

FRANKLEY IN BIRMINGHAM PARISH COUNCIL

Dear Councillor,

You are hereby summoned to attend the Annual General Meeting of the New Frankley in Parish Council, which will be held on **Monday, 18th May 2026**, at 7pm, in the office, 12 Arden Road, Birmingham, B45 0JA.

R. Anstey

Clerk

11th May 2026

AGENDA

1 Election of the Chair of the Parish Council

To elect a Chair for the of the New Frankley in Birmingham Parish Council, period ending with the AGM of the Council in May 2027.

2 Election of the Vice Chair of the Parish Council

To elect a Vice-Chairperson for the period ending with the AGM of the Council in May 2027.

3 Declarations of Acceptance of Offices

4 Apologies and Reasons For Absences

5 Declarations of Interests (existence and nature) with regards to items on the agenda

Members are reminded that the Council's Code of Conduct requires any member having a pecuniary, or non-pecuniary, interest in the business to be transacted must declare all interests either at the start of the meeting or immediately before the item is proposed to be discussed.

If a member declares a non-pecuniary interest, then that member may remain in the meeting, take part in the vote on the matter.

However, if a member declares a pecuniary interest, then they must **NOT** take part in any of the discussion of the matter, nor vote on the matter. Members need not withdraw from the meeting but any participation in respect of the matter that they have a pecuniary interest is a criminal offence, for which the member may be

prosecuted, as well as referred to Birmingham City Council's Standards Committee.

6 Internal Committees and Nominated Representatives:

6.1 Flood Resilience Team

To appoint members of the Flood Resilience Team for the period ending with AGM of the Council on 17 May 2027.

[Last year Cllrs Murphy & Johnston]

6.2 Data Protection Officer

To appoint a Data Protection Officer for the period ending with AGM of the Council on 17 May 2027.

[Last year Cllr Cllr Kenyon]

6.3 Safeguarding Officer

To appoint Safeguarding Officer for the period ending with AGM of the Council on 17 May 2027.

[Last year Cllr Kenyon]

6.4 Appeals Committee

To appoint the members and the Chairperson (a maximum of 3) of the Staffing Committee for the period ending with the AGM of the Council on 17 May 2027.

(Note that, the same members cannot serve on both the Staffing and Appeals Committee).

[Last year Cllrs Cowie, Kenyon, Baker].

It is recommended that meetings of the Appeals Committee be convened at the call of the Chairperson as and when there is business to transact.

6.5 Staffing Committee

To appoint the members and the Chairperson (a maximum of 3) of the Staffing Committee for the period ending with the AGM of the Council on 17 May 2027.

(Note that, the same members cannot serve on both the Staffing and Appeals Committee).

[Last year Cllrs Strachan, Johnston, with Coates as Vice Chair of the Council who exercised her right to be ex officio]

member of this Committee but the Chair of the Council did not].

It is recommended that meetings of the Staffing Committee be convened at the call of the Chairperson as and when there is business to transact.

6.6 **Finance & Management Committee**

To appoint the members and the Chairperson of the Finance and Management Committee for the period ending with the Annual Meeting of the Council on 17 May 2027.

[The Chairperson and Vice Chairperson of the Council are ex officio members of the Committee and, accordingly, the Council needs to appoint a further **three** members].

(Last year – Cllrs Johnston, Strachan, Bradley; with Walker and Coates as Chair and Vice-Chair exercising their rights to be ex officio members).

It is recommended that meetings of the Appeals Committee be convened at the call of the Chairperson as and when there is business to transact.

6.7 **Planning, Environmental, Highways & Public Transport Committee for 2026-27**

To appoint members and the Chairperson (a maximum of 4) of the Planning, Environmental, Highways and Public Transport Committee for the period ending with the Annual General Meeting of the Council on 17 May 2027.

[The Chairperson and Vice Chairperson of the Council are ex officio members of the Committee and, accordingly, the Council needs to appoint a further **FIVE** members].

(Last year – Councillors Coates (Chairperson), Walker, Johnston, Strachan, Murphy, Bradley, Osborne)

It is recommended that meetings of the Planning, Environmental, Highways and Public Transport Committee be convened at the call of the Chairperson as and when there is business to transact.

7. **External Bodies and Nominated Representatives**

7.1 **Balaam's Wood Management Committee**

To appoint representatives on the Balaam's Wood Management Committee. [Last year Cllrs Coates and Walker].

7.2 **Frankley Library Representative**

To appoint a representative for Frankley Library Committee. [Last year Cllr Baker].

7.3 **Birmingham City Council's Standards Committee**

To appoint a representative from BCC's Standards Committee. [Last year Cllr Kenyon].

7.4 **Frankley Carnival & Events Committee**

To appoint a representative on the Frankley Carnival & Events Committee. [Last year Cllr Coates].

8 **Dates of Meetings of the Council for the 2026/2027**

To set the dates of Parish Council Meetings for the period ending with the Annual General Meeting of the Council in May 2027.

It is recommended that the Council meets on the following Mondays at 19:00 hours, except in August for summer recess: -

2026:

15 June, 20 July, 21 September, 19 October,

16 November, 21 December.

2027:

18 January, 15 February, 15 March, 19 April, 17 May (AGM).

9 **Chair's Allowance**

Members will recall at the meeting of the Council in April 2016, the recommendation of the City's Independent Remuneration Committee in respect of Parish Council's Chairperson's allowances was approved and reviewed in 2025.

It is therefore recommended that the Chairperson's Annual Allowance be set at £800.00 p.a. to be paid in 10 instalments starting with the payment at the end of May.

Attached 10 Minutes

10.1 To approve and authorise the signing of the minutes of the meeting of the Council held on 20th April 2026.

10.2 To note minutes of the Finance & Management Committee meeting on 1st May 2026.

- 10.3 To note minutes of the Planning, Environmental, Highways, Public Transport Committee meeting on 14th May 2026.

Attached 11 Financial Matters

- 11.1 To approve the Receipts List.
11.2 To approve the Payments List.
11.3 To approve a report 'Explanation of Expenses for April 2026'.
11.4 To approve the expenditure for outdoor summer planters at a cost of approximately £300.
11.5 To consider that the Internal Auditor could provide bespoke internal training, on site and without numbers restriction, charging at his usual hourly rate.

12 Policies Review

To consider continuing with the rolling programme of reviewing a few policies at a time each month and readopt all the existing policies, without change, the entire list of documents is available on the website.

www.newfrankleyinbirminghamparishcouncil.gov.uk/policies

Attached 13 Planning Matters

13.1 Planning Consultation 59A Radnor Close, B45 0JW

To consider the Planning, Environmental, Highways, Public Transport Committees recommendation on the following planning consultation:

Application Number 2026/00927/PA

Site 59A Radnor Close, Birmingham, B45 0JW

Proposal Change of use from dwelling house (Class C3) to Children's care home (Class C2) with associated bin store and cycle shelter

Comments **before 20 May 2026**

13.2 Variation of Condition Application - Outcome: Recreation ground at Boleyn Road, Rubery, Birmingham, B45

To note that Birmingham City Council have made a decision and approved, subject to the conditions on the following application on 31 March 2026.

Application Number 2025/06832/PA

Site	Recreation ground at Boleyn Road, Rubery B45
Proposal	Application to vary condition 1 (approved plans), vary condition 15 (contamination remediation scheme), vary condition 23 (BNG) and vary condition 27 (affordable housing) on application 2022/03860/PA

Any related conditions can be viewed at:
www.birmingham.gov.uk/planningonline

14 Any Other Business

To receive an exchange of information only from members. Note no decisions will be made.

15 Authority to Chair and Proper Officer

To consider that, the Chair is hereby authorised to act until the next meeting of the Parish Council **except in respect of the Council's functions**, in which case the Proper Officer (Clerk) is hereby authorised to act in pursuant of the powers delegated to her in consultation with the Chair (in absence, the Vice-Chair). Further, that a report of all action taken under this authority be submitted to the next meeting of the Council and that such a report shall explain why this authority was used.

Rachael Anstey, Clerk

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