

## Meeting of the Finance and Management Committee

A meeting of the Finance and Management Committee will be held on Friday 12<sup>th</sup> June 2026, at 12 Arden Road, Frankley, B45 0JA, at 11:00 pm

### Agenda

- 1 Apologies for Absence**
- 2 Declarations of interest (existence and nature) with regard to items on the Agenda**

*Members are reminded that the Council's Code of Conduct requires that any Member, having a Pecuniary or a Non-pecuniary interest in any of the business to be transacted, must declare all such interests either at the start of the meeting or immediately before the item is proposed to be discussed.*

*If a Member declares a non-pecuniary interest then that Member may remain in the meeting, take part in the discussion and vote on the matter.*

*If a Member declares a pecuniary interest then he/she must not take part in any discussion of the matter at the meeting and must NOT vote on the matter. Members need not withdraw from the meeting but an participation by the Member at the meeting in respect of the matter in which they have a pecuniary interest is a criminal offence for which the Member may be prosecuted as well as referred to the City Council's Standards Committee.*

- 3 Public participation session with respect to items on the Agenda**

*No decision on the matter before the Council shall be made at this point in the meeting.*

**Attached 4 Minutes of the last meeting of the Finance and Management Committee**  
To approve and authorise the signing of the minutes of the previous meeting, of the Finance and Management Committee, held on 1<sup>st</sup> May 2026.

- 5 Loconomy Charity Grant Application**

The Parish Council has been asked to approve Grant of £5,000 not budgeted for this year's charity job access services application. The charity

were invited to hear from a their representative whether the service covers Frankley residents.

**6 Bleed Kit and Defibrillator Training**

The Parish Council has been asked about funding a community bleed kit to be used by the Street Watchers School Safeguarding Team. This was discussed on last Council meeting and decided to go with Heartbeat Charity with the training by the clerk's recommendation. However, for the last month till today, the Charity was uncontactable. There are numerous emails by Elaine left without reply. Meanwhile, Cllr Coates approached the local Ambulance services and they seem to be open and prepared to carry on. Control the Bleed charity (CBT1) will make contact with us next week regarding a possible bleed kit supply and training.

**7 CCTV System Maintenance and monitoring by the Police. To review the CCTV Motion and Objection Responses prepared by Cllr Curtis Brittain**

No progress has been made on the decision of regularity and payment level to contract ATEC for maintaining the outside CCTV System again after the last committee and council meeting it was not actioned. The office has been informed by the PCO that they are willing to monitor CCTV crime related but do not know who to approach in BCC. If a contact is found then they will take on the communications with them.

The clerk recommended that this committee should review the proposal of Cllr

hhCurtis regarding installing cameras at hot spots and advice the Council.

**8 Public Liability Insurance for the Parish office.**

To approve the payment of £1075.32 for Public Liability Insurance to Zurich. The Parish Council agreed on taking 3 years contract with Zurich Town and Parish Council Ins last year in May. In order to commence a second year in June 2026 a payment is due. There is only £25 increase for the administration cost.

**9 Heron Press newsletter and litter labels completion**

For information only that the work submitted to Heron Press by Kate for litter busters labels and the newsletter prepared by Sid have been completed and delivered to the office on Tuesday 2<sup>nd</sup> June, 2026. However, A letter regarding fly tipping was created in the office in collaboration with

the Chair and hand delivered to the residents recently. Unfortunately, it did not seem to have the expected effect.

**10 Fire safety inspection and equipment needed to comply with the Regulations**

The Chair asked office to order fire safety guards for the office doors to stop them being propped open when no one in the office. However the clerk has booked the Fire safety inspection of the office on 23 June, 2026 despite it was approved to go ahead in February.

**11 Internal Auditor Report and AGAR 2025-2026. Public Notice of Inspection**

To approve and authorise the signing of the Sections 1 and 2 of the AGAR for year 1<sup>st</sup> April 2025- 31 March 2026. To approve the 30 days period for inspection of the accounts by the public.

**12 Approval to buy a metal fire safe document storage cupboard for office.**

To approve and authorise the quote for a storage cupboard supplied by Linda.

**13 Members may raise items not on the agenda under this heading as long as they involve no more than an exchange of information.**

No decisions can be made on matters raised under this item. If necessary, a report can be requested for a future Council meeting.

**Office painting to ask Kate's contact and whether a business licence from Steve Langstone and Tony Hill is available to get a proper quotation.**

Margarita Fackrell

RFO

0121 457 9410