



At the meeting of New Frankley in Birmingham Parish Council, held on 20th July 2026 in the parish office, 12 Arden Road, B45 0JA, at 19:00 hours.

Present: Cllr Kenyon (in the Chair)

Cllr Baker,
Cllr Bradley,
Cllr Coates
Cllr Fitzgerald,
Cllr Hill,
Cllr Johnston.
Cllr Strachan,
Cllr Walker.

Also, Officers: R. Anstey (Proper Officer),
M. Fackrell (Responsible Financial Officer)

Number of members of the public: 0

Absentees: Cllr Brittain,
Cllr Cowie.

MINUTES

APOLOGIES FOR ABSENCES

7436 Apologies for absences were received on behalf of Councillors Brittain and Cowie. The reasons for the absences, owing to personal circumstances, were accepted.

DECLARATIONS OF INTERESTS

7437 No declarations of interest were received.

PUBLIC REPRESENTATION SESSION

7438 No members of the public were present.

MINUTES

INTERLEAVED DOCUMENT 1-2

7439 **It was RESOLVED: That, the minutes of parish council meeting, on 15th June 2026, be signed as approved.**

7440 Minutes of the Finance & Management Committee meetings, held on 12th June and 13th July 2026, were approved.

7441 As well as the Planning Committee's response, submitted to City Council Planning, following a meeting held on 3 July 2026 and a discussion on the two proposals on the Lickey Banker site, was noted.

Outstanding Actions Reports

Following fire risk assessment inspection, a Fire Safety Action Plan had been generated, and the progress on it was set out below:

7442 - Although a provider for the 5 year statutory Electrical Installation Condition Report had been found, it later transpired that one was no longer available, so a suggestion was made to seek quotations via Check-a-Trade.

7443 - Elevate was identified as a provider for the Internal Fire Doors Inspection, a quote had been requested but not yet received.

7444 - On the outstanding Gas Safety Certificate, following an annual boiler service by PJ Fitzpatrick, the provider had been contacted and would send it via email, it was noted still pending.

On other outstanding actions, the following comments/updates were noted below:

7445 Training – on the defibrillator equipment, Community Heartbeat had been contacted who made an apology and were looking into the delay. In the meantime, the Ambulance Service would be reapproached.

7446 CCTV – In light of the communication from ATEC that established the usual one year warranty with their products had expired. Therefore, it was-

RESOLVED: That, proceeding with ATEC's annual maintenance contract, and understood that any repairs costs would be in addition.

7447 Email account – The website and email provider had responded to a request of transferring from the Gmail account; apparently it was deemed an easy fix.

7448 Greener Office Supplies: Cllr Coates would source Ecover products for use by the Cleaner in the office, which were widely available, environmentally friendly, and from a health and safety perspective, a preferable option.

CHAIR'S ANNOUNCEMENTS

INTERLEAVED DOCUMENTS x

Strategic Plan

A draft of the council's Strategic Plan was introduced and an explanation that every a parish council should have one, that worked in conjunction with public, and set out to promote council's ambitions, stating simply they were:

- a greener and more sustainable parish, e.g. protection of existing Open Spaces in the parish, for the purposes of football games and recreation mustn't be left to overgrow, which had previously put the public off from using the recreation ground, meant that BCC could deem it unused land, paving the way for building on.
- residents felt safe to go out, e.g. closely working with Community Neighbourhood Police.
- a community involved in decision making, e.g. consultations.
- a place where young people could thrive, e.g. establishment of a Youth Council in order to represent voices of 16-25 years old demographic and channel the feedback to council,
- respect of council's work through partnerships, e.g. Friends of Balaam's Wood, Carnival Committee, Northfield Community Partnership, Street Champions, etc.
- Ensured every resident felt included, e.g. through easy to understand and accessible communications and engaged in both digital & non-digital forms.
- Valued volunteering e.g. recognised as an entry point into employment, nomination for a National Award or a Community Champion, awarded at Carnival.
- Supported social clubs and groups, improved health and well-being.
- Advocating for improvement of the environment e.g. road maintenance, etc.

7449 **It was RESOLVED: that the Chairperson draw up questionnaire for a public consultation on the draft Strategic Plan.**

FINANCE

INTERLEAVED DOCUMENTS

7450 The RFO went through payments summary on expenditure outlaid in the financial reports, namely annual fees for PAT test, subscription to Microsoft, truck's MOT and

road tax, fire risk assessment, quarterly newsletter, rent, HMRC, fuel and a grant to Loconomy.

7451 **It was RESOLVED: That, the monthly financial reports be approved.**

FLY TIPPING

7452 Cllr Fitzgerald would fix new ashtray to the pillar adjacent to the front entrance to discourage cigarettes ends littering the pavement.

7453 He would provide a copy of the flood Plan map for logging fly tipping hotspots for reporting purposes.

7454 Report of fly tipping to BCC – figures of tonnage from weigh-ins taken to Lifford Lane tip would be passed on quarterly, to account for amount of fly tipping in the parish, via email: flytipping@birmingham.gov.uk

7455 Protest march against fly tipping in the school holidays to bring awareness, involving families in litter picking activities to win best junior litter picker prize, providing fishing magnets competition

7456 River Rea clean up permitted.

PLANNING

7457 There were no new planning consultations or decisions to consider in the parish.

7458 Clerk to write to the developers of land off Boleyn Road, raising a complaint about dust coming off new development to find out what preventative measures Midland Heart could deploy during the prolonged dry spell – Dampen down was suggested.

REPORT OF DISTRICT WARD COUNCILLOR

7459 Although no report had been received by the District Cllr Gutteridge, whilst she'd been busy starting in position with her training, she had already reported she'd had some success with lowering of a kerb for easier accessibility and putting dire conditions of roads in New Frankley as a pressing matter high up on the priority list.

COMMITTEES UPDATE

7460 Co-option of a new member of the parish council for its one vacant seat.

It was RESOLVED: That, an Interview Panel consisting of Cllrs Coates, Fitzgerald, Brittain were nominated (double check that the latter not present, would be a willing participant).

In the meantime, the Clerk would contact the applicant to apologise for the delay with holding an interview and inform him that the expected time would most likely be mid-August, for the reason it had not been advertised on the website or social media. The Clerk would readvertise the vacancy after an extension of the

\advertisement's closing date was granted by another 2 weeks, to ensure it was a fair opportunity open to all.

STREET CHAMPIONS

- 7461 Landscaping issues firstly need to go to Housing to inform them about receiving numerous requests from the public about overgrown areas on their land what arrangements are in place to tackle this. If nothing was forthcoming, asking them if happy for us to make a start. The same situation applied to land owned by Highways. As public footpath/cycle lanes were being reduced to half.
- 7462 In the meantime, look to involve corporates for volunteers, donating time for community projects, and sources of funding available for such initiatives, by Cllrs Strachan and Fitzgerald.
- 7463 Street Champions reported shifting 3.5 tonnes of waste last month, that would of ended up dumped as fly tipping.

FOR INFORMATION ONLY

Newsletter

- 7464 Cllr Coates would enquire about the newsletter with the editor, to find out about the next one.
- 7465 Duplicate notices so that the Reaside Centre's board was included now that the Allen Key was back and in full working order.

AUTHORITY TO ACT BETWEEN MEETINGS

- 7466 **It was RESOLVED: That, the Chair was authorised to act between meetings, except in the pursuant of the Council's functions, in which case it would be the Proper Officer, the Clerk, who was authorised to act with the powers delegated to her, in conjunction with the Chair. Further if used, a report would be submitted to the next meeting of the parish council outlining why this authority had been used.**

Meeting closed at 20:25 pm

Chairperson..... Date.....