAC					15,340.00	-15,340.00	-15,340.00 (N/A)
<b>SUB TOTAL</b>						<b>15,340.00</b>	<b>-15,340.00</b>	<b>-15,340.00 (N/A)</b>

**Receipts Received**

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
3010	Precept	59,308.00	48,656.00	-10,652.00				-10,652.00 (-17%)
3015	Localising Council Tax Support C	40,899.00	40,899.00					(0%)
3020	Untaxed Interest Current Account							(N/A)
3030	Untaxed Interest Deposit Account	650.00	1,041.01	491.01				491.01 (89%)
3060	Frankley Neighbourhood Forum							(N/A)
3080	Transfer from Deposit Account							(N/A)
3090	Multi Pay Credit Card							(N/A)
3100	Receivable VAT							(N/A)
9202	Insurance Claim							(N/A)
<b>SUB TOTAL</b>		<b>100,757.00</b>	<b>90,596.01</b>	<b>-10,160.99</b>				<b>-10,160.99 (-10%)</b>

New Frankley in Birmingham Parish Council

13 April 2026 (2025-2026)

Summary of Receipts and Payments

All Cost Centres and Codes

Section 137 Grants

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
8080	Frankley Community Awards							(N/A)
8220	Poop Scoops				3,000.00	1,222.66	1,777.34	1,777.34 (59%)
8230	Frankley Neighbourhood Forum							(N/A)
8250	Gardening Services				1,750.00	1,190.00	560.00	560.00 (32%)
8300	Frankley Street Champions				2,000.00	120.64	1,879.46	1,879.46 (93%)
8305	Frankley Truck		1,500.00	1,500.00	14,000.00	6,240.97	7,759.03	9,259.03 (66%)
<b>SUB TOTAL</b>			<b>1,500.00</b>	<b>1,500.00</b>	<b>20,750.00</b>	<b>8,774.17</b>	<b>11,975.83</b>	<b>13,476.83 (64%)</b>

Staffing & Allowances

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
4010	Staff Salaries Inc Employers NIC				35,000.00	35,860.46	-860.46	-860.46 (-2%)
4025	Employer Pension Contribution							(N/A)
4026	Employee Pension Contribution							(N/A)
4030	Staff Expenses							(N/A)
4040	Nest Pensions Contributions				3,000.00	2,679.23	320.77	320.77 (10%)
4050	Underpayment of NI and PAYE							(N/A)
4060	Staff Wages				2,000.00	1,904.76	95.24	95.24 (4%)
9201	PAYE STAFF QUARTER					4,163.11	-4,163.11	-4,163.11 (N/A)
<b>SUB TOTAL</b>					<b>40,000.00</b>	<b>44,597.56</b>	<b>-4,597.56</b>	<b>-4,597.56 (-11%)</b>

Summary

NET TOTAL	100,757.00	92,226.01	-8,530.99	101,855.00	95,163.85	6,691.15	-1,839.84
V.A.T.					6,057.60		
GROSS TOTAL		92,226.01			100,221.35		

New Frankley in Birmingham Parish Council  
PAYMENTS & RECEIPTS LIST

Vouche Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
227	02/03/2026		Current Account - Ne		Payment - Payroll Outsourcing	DCK Payroll	S	-31.50	-6.30	-37.80
228	02/03/2026		Current Account - Ne		Payment - Bleach for office, m	Amazon Business	X	-14.44		-14.44
228	02/03/2026		Current Account - Ne		Payment - Bleach for office, m	Amazon Business	S	-3.74	-0.75	-4.49
250	06/03/2026		Petty Cash		Payment - Office Stationery	IDEAL 365 LIMITED	S	-16.58	-3.32	-19.90
229	10/03/2026		Current Account - Ne		Payment - Gas Bill	POZITIVE ENERGY	L	-179.10	-8.96	-188.06
251	11/03/2026		Petty Cash		Payment - Payment to Frankley	New Frankley in Birmingham	X	-28.00		-28.00
230	12/03/2026		Current Account - Ne		Payment - lloyds bank monthly	Lloyds Bank	X	-3.00		-3.00
230	12/03/2026		Current Account - Ne		Payment - lloyds bank monthly	Lloyds Bank	X	-3.00		-3.00
231	12/03/2026		Current Account - Ne		Payment - Office Stationery	Amazon Business	X	-24.99		-24.99
230	12/03/2026		Current Account - Ne		Payment - lloyds bank monthly	Lloyds Bank	X	-3.00		-3.00
233	12/03/2026		Current Account - Ne		Payment - Fire Risk Assessment	ELEVATE Safety Solutions	S	-162.50	-32.50	-195.00
234	12/03/2026		Current Account - Ne		Payment - Printer Lease	SHARP	S	-26.01	-5.20	-31.21
235	12/03/2026		Current Account - Ne		Payment - Printer Lease	SHARP	S	-18.67	-3.73	-22.40
232	12/03/2026		Current Account - Ne		Payment - Fuel for the Truck	MFG Kings Norton Service	S	-54.40	-10.88	-65.28
236	13/03/2026		Current Account - Ne		Payment - Quarterly Print/Scan	PEAC SOLUTIONS	S	-131.04	-26.21	-157.25
237	16/03/2026		Current Account - Ne		Payment - Phone System Leas	DAISY COMMUNICATIONS	S	-125.70	-25.14	-150.84
238	23/03/2026		Current Account - Ne		Payment - Water Bill	Everflow Limited	Z	-21.21		-21.21
252	23/03/2026		Petty Cash		Payment - Office Window Clear	New Frankley in Birmingham	X	-10.00		-10.00
240	24/03/2026		Current Account - Ne		Payment - Payroll Outsourcing	DCK Payroll	S	-31.50	-6.30	-37.80
241	24/03/2026		Current Account - Ne		Payment - Office Lease	Birmingham City Council	X	-2,000.00		-2,000.00
239	24/03/2026		Current Account - Ne		Payment - Payroll payment	New Frankley in Birmingham	X	-2,999.24		-2,999.24
239	24/03/2026		Current Account - Ne		Payment - Payroll payment	New Frankley in Birmingham	X	-158.73		-158.73
243	25/03/2026		Current Account - Ne		Payment - Office Stationery	EUROFFICE	S	-66.78	-13.36	-80.14
245	25/03/2026		Current Account - Ne		Payment - Audit Preparation	Starboard Systems	S	-79.00	-15.80	-94.80
242	25/03/2026		Current Account - Ne		Payment - Electricity Bill	BRITISH GAS	L	-62.61	-3.13	-65.74
244	25/03/2026		Current Account - Ne		Payment - Truck LOL Repair	ACCESS & DOC ENGINEER	S	-195.00	-39.00	-234.00
247	30/03/2026		Current Account - Ne		Payment - Audit Preparation	Starboard Systems	S	-99.00	-19.80	-118.80
248	30/03/2026		Current Account - Ne		Payment - End of Year Payroll	DCK Payroll	S	-31.50	-6.30	-37.80
246	30/03/2026		Current Account - Ne		Payment - Nest Pensions Contr	NEST Pensions	X	-224.04		-224.04
249	31/03/2026		Current Account - Ne		Payment - Deposits Account Bank	Unity Trust Bank	X	246.08		246.08
249	31/03/2026		Current Account - Ne		Payment - Unity Bank Charges	Unity Trust Bank	X	-9.10		-9.10
							Total	-6,569.30	-226.68	-6,795.98

## EXPLANATION OF EXPENSES FOR MARCH 2026

The total of expenses for March 2026 amount to £6,795.98 and without VAT (£226.68) it is £6,569.30.

Most of expenses are regular monthly payments for phones, printer fees, gas, electricity and water bills, staff pay, pensions, cleaning materials.

The last quarterly amount of £2,000 was paid for the office rent to the billing authority BCC.

Truck running costs recorded this month are £65.28 for fuel and Truck LOL repair of £234. Hi-Vis Jackets for 3 volunteers were bought of £28 each totalling to £84.

Pre-Auditing of the Accounts was sourced by the Scribe Software at £99 and £79.

The Internal Audit date was confirmed to 29<sup>th</sup> April 2026.

The Payroll company DCK has presented us with two payments for March of £37.80 for the monthly cost as well as the End of Year calculations.

Parish Deposit Account has received an interest of the amount of £244.08.

Urgent approval needed of the £3,878.96 cost for annual Truck Insurance to commence 7<sup>th</sup> April 2025;

Approvals are needed also for the Annual WALC and NALC Subscription of £1,287; Annual Subscription for Accounting Software at the amount of £444; Defibrillator maintenance as of £162.

Margarita Fackrell, RFO