

New Frankley in Birmingham Parish Council

Meeting of the Finance and Management Committee

A meeting of the F&M
Committee held on Friday 1st
May 2026 at 11:00 hours at 12
Arden Road, Frankley, B45 0JA

Chairperson: Cllr Linda Coates
Present: Cllr Marion Kenyon
Cllr Sue Bradley
Cllr Jo Walker
Staff: Margarita Fackrell (RFO)
Elaine Collier (Assistant Clerk)

MINUTES

1 APOLOGISES FOR ABSENCE

The apology received, on behalf of Councillor Cllr Kate Strachan (personal commitment) was accepted.

2 DECLARATIONS OF INTEREST WITH REGARD TO ITEMS ON THE AGENDA

There were no declarations of interest.

3 MINUTES OF THE LAST MEETING OF THE COMMITTEE

It NOTED that- The Clerk needs to attach an end signatory sheet to the previous minutes dated 25th February 2026.

RESOLVED: That, the current minutes of the last meeting of the Finance and Management Committee held on 25th February 2026. These were taken as read, confirmed, and signed. Proposed by Cllr Kenyon, seconded by Cllr Bradley, with all in favour.

4 PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA

There were no members of the public present.

5. LOCONOMY LIMITED CHARITY GRANT

RESOLVED: That the grant could not be approved as more information was needed. A breakdown of the £5000 was required and clarification of who and what the grant covers. It was agreed a face to face meeting with Loconomy Limited would be beneficial to understand the grant application

request in more detail. The assistant clerk to contact Loconomy to invite them to the next meeting on 12th June 2026 at 11am. All in favour.

6 BLEED KIT

The Parish Council has been asked about funding a community bleed kit to be used by the Street Watchers School Safeguarding Team.

RESOLVED: That, this needs further consideration. Questions were raised as to location of the bleed kit and who would be responsible for the access number, it was also mentioned that the defib could be moved outside along with the bleed kit to make it accessible 24/7. It was agreed that we need to talk to organisations that host bleed kits. Some organisations can also provide grants for bleed kits. Linda will contact the Ambulance Service and ask questions about providing a kit and if they provide training. The Daniel Baird Foundation, APARD all provide bleed kits. Defib training at the Parish Council needs to be booked as soon as possible.

7 EMAIL ACCESSIBILITY PROBLEMS FOR COUNCILLORS

RESOLVED: That, it was agreed that James Lungley holding a 2 hour session at the rate of £75 per hour at the Parish Office to resolve Councillors email issues should be approved. The Assistant Clerk will contact James for some dates which can be distributed to the Councillors.

8 CCTV SYSTEM MAINTENANCE

To decide on regularity and payment level to contract ATEC for maintaining the outside CCTV.

RESOLVED: That, A meeting with Birmingham City Council is needed regarding the CCTV access problems that the Police are having. A letter is needed from the Police stating they are having access problems. The Clerk to contact Birmingham CCTV Centre to arrange a meeting to visit the Centre, explaining the Parish Council paid for the system and we'd like to see where they are controlled from. Contact should be made with ATEC and explain there is a camera down and they need to come out to investigate.

The new PPM contract states that if equipment is not found to be working at the commencement of the contract this will be chargeable.

It was agreed to approve the PPM contract. Proposed by Cllr Kenyon, seconded by Cllr Bradley, with All in Favour

9. TREE MULCHING & CHIPPING THE GREEN WASTE ON THE DOCTORS CARPARK

RESOLVED: That, following an email from Keith Felton stating he had visited the site to quote for the work needed, he had on this occasion declined to carry out the job as the site had been too heavily fly tipped with various non green waste. It was requested that the front office report the fly tipping to Birmingham City Council and ask them for help with removing it, include Keith Felton's email

response stating that the site is too heavily fly tipped to clear any green waste this time.

10. PLANNING AND ENVIRONMENT, HIGHWAYS AND PUBLIC TRANSPORT COMMITTEE TERMS OF REFERENCE

To review & approve Planning and Environment Committee Terms of Reference

RESOLVED: That, there was one point missing from the policy – Environment Parish Councils are required to have an Environment policy. The Environment policy should be maintained annually or sooner if legislation changes. The current terms of reference were approved. Proposed by Cllr Kenyon, Seconded by Cllr Coates, with all in favour.

11. Following our internal audit, it was recommended that Margarita Fackrell (RFO) sought permission to reduce the general reserve from £73,943 to £50,000.

RESOLVED: That, this be approved. With all in favour.

12. The 2 outside planters now require summer plants at an estimate of £300. With all in favour.

Meeting ended at 12:00 hours.

.....
Chairperson

.....
Date