

New Frankley in Birmingham Parish Council

Meeting of the Finance and Management Committee

A meeting of the Finance and Management Committee will be held on Friday 11th September 2026, at 12 Arden Road, Frankley, B45 0JA, at 2:00 pm

Agenda

1 Apologies for Absence

2 Declarations of interest (existence and nature) with regard to items on the Agenda

Members are reminded that the Council's Code of Conduct requires that any Member, having a Pecuniary or a Non-pecuniary interest in any of the business to be transacted, must declare all such interests either at the start of the meeting or immediately before the item is proposed to be discussed.

If a Member declares a non-pecuniary interest then that Member may remain in the meeting, take part in the discussion and vote on the matter.

If a Member declares a pecuniary interest then he/she must not take part in any discussion of the matter at the meeting and must NOT vote on the matter. Members need not withdraw from the meeting but an participation by the Member at the meeting in respect of the matter in which they have a pecuniary interest is a criminal offence for which the Member may be prosecuted as well as referred to the City Council's Standards Committee.

3 Public participation session with respect to items on the Agenda

No decision on the matter before the Council shall be made at this point in the meeting.

- Attached 4 Minutes of the last meeting of the Finance and Management Committee**
To approve and authorise the signing of the minutes of the previous meeting, of the Finance and Management Committee, held on 13th July 2026.

Attached 5 Review of the Financial Regulations

To review and update whether there's a need of adding or taking off certain texts from New Frankley Financial Regulations with view of the new SPAAG amendments.

Attached 6 Review of Internal Financial Control Policy

At the last Internal Audit of New Frankley Parish Councils Accounts the Internal Auditor requested that the Internal Financial Control Policy is reviewed and that a provision is made for credit/prepaid cards.

Attached 7 To discuss and recommend to the Parish Council a Memorandum text for the Street Champions Truck

To discuss and recommend to the Parish Council meeting on 20th July a text for memorandum of truck usage as advised by the Internal Auditor

8. Replacement of the Council CCTV in front Office

To note and advise the council on a purchase of a replacement CCTV box. During the office painting and refurbishment in August the existing CCTV on the wall in front office was damaged and stopped working. There is a need of new replacement which Councillor Linda Coates found on Amazon at approximately £78.

9. Heron Press and Council newsletter

For information only that the work on this quarter newsletter was submitted by Sidney Grey as completed on 2nd September and sent to Heron Press for printing possibly to be delivered on Tuesday 8th September, 2026. An increased bill is expected due to more information was included in this newsletter.

Attached 10. External Auditor Report and Certificate on AGAR 2025-2026 received. Notice of conclusion of Annual Audit and Bill approval.

To note receiving of External Auditor Report on AGAR 25-26 and Certificate. To note a receipt of Covering Letter to Clerk 2025-2026. To approve the Notice of conclusion of annual audit. To approve the payment of the Moore auditors bill.

11. RAC Breakdown Cover for the Parish Truck.

To approve the payment for Truck Breakdown Cover by RAC. The Parish Council paid £246 for breakdown cover for the Truck last year on 4th October. In order for the next cover to commence at the same time this year a payment needs to be approved.

12. Confirmation of delivering a Bespoke meeting for new councillors by Mr. Lewis Anderson, Internal Auditor

On Wednesday, 2nd September a confirmation was received from the Internal auditor Mr Lewis Anderson on delivering an in-house bespoke meeting for new councillors to take place at the Parish office on Friday, 18th September at 18:00 hours.

13. Members may raise items not on the agenda under this heading as long as they involve no more than an exchange of information.

No decisions can be made on matters raised under this item. If necessary, a report can be requested for a future Council meeting

Prepared by:
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