



At the meeting of New Frankley in Birmingham Parish Council, held on 15<sup>th</sup> June 2026 in the parish office, 12 Arden Road, B45 0JA, at 19:00 hours.

Present: Cllr Kenyon (in the Chair)

Cllr Cowie,  
Cllr Baker,  
Cllr Bradley,  
Cllr Fitzgerald,  
Cllr Strachan,  
Cllr Hill,  
Cllr Brittain.

Also, Officers: R. Anstey (Proper Officer),  
M. Fackrell (Responsible Financial Officer)

Members of Public: 2

Absentees: Cllr Walker,  
Cllr Coates,  
Cllr Johnston.

## MINUTES

### APOLOGIES FOR ABSENCES

7398 Apologies for absences were received on behalf of Councillors Coates, Walker and Johnston. The reasons for the absences, owing to personal circumstances, were accepted.

### DECLARATIONS OF INTERESTS

7399 No declarations of interest were made.

### PUBLIC REPRESENTATION SESSION

7400 No public representations made.

## MINUTES

### INTERLEAVED DOCUMENT 1

- 7401 **It was RESOLVED: That, the minutes of the Annual General Meeting dated 18<sup>th</sup> May 2026, be signed as approved.**
- 7402 F&M Committee meeting held on 12<sup>th</sup> June 2026 were pending and would be included next month.

## CHAIR'S ANNOUNCEMENTS

### INTERLEAVED DOCUMENTS 2-3

The Chair informed of actions taken since the last meeting:

#### Fly tipping

- 7403 A firm letter had been sent out to a troubled area of the estate where there was a lot of fly tipping but it didn't have desired effect of deterring certain people from dumping.
- 7404 Labels had been printed off to put on litter picking groups bags, so they were easily identified rather than classed as fly tipping.

Progression had been made on the following outstanding actions, circulated in a report:

#### CCTV maintenance

- 7405 With regards maintenance of the CCTV, it transpired that the CCTV system was still under warranty from its installation date in 2023, therefore ATEC would be notified and any repair work required to the cameras would be covered and rectified.

The contact for reporting crime caught on camera was to the Police. However, after Keith Bray's departure, the local PCSOs were unsure who they would be liaising with at Lancaster's Circus monitoring unit. It was suggested that they talk to their CID counterparts and their Sergeant. However, the question had been put to enquiries CCTV BCC for an official answer.

Clerk would make contact with Neighbourhood Services to find out if there was any support for the CCTV.

#### Training

- 7406 Community Defibrillator training had been ordered to open it up and enable as many people as possible to get the opportunity and feel confident using the equipment.
- 7407 Councillor training, for new members of the parish council and for those interested in doing a refresher, our Internal Auditor would come forward with some dates for a

session held on site, in person. WALC training dates had been circulated, mostly held in the evenings and accessible on-line.

7408 Email session for councillors experiencing issues had been completed.

#### Fire Safety

7409 A fire safety inspection rebooked for 23 June, because of Elavate cancelling the original date. In the meantime, a powder extinguisher bought for the boiler, as a replacement for the deployed one, was purchased at a cost of £7.99 from Aldi, and reimbursement for the Clerk agreed.

Two fire safety door retainers purchased from Screwfix would be returned, if not compatible. In which case, the specified ones, Dorgards, would be ordered at just over £100 each. They were alarm sound activated and wireless which meant anyone could fit them. Noting ideally to the bottom of the two identified doors to avoid propping them open in reference to the front office door leading into the main office and the main office door leading to the kitchen.

#### Community Assets

7411 The Cold Stream public house had been registered as a community asset by the parish council. The green space used for events, by the Frankley Health Centre, was in the progress of an application being made and registered as a village green status to prevent building on it.

#### Environmental Policy

7412 An environmental policy could not be found so a new one would be drafted by the Clerk, with the support of Cllrs Cowie and Strachan and get some further expertise and input from Balaam's Wood.

### **FINANCE**

#### INTERLEAVED DOCUMENTS 4-8

The bank reconciliations presented were for months April and May 2026, all checked and balanced with the bank statements. The usual payments were checked and an explanation of expenses for the last two months read aloud. No questions were raised.

7413 **It was RESOLVED: That, all the financial reports, comprising of bank reconciliations, payments schedule, list of receipts, be approved.**

### **ANNUAL GOVERNANCE & ACCOUNTABILITY RETURN 2025/26**

- 7414 On the Annual Internal Audit Report 2025/26, during the financial year ended 31 March 2026, this authority had to answer no to the following internal control objectives:
- B and C - due to Street Champions' credit cards.
- H - asset register not fully accurately maintained due to the truck. It was to be included for insurance purposes.
- M and N - delay with approving AGAR owing to late receipt of the Internal Audit Report and 30 days commenced after 1<sup>st</sup> July.
- K and P - no coverage on Trust funds.
- 7415 A 'Memorandum of Understanding' between the parish council and Frankley Street Champions was recommended by the Internal Auditor to clarify matters, such as what they do, who was in charge, who's involved, etc. Cllr Kenyon would help to prepare this document.
- When queries arose about making a clearer distinction between the two or would it continue in its current format (of having employed parish council staff taking messages and passing them on) was mostly likely to continue this year. However, in the future it may transpire Street Champions had their own volunteers dealing with collections on a separate telephone extension.
- 7416 Frankley Street Champions needed to open a bank account, which had proved difficult for some of the Committee members (restricted to one on the high street as they were unable to do so online). To get around the problem, the Internal Auditor suggested the RFO issue the Street Champions with a prepaid credit card, preloaded with funds from the grant, but limited. Thus, resolving lack of internal controls over credit cards being held by non-council staff. Next year, the Street Champions would have to apply for funds through a grant application process.
- 7417 **It was RESOLVED: That, Section 1 – Annual Governance Statement 2025/26 be approved and signed (page 4)**
- 7418 **It was RESOLVED: That, Section 2 – Accounting statements 2025/26 be approved and signed (page 5)**
- 7419 **It was RESOLVED: That, Section 3 that the Internal Audit Report and Certificate, be approved.**
- 7420 **It was RESOLVED: that, the Annual Internal Audit Report 2025/26 page 3 be published before 1<sup>st</sup> July 2026.**
- 7421 **It was RESOLVED: That, the notification of the commencement date of the period for the exercise of public rights and other information required by regulation 1592), Accounts and Audit Regulations 2015, was prepared to be published on Friday 19 June 2026, commencing from Monday 22<sup>nd</sup> June for the duration of 30 days, along with a declaration that the accounting statements are as yet unaudited, which met the requirement before 1<sup>st</sup> July 2026 on the website.**

7422 The authority exceeded gross income or gross expenditure over £25,000 requested a limited assurance review must return to the external auditor, by email no later than **30 June 2026**:

- AGAR Sections 1 & 2
- bank reconciliation as of 31 March 2026,
- an explanation of any significant year on year variances in the accounting statements,
- notification of the commencement of the period for the exercise of public rights,
- annual internal audit report 2025/26.

## **CCTV**

### INTERLEAVED DOCUMENTS 9-11

7423 The parish council was ICO registered and certified until 8<sup>th</sup> May 2027. This referred to the storage of CCTV in the office, not the CCTV on Arden Road.

7424 An issue had been raised with the local MP how to tackle anti-social behaviour from a certain group of young people. There was a lack of space/activities, this may rise with the ban on under 16 year olds using social media. It was a case of wait and see what the District Councillor can do about having increased provision of CCTV, to monitor and deter speeding and crime, in the area.

7425 CCTV Policy was reviewed with no changes.

## **PLANNING**

### INTERLEAVED DOCUMENT 12

7426 The planning portal had been down and the website stated it was experiencing issues with accessing some documents.

The new planning consultation, below, would be considered by the Planning, Environment, Highways, Public Transport Committee, a meeting was in the pipeline.

From what a councillor was able to see from the plans, the provision was for 1 or 2 bedroom flats. It was agreed more affordable accommodation was needed on the estate to enable young people to remain and on the flip side if it remained a business, it provided employment. It was important to keep track on planning developments to ensure that designated social housing provision wasn't withdrawn by a variation.

Application Number:	2026/02023/PA
Site:	Lickey Banker, Ormond Road, Birmingham, B45 0JD
Proposal:	Change of use of ground floor to 5 self-contained flats with associated internal and

Comments: external alterations, landscaping and construction of access ramp  
This application was accepted by Birmingham City Council on 16<sup>th</sup> April 2026. **Planning and Development department was interested in receiving comments on this application, preferably before 6 July 2026.**

7427 A resident living next door to the children's home in Rousay, approached the parish council wanting to know how to appeal it and was signposted to the City Council's planning department. The District Councillor was aware of the increased number of children care homes, Housing with Multiple Occupancy (HMOs) and Supported Living accommodation.

### REPORT OF DISTRICT WARD COUNCILLOR

#### INTERLEAVED DOCUMENT 13

7428 New District Councillor's report was read aloud. Councillor Kenyon would respond to the points raised in the report, such as how to deal with overgrown alleyways. The suggestion was use gardening waste removal contractors with a waste carrier licence as a way to get around the restriction on the use of power tools. Contractors had to have their own Public Liability insurance in place.

### ITEMS FOR INFORMATION

7429 Councillor Kenyon wanted to look at including live stream to meetings.

7430 Cllr Fitzgerald was willing to hold a workshop to help residents set up a BRUM account to report their issues and enable BCC to see the scale of the problem.

#### Newsletter

7431 Councillor Kenyon would put together an article informing residents on how to book a slot at Lifford Lane tip.

7432 Councillors Coates and Baker had redone the planters for the summer, and was pleased to report that the last time checked, they had not been vandalised. A photograph taken of their workmanship should go into the newsletter to encourage the community.

7433 Cllr Kenyon mentioned being proactive in the newsletter warning people of the consequences of fly tipping, bring rats and causes flooding.

7434 There was so much that Frankley had to offer, to draw tourism in, and bring out pride in the area. Articles focusing on a local sites of historical importance: ancient

woodland, glacial rocks, a moat belonging to an important stately home destroyed after defeat in the Civil War, a bomb shelter and an old railway line.

**AUTHORITY TO ACT BETWEEN MEETINGS**

7435 **It was RESOLVED: That, the Chair was authorised to act between meetings, except in the pursuant of the Council’s functions, in which case it would be the Proper Officer, the Clerk, who was authorised to act with the powers delegated to her, in conjunction with the Chair. Further if used, a report would be submitted to the next meeting of the parish council outlining why this authority had been used.**

Meeting closed at 20:39 pm

Chairperson..... Date.....

*Draft copy awaiting Council's approval*